

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
May 16, 2006 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Jeffrey Modisett, Board member, presided. No other Board members were present.

Jennifer Kazzie appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim  
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney

Participants

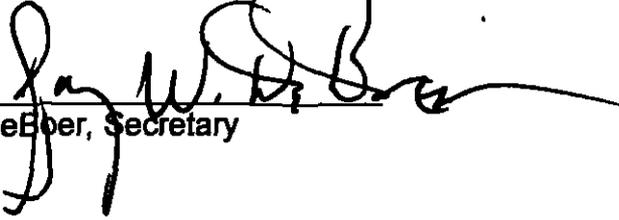
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|---|--|
| 1. Mark Kenneth Birt Sr<br>File Number 2006-02596 (Trades)                  | None   |
| 2. N & J Home Improvement<br>File Number 2006-00783 (Disc)                  | Emanuel Lee – C<br>Monica Lee – C  |
| 3. Brothers Construction of Fairfax Inc.<br>File Number 2005-04172 (Disc)   | William Cordova – R<br>Ray Cordova – R<br>Jane Webber – C<br>Michael Webber – C<br>Timothy McGary – C Atty |
| 4. Premier Project Management Services LLC<br>File Number 2005-05146 (Disc) | Whaley Brown – C<br>Juliette Brown – C   |

The meeting adjourned at 3:00 p.m.

BOARD FOR CONTRACTORS



Mark D. Kinser, Chairman



Jay DeBoer, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name            Jeffrey Modisett
2. Title:            Presiding Board Member
3. Agency:        Board for Contractors
4. Transaction:   Informal Fact-Finding Conferences on May 16, 2006
5. Nature of Personal Interest Affected by Transaction.    None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Conquest Marine & Dredge Construction, AGC of Va.

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Jeffrey A. Modisett  
Signature

May 16, '06  
Date