

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
January 18, 2012**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:08 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 1, Henrico, Virginia.

MEMBERS PRESENT: Joyce Hahn, R.N., Ph.D., APRN-CNS, NEA-BC, Chairperson
Florence Jones-Clarke, R.N., M.S.

STAFF PRESENT: Jay P. Douglas, RN, MSM, CSAC, Executive Director
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director
Tomeka Dowling, R.N., M.S., Nursing Education Consultant
Anne Joseph, Deputy Director, Administrative Proceedings Division
Laura L. Mueller, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Application/Provisional Phase to Establish a Nursing Education Program

ITT Technical Institute – Associate Degree Nursing Education Program, Salem

Pamela Lindsey, RN, MSN, Nursing Chair and Ron Charpia, Director were in attendance.

At 9:54 a.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ITT Technical Institute Associate Degree Nursing Education Program in Salem. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:07 a.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend granting provisional approval pending receipt of the following:

1. Provide the out of state program codes for already established nursing education programs to verify the NCLEX pass rates; and
2. Textbook publication dates.

Additionally, once the above is received permission will be granted to admit students; however the number of students admitted shall not exceed 60 per year based on clinical availability and faculty.

Accept the site visit report as information.

Continued Approval Survey Visit

Virginia Commonwealth University – Accelerated MSN and Baccalaureate Degree Nursing Education Programs, Richmond

Nancy Langston, RN, PhD, Dean and Dr. Anne Hamric, Academic Professor were in attendance.

At 10:37 a.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Virginia Commonwealth University Accelerated MSN and Baccalaureate Degree Nursing Education Program in Richmond. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:49 a.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend continuing the program on full approval pending receipt of a copy of the syllabus for the capstone course (Nurs 496) reflecting the progression and standardize test scores policy.

The next scheduled survey visit will be in 2021.

Ms. Douglas left the meeting.

Response to Requirements Not Met

Petersburg Public Schools – Practical Nursing Education Program,
Petersburg

Jeanne Maclin, Interim Director and LaVerne Vines, Director of Career and Technical Education were in attendance.

At 11:00 a.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Petersburg Public Schools Practical Nursing Education Program in Petersburg. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:06 a.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend continuing the program on conditional approval with the authority to admit students.

Ms. Douglas returned to the meeting.

Ms. Joseph joined the meeting.

Ms. Dowling left the meeting.

Clinical Experience Verification

ECPI University, Emerywood Campus – Practical Nursing Education Program, Richmond

Tammy Coletruglio, RN, MSN, Richmond Market for Clinical Education, Barbara Larar, Vice President of Operations, and Nathan Kottkamp, Esquire, McGuire Woods were in attendance. Tresa Jordan, RN, BSN, Program Director was not present.

George M. Halasz, RDR, CLVS, Court Reporter was present on behalf of ECPI University.

At 12:10 p.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to

§2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ECPI University, Emerywood Campus Practical Nursing Education Program in Richmond. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Joseph and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:50 p.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend the Board defers all action regarding ECPI Emerywood PN Education Program pending further in-person review of student records and clinical sites by a representative of the Board.

Meeting adjourned at 12:55 p.m.

Meeting reconvened at 1:43 p.m.

Clinical Experience Verification

ECPI University, Moorefield Campus – Practical Nursing Education Program, Richmond

Tamara King, Market Director of Clinical Education, Barbara Larar, Vice President of Operations, and Nathan Kottkamp, Esquire, McGuire Woods were in attendance. Connie Patton, RN, BSN, Program Director was not present.

Action: Recommend the Board defers all action regarding ECPI Moorefield PN Education Program pending further in-person review of student records and clinical sites by a representative of the Board.

Clinical Experience Verification

ECPI University – Practical Nursing Education Program, Manassas

Bethany Alexander, RN, BSN, Program Director, Barbara Larar, Vice President of Operations, and Nathan Kottkamp, Esquire, McGuire Woods were in attendance.

Action: Recommend the Board defers all action regarding ECPI Manassas PN Education Program pending further in-person review of student records and clinical sites by a representative of the Board.

Clinical Experience Verification

ECPI University – Associate Degree Nursing Education Program,
Newport News

Tamara King, Market Director of Clinical Education, Barbara Larar, Vice President of Operations, and Nathan Kottkamp, Esquire, McGuire Woods were in attendance. Bridgette Carstens, RN, MSN, Program Director was not present.

Action: Recommend the Board defers all action regarding ECPI Newport News ADN Education Program pending further in-person review of student records and clinical sites by a representative of the Board.

Clinical Experience Verification

ECPI University – Practical Nursing Education Program, Newport News

Tamara King, Market Director of Clinical Education, Barbara Larar, Vice President of Operations, and Nathan Kottkamp, Esquire, McGuire Woods were in attendance. Kinta Dye, RN, BSN, Program Director was not present.

Action: Recommend the Board defers all action regarding ECPI Newport News PN Education Program pending further in-person review of student records and clinical sites by a representative of the Board.

Ms. Dowling returned to the meeting.

Board Order Compliance

National School of Nursing and Allied Health – Practical Nursing
Education Program, Woodbridge

Musa Bangura, RN, Program Director, Jean Cluckly, RN, Instructor and Robin S. Gnatowsky, Attorney were in attendance.

At 5:02 p.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of National School of Nursing and Allied Health Practical Nursing Education Program in Woodbridge. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling, Ms. Joseph and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 6:07 p.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend that NSNAH's approval to operate a practical nursing education program in Virginia is WITHDRAWN. NSNAH shall cease operations no later than March 1, 2013, when all students shall either have graduated or transferred to an approved program.

Ms. Joseph left the meeting.

Initial Approval Survey Visit

Fortis College – Associate Degree Nursing Education Program, Norfolk

Dionne Gibbs, RN, MSN, Program Director and David Splitstone, Campus President were in attendance.

At 6:40 p.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fortis College Associate Degree Nursing Education Program in Norfolk. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 7:06 p.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend placing the program on conditional approval and withdraw the authority to admit students until such time the Program Director provides evidence that current students and graduates have obtained the required amount of pediatric clinical hours as evidenced by signed clinical contracts, dates and time of each clinical experience and where each student is assigned.

In addition, a Board representative will conduct a site visit to verify compliance with the pediatric clinical experiences across the life cycle in a variety of settings [18VAC90-20-120.B.].

Additionally, quarterly reports will be submitted while on conditional approval. The first quarterly report is due by April 2, 2012.

Ms. Douglas left the meeting.

Continued Approval Survey Visit

Bedford County Public Schools – Practical Nursing Education Program,
Bedford

Brenda Goff, Wendy Falls, RN, Program Director and Fred Conner, CTE Supervisor were in attendance.

Ms. Douglas returned to the meeting.

At 7:42 p.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Bedford County Public Schools Practical Nursing Education Program in Bedford. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 8:16 p.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend changing the program's status from full approval to conditional approval and withdraw the authority to admit students until such time the Program Director submits the following:

1. Evidence that current students will obtain the required amount of mental health clinical hours as evidenced by signed clinical contracts, dates and time of each clinical experience and where each student is assigned;
2. Plan of action that addresses how the previous graduates who have not passed the NCLEX-PN exam will obtain the required mental health clinical experiences;

3. Evidence that there is a sufficient number of faculty to prepare the students to achieve the objectives of the program; and
4. Evidence that the program has purchased a child manikin.

In addition, a Board representative will conduct a site visit to verify compliance with the mental health clinical experiences [18VAC90-20-120.B.].

Additionally, quarterly reports will be submitted while on conditional approval. The first quarterly report is due by April 2, 2012.

Repeat Initial Approval Survey Visit

Lord Fairfax Community College, Fauquier Campus – Associate Degree Nursing Education Program, Warrenton

Beth Pippin, RN, Program Director of the Middletown campus and Soraya Green, Program Director of the Fauquier campus were in attendance.

At 8:38 p.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Lord Fairfax Community College, Fauquier Campus Associate Degree Nursing Education Program in Warrenton. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 8:54 p.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend placing the program on conditional approval and withdraw the authority to admit students until such time the Program Director submits the following:

1. Evidence that current students will obtain the required amount of mental health clinical hours as evidenced by signed clinical contracts, dates and time of each clinical experience and where each student is assigned;
2. Plan of action that addresses how the previous graduates who have not passed the NCLEX-RN exam will obtain the required mental health clinical experiences beyond the long term care experience;
3. Evidence that there is a sufficient number of faculty to prepare the students to achieve the objectives of the program;

4. Provide a completed preceptor packet to include the performance of skills for which the student has had faculty supervised clinical and didactic preparation [18VAC90-20-95.D.3.];

In addition, a Board representative will conduct a site visit to verify compliance with the mental health clinical experiences [18VAC90-20-120.B.].

Additionally, quarterly reports will be submitted while on conditional approval. The first quarterly report is due by April 2, 2012.

Ms. Douglas left the meeting.

Initial Approval Survey Visit

Star College – Practical Nursing Education Program, Falls Church

Roni Lake, RN, Program Director and Fred Amematsro, RN were in attendance.

At 9:50 p.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Star College Practical Nursing Education Program in Falls Church. Additionally, she moved that Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:00 p.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend placing the program on conditional approval and withdraw approval to admit students until the time the Board can verify compliance of the violations of the Board of Nursing regulations as cited in the survey visit report of October 12-13, 2011 listed below:

1. Unable to verify clinical agencies utilized for clinical instruction are in good standing with their licensing bodies. The clinical agency form does not include this information for some agencies and the last survey date for others has dates such as 1977, 1991, etc [18VAC90-20-70.B.] [18VAC90-20-130.G.];
2. Unable to verify faculty formulating and accepting the program's philosophy and objectives. No written evidence of faculty involvement within the faculty job description, systematic evaluation plan, or meeting minutes [18VAC90-20-80.1];

3. Unable to verify that faculty meets licensure requirements of the jurisdiction in which the practice occurs. Many of the clinical sites utilized by the program are located in Maryland and Washington D.C. Three faculty members do not hold licenses in Washington D.C. The program director did not provide a list of faculty and the clinical sites that they provide instruction as requested during the visit [18VAC90-20-90.A.2.];
4. Unable to verify professional competence of program director and faculty through various professional activities and/or practice. No resumes were provided to verify nursing practice experience as it relates to course assignments for faculty [18VAC90-20-90.A.3];
5. Unable to verify a sufficient number of faculty to prepare the students to achieve the objectives of the program. There are no full time faculty, according to the program director. The program director is the director and owner of Star College and Knowledge First in Maryland. In addition to Ms. Lake's responsibilities as owner of two healthcare education schools, she teaches courses at Montgomery College for nurse aide and medication tech programs. As a result of the lack of faculty and a program director whose focus is solely the PN program, at risk students are not able to receive additional remediation and tutoring [18VAC90-20-90.B.1.];
6. Unable to verify faculty developing, implementing, and evaluating the philosophy and objectives of the nursing education program; developing and evaluating student admission, progression, retention, and graduation policies within the framework of the controlling institution; providing opportunities for student and graduate evaluation of the curriculum, teaching, and program effectiveness; and documenting actions taken during faculty and committee meetings. No written evidence of faculty involvement within the faculty job description [18VAC90-20-90.C.1,3,5,6];
7. Unable to verify the use of preceptorship experience as directed by Board regulation. The program director stated that the program does not utilize preceptors or have a preceptorship clinical component. Students state that they are paired with a staff nurse preceptor during their leadership clinical [18VAC90-20-95];
8. Unable to verify program admission requiring a high school diploma/GED certificate/college credit. The student handbook (p.15) states that each applicant is required to have a high school diploma **or** equivalent **or** take and pass a standardized entrance exam given by Star College (need at least 60% to pass). Ms. Lake and Mr. Okigbo stated that students have been admitted to the program without evidence of high school completion of two or more years; GED certificate; or college credit but with a passing entrance exam only [18VAC90-20-100.B.];
9. Unable to verify a system of records being maintained by the program, i.e. minutes of faculty and committee meetings. The program has meeting minutes for two faculty meetings dated on September 29, 2011 and October 11, 2011. Ms. Lake stated that the date of the meeting minutes was an error; it should be dated September 28, 2010. Ms. Lake, also, stated that she held many informal faculty meetings but did not document what was discussed;

- no informal meeting dates were provided to the Board representative [18VAC90-20-110.A.3.];
10. Unable to verify student files being maintained as required by Board regulation. Of the eight (8) random current student files reviewed, zero (0) files included an application or a signed exit comprehensive exam policy. Of the eleven (11) random graduate files reviewed, seven (7) files included an application; five (5) files included a high school transcript or equivalent; eight (8) files included achievement records; one (1) included a final transcript [18VAC90-20-110.B.];
 11. Unable to verify that current information about: graduation requirement; fees; expenses; faculty-staff roster; school calendar; and annual passage rates on the NLCEX exam are published and distributed to students, applicants for admission, and the Board. The exit comprehensive exam is not stated as a graduation requirement for the program. The exit comprehensive exam policy does not mention consequences of failure or remediation requirements. There is a graduation fee (\$100) but administrators did not provide an explanation for this fee. The grading scale is inconsistent. In some documents (syllabi and handbook) it is listed that 75%, 80% and 78% are considered a passing grade. The students pay an additional expense for a clinical bag (\$75) but they do not receive a clinical bag. The administrators did not provide an explanation for charging students for a clinical bag without supplying one to each student [18VAC90-20-110.C.3-5,12-14];
 12. Unable to verify supervised clinical experience across the lifespan and in a variety of settings. The evening students stated that they did not obtain direct hands-on maternity clinical experience; but were offered pediatric clinical hours at ACCA Child Development Center instead. The Mental Health Nursing course syllabi have course objectives related to pediatric care. Program director resubmitted copies of all course syllabi stating that the revised versions had the correct information but the information was the same [18VAC90-20-120.B.1];
 13. Unable to verify the following within the curriculum: conflict resolution; patient rights; nutrition and diet therapy; and bioterrorism [18VAC90-20-120.B.4b;5b;6;7d];
 14. Unable to verify instruction in child abuse recognition and intervention [18VAC90-20-120.D.];
 15. Unable to verify a minimum of 400 direct care supervised clinical hours within the curriculum. The number of clinical hours on the syllabi, curriculum outline, and handbook are not consistent. Healthy Babies Inc. located in Washington D.C. is listed as a maternity clinical site but the evening students are not able to utilize the site due to program hours and clinical agency site hours conflicting. ACCA Child Development Center representative stated that students did not have a focus or objectives to accomplish during their time at the clinical site. Program director stated that simulation is utilized but only for skills acquisition not in lieu of clinical experience. Faculty meeting minutes dated September 28, 2011 states that simulation is assigned for the Pediatric course (last page) but there is no pediatric simulation equipment [18VAC90-20-120.E.];
 16. Unable to verify periodic evaluation of the program. A summary of course evaluations was provided to the Board representative. This

summary did not include dates or the name of the instructor. No graduate or employer surveys were provided. Unable to verify that the Systematic Evaluation Plan is implemented due to a lack of faculty meeting minutes to reflect the criteria being evaluated [18VAC90-20-130.A];

17. Unable to verify that the facility meets the objectives of the program. The skills lab does not have sufficient supplies and equipment to meet the objectives of the program. The facility does not have adequate office space and furniture for faculty and program director [18VAC90-20-130.C];

18. Unable to verify learning resources that are current and sufficient to meet the needs of the students and faculty. The majority of books located in the locked cabinet for students are older than five years, dates range from 1997-2007. Required textbooks have dates ranging from 2003-2006 [18VAC90-20-130.D].

In addition, the Board may conduct a site visit at the Board's discretion to verify compliance.

Additionally, continue quarterly reports while on conditional approval. The next quarterly report is due by April 2, 2012.

Initial Approval Survey Visit

Fortis College – Associate Degree Nursing Education Program, Richmond

Action: Recommend granting full approval to this pre-licensure ADN nursing education program. The next scheduled survey visit will in 2017.

Initial Approval Survey Visit

University of Virginia's College at Wise – Baccalaureate Degree Nursing Education Program, Wise

Action: Recommend granting full approval pending the receipt of the following requirement within thirty (30) days:

Evidence of the issuance of new contract for Wellmont Health System correcting the typo of omission and writing an addendum to the Southwest Virginia Mental Health Contract identifying that a faculty would be responsible [18VAC90-20-130.E.1.and 2.].

Continued Approval Survey Visit

Chesterfield County Public Schools – Practical Nursing Education Program, Chesterfield

Action: Recommend to grant continued approval pending receipt of the following requirements within thirty (30) days:

1. Provide in the Program Director's position description the authority to hire and evaluate faculty, and to recommend and administer the program budget consistent with established policies of the controlling agency [18VAC90.20.70.C. 3,4.];
2. Provide in the Faculty's position description the authority to perform the functions as stated in the regulation. The items were verified verbally by the faculty that they have the authority but are not written in the position description [18VAC90-20-90.C.1-6];
3. Provide evidence that content containing the prevention of patient abuse, neglect and abandonment are included in the curriculum. In Psychiatric Nursing, (Nursing Care of Selected Populations of Patients), Objectives 8-12 identify the terms abuse and victim, but do not state any content objectives for prevention of abuse, neglect and abandonment [18VAC90-20-120.5.c.];
4. Provide documentation that the program has learning resources that are current, pertinent and accessible to students and faculty, and sufficient to meet the needs of the students and faculty. AV materials had dates of 1996, 1991, 1994 etc. as well as reference books of 2001, 2003 [18VAC90-20-130.D.]; and
5. Develop a plan to provide secretarial support to meet the needs of the Program Director and faculty [18VAC 90-20-130.B.]. (This requirement was cited in the last Survey Report of March, 2003).

Continued Approval Survey Visit

New River Community College – Associate Degree Nursing Education Program, Dublin

Action: Recommend continued full approval pending receipt of the following requirements within thirty (30) days:

1. Provide an organizational plan. The organizational plan does not reflect the lines of authority and communication of the nursing education program to the cooperating agencies [18VAC90-20-70.D.];
2. Provide evidence that Lauren Middleton maintains professional competence through continuing education programs, workshops, seminars etc. [18VAC90-20-90.A.3.];
3. Provide evidence in the preceptor packet that a preceptor may not further delegate the duties of the preceptorship [18VAC90-20-95.C.];
4. Provide evidence that content containing: Regulations and sections of the Code of Virginia related to nursing, patient's rights, prevention of neglect and abandonment are included in the curriculum [18VAC90-20-120.5.a., b., c.]; and
5. Provide evidence that content containing: Prevention and appropriate response to situations of bioterrorism is included in the curriculum [18VAC90-20-120.7d.].

Board Requirements Not Met

Lee County Career and Technical School – Practical Nursing Education Program, Ben Hur

Action: Recommend continue on conditional approval and withdraw the authority to admit students until such time the Program Director submits the following:

1. Evidence that current students will obtain the required amount of mental health, pediatrics, and maternal newborn clinical hours as evidenced by signed clinical contracts, dates and time of each clinical experience and where each student is assigned;
2. Plan of action that addresses how the previous graduates who have not passed the NCLEX-PN exam will obtain the required mental health, pediatrics, and maternal newborn clinical experiences for the 2009, 2010, and 2011 graduating groups [18VAC90-20-120.B.1];
3. Evidence of preceptorship agreement in place for clinical course(s) utilizing preceptors for clinical supervision [18VAC90-20-95];
4. Evidence of course requirements within the curriculum plan and syllabi [18VAC90-20-110.C.10];
5. Evidence of prevention and response to situations of bioterrorism and domestic violence within the curriculum [18VAC90-20-120.B.6.d.]; and
6. Evidence of supervised 400 direct client care clinical experience hours for 2009-2011 Graduates and current students [18VAC90-20-120.E.].

In addition, a Board representative will conduct a site visit to verify compliance with the mental health, pediatrics, and maternal newborn clinical experiences [18VAC90-20-120.B.]

Additionally, quarterly reports will be submitted while on conditional approval. The next quarterly report is due by April 2, 2012.

Application to Establish a Nurse Aide Education Program

Centra, Lynchburg

Action: Recommend approval of the application to establish a nurse aide education program at Centra, Lynchburg.

Application to Establish a Nurse Aide Education Program

Healthcare Services 101, LLC, Suffolk

Action: Recommend approval of the application to establish a nurse aide education program at Healthcare Services 101, LLC.

Application to Establish a Nurse Aide Education Program

Washington Global Academy, Annandale

Action: Recommend approval of the application to establish a nurse aide education program at Washington Global Academy.

Program Evaluation Report – Programs Meeting All Regulations

Action: Recommend continued approval of the following nurse aide education programs:

- American Red Cross, Alexandria
- American Red Cross-Greater Richmond Chapter, Richmond
- Appomattox County Public Schools-High School and Adult programs, Appomattox
- Arlington Public Schools, Arlington
- Bedford Science and Technology Center-High School and Adult programs, Bedford
- Blue Ridge Nursing Center, Stuart
- Care Plus Nursing Services and Training Center, Woodbridge
- Chesapeake Center for Science and Technology, Chesapeake
- Classic Nurses Academy, Alexandria
- Dailey's Health Care, Inc., Chesapeake
- Danville Community College, Danville
- Dickenson County Career Center, Clincho
- George Washington High School, Danville
- Giles County Technology Center, Pearisburg
- Global Health Nurse Training Services, Alexandria
- Medical Learning Center, Arlington
- Northern Neck Technical Center, Warsaw
- Page County Technical Center-High School and Adult programs, Luray
- Patrick County High School, Stuart
- Patrick County High School/Patrick County Education Foundation, Stuart
- Riverside Lifelong Health and Aging Related Services (The Gardens at Warwick Forest, Newport News; Riverside Convalescent Center in Smithfield, Saluda, Mathews, and West Point; Patriots Colony at Williamsburg; and Riverside PACE, Hampton)
- South Central Area Health Education Center, Hurt
- South Central Area Health Education Center, Hurt
- Spotsylvania Career and Technical Center, Spotsylvania
- Tidewater Community College, Virginia Beach
- Trinity Mission of Hillsville, LLC, Hillsville
- The Woodland, Farmville
- Virginia Highlands Community College, Abingdon

On-Site Review Reports – Nurse Aide Programs Meeting All Regulations

Action: Recommend continued approval of the following nurse aide education programs:

- Amherst County Public Schools, Amherst
- Career Training Solutions, Fredericksburg

- Colonial Heights High School, Colonial Heights
- Floyd S. Kay Vocational Technical Center, Lexington
- Rappahannock Westminister-Canterbury, Irvington
- Richmond Technical Center, Richmond
- Southside Virginia Community College, Dual Enrollment- Lunenburg/Charlotte Counties, Keysville, Cumberland, Prince Edward
- Southwest Virginia Community College, Cedar Bluff
- Thomas Nelson Community College Historic Triangle Campus, Williamsburg
- Valley Vocational Technical Center, Fishersville
- Warren Memorial Hospital, Front Royal
- William Neff Career and Technology Center, Abingdon

On-Site Review Report – Nurse Aide Program Requiring Remediation

Adult Career Development Center, Richmond

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Ensure that prior to the direct contact with a nursing facility client, a student shall have completed a total of at least 24 hours of instruction in the following five areas [18VAC90-25-40.1.]:
 - a. communication and interpersonal skills; b. infection control; c. safety and emergency procedures; d. promoting client independence and e. basic skills; and
2. Ensure that the nurse aide students wear identification that clearly distinguishes them as a “nurse aide student” [18VAC90-25-50.b.].

On-Site Review Report – Nurse Aide Program Requiring Remediation

Buchanan County Technology and Career Center, Grundy

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Ensure that the primary instructor is responsible for teaching and evaluation of students [18VAC90-25-30.b.3];
2. Ensure that records are maintained as required in subsection A of 18VAC90-25-50; and
3. Evidence of a record that documents the disposition of complaints against the program shall be maintained [18VAC90-25-50.3.a.].

On-Site Review Report – Nurse Aide Program Requiring Remediation

Eastern Shore Community College, Melfa

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Add objective for caring for the clients' environment to Unit II, objective h [18VAC90-25-40.A.2.d.];
2. Add objective for modifying the aide's behavior in response to the behavior of clients [18VAC90-25-40.A.4.a.];
3. Add objective for care of the cognitively or sensory impaired client [18VAC90-25-40.A.5.b.c.&d.];
4. Add "as directed by a supervisor" to the objective "d" in Unit 18 for teaching the client in self care [18VAC90-25-40.A.6.f.];
5. Add objectives for clients' rights [18VAC90-25-40.A.7.b.c.d.&e.]; and
6. Add objective for appropriate management of conflict [18VAC90-25-40.A.10.].

On-Site Review Report – Nurse Aide Program Requiring Remediation

Healthcare Solutions, Petersburg

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Evidence of content and objectives for recognizing changes in body functioning and the importance of reporting such changes to a supervisor [18VAC90-25-40.2.a.]; and
2. Evidence that prior to the direct contact of a student with a nursing facility client, a total of at least 24 hours of instruction in the following areas must be presented: communication and interpersonal skills, infection control, safety and emergency procedures, promoting client independence and respecting client's rights [18VAC90-25-40.A.1.].

On-Site Review Report – Nurse Aide Program Requiring Remediation

Heritage Hall Nursing and Rehabilitation Center, Leesburg

Action: Recommend conditional approval with thirty (30) days to meet the following requirement:

Prior to being assigned to teach the nurse aide education program, all instructional personnel shall demonstrate competence to teach adults by having experience in teaching adults or high school students [18VAC90-25-30.D.2.].

On-Site Review Report – Nurse Aide Program Requiring Remediation

John Tyler Community College, Wakefield

Action: Recommend conditional approval with thirty (30) days to meet the following requirement:

Evidence of the content and objectives for avoiding the need for restraints in accordance with current professional standards [18VAC90-25-40.A.7.g.].

On-Site Review Report – Nurse Aide Program Requiring Remediation

New Era Nursing and Training, Alexandria

Action: Recommend conditional approval with thirty (30) days to meet the following requirement:

Evidence that objectives are being given to or reviewed with the students at the beginning of each unit [18VAC90-25-40.B.2.].

On-Site Review Report – Nurse Aide Program Requiring Remediation

Riverview Rehabilitative and Nursing Home, Rich Creek

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Ensure that the primary instructor is responsible for teaching and evaluation of students [18VAC90-25-30.b.3];
2. Ensure that records are maintained as required in subsection A of 18VAC90-25-50;
3. Ensure each nurse aide education program shall develop an individual record of major skills taught and the date of performance by the student [18VAC90-25-50.A.1.]; and
4. Evidence that adequate space to accommodate all students and instructional technology and equipment needed for client care [18VAC90-25-50.D.4. &5.].

Change in Location of a Nurse Aide Education Program

CTS Professional Healthcare, LLC

Action: Recommend granting approval to offer their nurse aide education program at the Plum Center in Springfield pending receipt of the following:

1. Verification of clinical experiences in a nursing facility which has not been subject to penalty or penalties as provided in 42 CFR 483.151(b)(2) (Medicare and Medicaid Programs: Nurse Aide Training and Competency Evaluation....) in the past two years [18VAC90-25-20.B.1.e.]; and
2. Verification of instructional technology and equipment needed for simulating client care (manikin) [18VAC90-25-50.].

Meeting adjourned at 10:10 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Tomeka Dowling, R.N. M.S.
Nursing Education Consultant