

THE VIRGINIA BOARD OF ACCOUNTANCY

MEETING MINUTES

The Virginia Board of Accountancy (BOA) held a regular meeting on Wednesday, January 8, 2003, in a public meeting room at the Manor House at Kings Charter, 9400 Charter Crossing, Mechanicsville, Virginia 23116. The following members were present:

Carole M. Hersch, CPA, Chairman
Ellis M. Dunkum, CPA, Immediate Past Chairman
Jon E. Bischel
Harry D. Dickinson, CPA
Barbara S. Pocalyko, CPA
Jane M. Little, CPA

The Board member absent for the entire meeting was:

Howard L. Rogers, Vice Chairman

The Board staff present for the entire meeting included:

Nancy Taylor Feldman, Executive Director
Mark D'Amato, Administrative Staff Assistant
Jean Grant, Enforcement Coordinator

Also in attendance for the entire meeting were:

Cindy Seel, Executive Vice President, Virginia Society of Certified Public Accountants
Erin Collins, Government Relations Manager, Virginia Society of Certified Public Accountants

Chairman Hersch called the meeting to order at 12:00 p.m. She welcomed those in attendance to the meeting.

Call to Order

Chairman Hersch determined that a quorum was present.

Determination of Quorum

Upon a motion by Mr. Dunkum, and seconded by Mr. Bischel, the Board approved by unanimous vote the agenda. The members voting "AYE" were Ms. Hersch, Mr. Dunkum, Mr. Bischel, Ms. Pocalyko, Mr. Dickinson, and Ms. Little.

Approval of Agenda

The Board's Final Agenda was as follows:

Call to Order
Determination of Quorum
Approval of Agenda
Public Comment Period

A. Approval of Minutes from December 11, 2002 Board Meeting

B. Regulatory Review – End of NOIRA Comment Period

C. Review of the 2003 Legislative Proposal

Sign Conflict of Interest Forms
Complete Travel Expense Vouchers

Adjournment

Chairman Hersch opened the floor for public comment.

**Public Comment
Period**

Ms. Collins introduced Ms. Seel, the Executive Vice President of the VSCPA, to the Board.

With no further members of the public wishing to address the Board about an issue of concern to them, the Chairman moved to the next item of business.

The Board agreed to postpone this item until the next meeting.

**A. Approval of
Minutes from
December 11, 2002
Board Meeting**

The Board discussed a revised draft of proposed changes to its regulations. With no public comment being submitted as a result of the publication of the Notice of Intended Regulatory Action (NOIRA) in the Virginia Register, upon a motion by Mr. Dunkum and seconded by Mr. Dickinson, the Board by unanimous vote approved Draft #7 of the proposed regulatory changes, and authorized the filing of the Proposed Regulation, in accordance with the Administrative Process Act (APA), and by emergency promulgation, as stated in the Board's 2003 Legislative Proposal, if

**B. Regulatory Review
– End of NOIRA
Comment Period**

needed. The members voting “**AYE**” were Ms. Hersch, Mr. Dunkum, Mr. Bischel, Ms. Pocalyko, Mr. Dickinson, and Ms. Little.

The Board also agreed to take public comments on the proposed regulations during four public hearings that would be held at locations around the Commonwealth (e.g., Tidewater and Northern Virginia), and to publish the hearing notices in the Virginia Register, the major Virginia newspapers, and the Washington Post.

The Board discussed changes to Chapter 44 of Title 54.1 of the Code of Virginia, which would be included in the Board’s 2003 legislative proposal for the 2003 General Assembly session.

**B. Review of the 2003
Legislative Proposal**

Upon a motion by Mr. Dunkum, and seconded by Ms. Little, the Board by unanimous vote approved in concept the changes to § 54.1-4407 C, D, and E in the legislative proposal subject to review and revision by the Attorney General’s office. The members voting “**AYE**” were Ms. Hersch, Mr. Dunkum, Mr. Bischel, Ms. Pocalyko, Mr. Dickinson, and Ms. Little.

Chairman Hersch asked the members to complete their conflict of interest forms.

**Sign Conflict of
Interest Forms**

Chairman Hersch asked the members to complete their travel expense vouchers.

**Complete Travel
Expense Vouchers**

With no further business coming before the Board, upon a motion by Ms. Pocalyko, and seconded by Mr. Dickinson, the meeting was adjourned by unanimous vote at 1:00 p.m. The members voting “**AYE**” were Ms. Hersch, Mr. Dunkum, Mr. Bischel, Ms. Pocalyko, Mr. Dickinson, and Ms. Little.

Adjournment

Carole M. Hersch, CPA, Chairman

COPY TESTE:

Nancy Taylor Feldman, Executive Director