

**BOARD FOR OPTICIANS
EXAMINATION WORKSHOP
MINUTES**

The Board for Opticians Examination Workshop met on Friday, August 18, 2006 at J. Sargeant Reynolds Community College, downtown campus, 700 East Jackson Street, 5th Floor, Richmond, Virginia. The following members were present:

Jon D. Bright
Gerald W. Shell

The DPOR staff present:

Sharon M. Sweet, Director of Education and Examination
Rhonda Starr, Examination Specialist

Others present:

Kristi Ostrom, Subject Matter Expert
E. Carter Lowry, Subject Matter Expert

Mr. Bright called the exam workshop to order at 11:19 a.m.

Call to Order

No members of the public appeared for public comment.

Public Comment

At 11:20 p.m. Mr. Bright made the motion that the exam workshop be recessed and that the Board immediately reconvene in closed meeting for the purpose of consultation and/or briefings by staff members pertaining to examination issues within the jurisdiction of the Board as permitted by §2.2-3711.A. of the *Code of Virginia*. The following non-members will be in attendance to reasonably aid the consideration of the topic.

Closed Session

Sharon Sweet, Director of Education and Examination, DPOR
Rhonda Starr, Examination Specialist, DPOR
Kristi Ostrom, Subject Matter Expert
E. Carter Lowry, Subject Matter Expert

The motion was seconded by Mr. Shell. The members voting 'yes' were Mr. Bright and Mr. Shell. There were no negative votes. The motion passed unanimously.

At 3:20 p.m. Mr. Bright made the motion that the closed meeting be adjourned and the Board immediately reconvenes in open meeting.

Open Session

Mr. Shell seconded the motion. The members voting 'yes' were Mr. Bright and Mr. Shell. There were no negative votes. The motion passed unanimously.

CERTIFICATION OF CLOSED MEETING

**Certification of
Closed Meeting**

WHEREAS, the Board for Opticians has convened a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the *Code of Virginia* requires a certification by this Board for Opticians that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board for Opticians hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board for Opticians.

VOTE

AYES: Jon Bright and Gerald Shell

NAYS: None

ABSENT DURING THE VOTE: None

Conflict of Interest forms were completed by Mr. Bright and Mr. Shell.

Conflict of Interest

There being no further business, the exam workshop was adjourned at 3:21 p.m.

Adjourn

Jon D. Bright, Chair

COPY TESTE:

Custodian of the Record

Jay W. DeBoer, Secretary