

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, June 2, 2008, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following members were present for all or part of the meeting:

Nancy Finley Barbour
Laurie Buchwald
Elizabeth G. Cake
Julie Clifford
James Demmel, Vice Chair
William Alfred Tucker

The following members were absent for all or part of the meeting:

Walter Fore
Maxime A. Frias, Chair
Ronald Lushbaugh

The following staff were present for all or part of the meeting:

Jay W. DeBoer, Director
Mark N. Courtney, Deputy Director for Licensing and Regulation
Mary Broz-Vaughan, Communications, Legislation and Consumer Education Director
William Ferguson, Executive Director
Steven P. Jack, Assistant Attorney General
Judy Spiller, Executive Secretary

Vice Chair Demmel welcomed everyone and called the meeting to order at 10:05 a.m., noting that a quorum was present and introducing himself as Vice-Chair in the absence of Chair Frias.

Call to Order

Mr. Tucker moved to approve the agenda as presented. Ms. Buchwald seconded the motion, which was unanimously approved by members: Barbour, Buchwald, Cake, Clifford, Demmel, and Tucker.

Agenda
Approval

Ms. Cake moved to approve the March 3, 2008, minutes, as amended. Mr. Tucker seconded the motion, which was unanimously approved by members: Barbour, Buchwald, Cake, Clifford, Demmel, and Tucker.

Approval of
Minutes

There was no public comment made to the Board.

Public
Comment

Director DeBoer welcomed everyone to the meeting and explained this was a busy time for the Department, which now has over 317,000 regulants.

Jay W. DeBoer,
Director's
Report:
Common
Interest
Community
Board

The Department will soon get an influx of new regulants when the Common Interest Community Board comes on board on July 1, 2008. This new board will affect many of the Commonwealth's citizens – owners of condos, cooperatives, and timeshares, members of property owners' associations, and community managers.

Director DeBoer announced the departure of Chief Deputy Saba L. Shami, effective June 1, 2008.

Chief Deputy
Saba Shami

Communications, Legislation, and Consumer Education (CLCE) Director Mary Broz Vaughan gave birth to a son on February 25, 2008, and the Department is happy to have her back from maternity leave.

Mary Broz-
Vaughan –
Birth of Son

Deputy Director Courtney has been performing two jobs since the retirement of Karen O'Neal in late February. Kate Nosbisch, has been hired to replace Deputy Director Courtney as the Executive Director for the APELSCIDLA Board. Ms. Nosbisch has most recently been serving as the Deputy Executive Director for the Board for Medicine at the Department of Health Professions. Trisha Henshaw, Education and Program Administrator for the Board for Contractors, will be the Executive Director of the Common Interest Community Board.

Deputy Director
Mark Courtney
– Two New
Executive
Directors

The "Turn-On" date for the first phase of EAGLES/VERSA will be June 16. Staff continues testing with VERSA representatives, which is a complicated process. The second and third phases will be complete within the next calendar year by September 2009.

EAGLES

Ms. Broz-Vaughan gave a comprehensive presentation on the 2008 session of the General Assembly. This was a scheduled long session with over 3,000 bills. The Department had no requested legislation, but tracked over 50 bills. The outcome of two bills will directly affect the Department: HB 517 transfers onsite soil evaluators from the Department of Health to DPOR. SB 681 allows licensed tradesman to act as water well providers only for charitable organizations.

Agency Reports:
CLCE Director
Mary Broz-
Vaughan –
Legislative
Report

The most significant change for the Department is the establishment of the Common Interest Community Board (CIC), to become effective July 1, 2008. Property registration transfers from the Real Estate Board to the Common Interest Community Board, and will provide for licensure of community managers and employees by January 2009. Management groups must hire certified (licensed) employees by January 2011. The new board will be composed of 11 board members appointed by the Governor. The legislation also provides for a Recovery Fund.

Common
Interest
Community
Board
Established

Ms. Henshaw will be responsible the new board as well as five additional staff persons to assist with operation of the board.

BPOR Board members enjoyed discussion of the new board's makeup and responsibilities. Director DeBoer said that the Department has a reputation for making new programs work, and the new Common Interest Community Board will be no exception.

Deputy Director Courtney presented a proposed study plan for the study of the need for regulation of sign language interpreters and transliterators.

After review and discussion, Mr. Tucker moved to accept the proposed study plan prepared by staff to include holding five public hearings throughout the Commonwealth during the 60-day public comment period. The motion was seconded by Ms. Cake, which was unanimously approved by members: Barbour, Buchwald, Cake, Clifford, Demmel, and Tucker.

Executive Director William Ferguson provided an enlightening presentation on the many facets of the Board for Barbers and Cosmetology.

The Board for Barbers and Cosmetology is composed of 10 members with representatives from barbers, cosmetologists, nail technicians, estheticians, body-piercing and tattooing, and citizens. In addition, hair braiders, schools, and businesses are included in the list of 50 types of licenses. As with other boards, the turn-around for issuance of licenses with all required items submitted at time of application is 15 days. This board is meeting expectations.

Training for licensure by the Board for Barbers and Cosmetology is provided through schooling, apprenticeship, and training in a penal setting.

Election of a Chair and Vice-Chair will be held at the next meeting in September.

The Board previously had requested a Resolution be sent to Karen O'Neal for her service to the Board and the Department. A motion was made by Ms. Barbour to adopt the Resolution for Ms. O'Neal and to have it made a part of the minutes. The motion was seconded by Mr. Tucker, which was unanimously approved by members: Barbour, Buchwald, Cake, Clifford, Demmel, and Tucker.

Vice-Chair Demmel and the Board thanked member Nancy Barbour for her service to the Board and to the Commonwealth, as this was her last meeting.

Mr. Tucker moved to adjourn. Ms. Cake seconded the motion. The motion was unanimously approved by members: Barbour, Buchwald, Cake, Clifford,

Mark Courtney
Staff Recommendation
Regarding
Regulation of
Sign Language
Interpreters and
Transliterations

Board
Academies:
Executive
Director
William
Ferguson -
Board for
Barbers and
Cosmetology

Other Business:
Reminder of
Elections

Adoption of
Resolution for
Karen O'Neal

Thanks to
Board Member
Nancy Barbour

Adjournment

Demmel, and Tucker. The meeting adjourned at 11:45 a.m.

James Demmel, Vice- Chair

Jay W. DeBoer, Director

Commonwealth of



Virginia

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

RESOLUTION TO

Karen W. O'Neal

WHEREAS, **Karen W. O'Neal** formally retired as Deputy Director for Licensing and Regulation at the Department of Professional and Occupational Regulation on March 1, 2008; and

WHEREAS, **Karen W. O'Neal** endeavored at all times to serve the citizens of the Commonwealth, the Department, and her colleagues, and this Board; and

WHEREAS, for three decades, **Karen W. O'Neal** has earned the respect and admiration of her colleagues not only for her professional achievements but also for her exceptional dedication to the Commonwealth; and

WHEREAS, having faithfully and diligently provided leadership and guidance to the Board for Professional and Occupational Regulation from 2002 to 2008, **Karen W. O'Neal** devoted generously of her time and talent; and

WHEREAS, the Board for Professional and Occupational Regulation wishes to acknowledge its gratitude for the devoted service of a person who is held in high esteem by the members of the Board, the Department, and the citizens of the Commonwealth; now, therefore, be it

RESOLVED by the Board for Professional and Occupational Regulation that **Karen W. O'Neal** be commended and given all honors and respect due her for outstanding service; and, be it

RESOLVED FURTHER, that this resolution be presented to **Karen W. O'Neal** and be made part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board, and how much she will be missed upon her retirement.