

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
September 1, 2010**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:09 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Henrico, Virginia.

MEMBERS PRESENT: Judith E. Piersall, R.N., B.S.N., Chairperson
Patricia C. Lane, R.N., B.S.N., MBA, HCA

STAFF PRESENT: Jay P. Douglas, RN, MSM, CSAC, Executive Director
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director
Jessica C. Ressler, R.N.C., M.S.N., Nursing Education Consultant
Brenda Krohn, RN, MS, Deputy Executive Director
Laura L. Mueller, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, NURSE AIDE AND MEDICATION AIDE EDUCATION PROGRAMS

Announcements

- Carilion Stonewall Jackson Hospital-PN program, Lexington - closed June 4, 2010 (now transitioned to Dabney S. Lancaster Community College at Lexington address)
- John Tyler Community College-Commonwealth Nursing Program-ADN online, Midlothian Campus – closed May 2010
- John Tyler Community College- Midlothian Campus-LPN/Paramedic to RN closing December 2011
- Asher Comprehensive Training Center, Inc-PN program, Richmond has met all requirements following the site visit of their skills lab and may advertise and admit students.

LPN to RN Proposal and PN Quarterly Report

J Sargeant Reynolds Community College – LPN to Associate Degree Nursing Education Program, Richmond

Elaine Beaupre, RN, MED, MSN, Coordinator, Nursing Program, Susan Hunter, Dean, J. Sargeant Reynolds Community College and Deb Zimmermann, DNP, RN, CNO, Virginia Commonwealth University were in attendance.

At 9:36 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in

the matter of J Sargeant Reynolds Community College Nursing Education Program in Richmond. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, Ms. Krohn and Mrs. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:59 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend:

1. Acceptance of the quarterly report as information. No further quarterly reports necessary ;
2. Accept the concept and submit an application, application fee, curriculum including clinical summary and faculty roster for the proposed LPN to RN education program; and
3. The authority to advertise and admit students is not granted at this time.

Application Phase

Sanford-Brown College – Associate Degree Nursing Education Program, Vienna

Stephanie Holada, DrPh, MSN, CNE, Dean, Rebecca Jones, PhD, RN, NEABC and Dr. Ray Garza Campus President were in attendance.

Ms. Douglas left the meeting.

Dr. Saxby left the meeting.

At 10:33 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Sanford-Brown College Associate Degree Nursing Education Program in Vienna. Additionally, she moved that Mrs. Ressler, Ms. Krohn and Mrs. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:43 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of

Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Ms. Douglas returned to the meeting.

Action: Recommend:

1. Accept the application and present additional current clinical agency contracts and letters of support as they become available; and
2. The authority to advertise this program and admit students is **not** authorized.

Continued Approval Survey Visit

Prince William County School of Practical Nursing, Manassas

Tammy Dean, RN, Program Director was in attendance.

At 10:53 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Prince William County School of Practical Nursing Education Program in Manassas. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Ms. Krohn, and Mrs. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:59 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend:

Continued approval to this practical nursing education program.

Continued Approval Survey Visit

Lord Fairfax Community College – ADN/LPN to RN, Middletown

Beth Pippin, MSN, Program Director was in attendance.

At 11:06 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Lord Fairfax Community College – ADN/LPN to RN education program in Middletown. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Mrs. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:13 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend:

Continue full approval of this pre-licensure RN nursing education.

Medication Aide Proposal

Omnicare, Inc, Harrisonburg

Carla Monger, LPN-M, Nurse Consultant, Sherry Miller, RN, BSN, General Manager, and Linda R. Marriner, LPN, Nurse Consultant were in attendance.

At 11:23 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Omnicare, Inc Medical Aide Program in Harrisonburg. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Ms. Krohn, and Mrs. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:30 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend approval of the development by Omnicare of an online version to include the classroom/didactic portion of the 68 hour Medication Aide Training Program for Registered Medication Aides. This proposal would also include a security plan for the testing process. The clinical portion of the curriculum would still be required to take place in an ALF with clinical supervision. Omnicare will present the completed version to the Board for consideration and final approval.

Initial Approval Survey Visit

Marymount University - pre-licensure BSN and 2nd degree pre-licensure BSN, Arlington

Theresa Cappello, Dean was in attendance.

The following **requirements are not met** by this nursing education program:

1. There are no objectives for the prevention of abuse, neglect, and abandonment in the traditional program's syllabi; **18VAC90-20-120.B.5.c**
2. There are no objectives for patient rights in either program's syllabi; **18VAC90-20-120.B.5.b**
3. There is no objective for the role of the nurse in cases of suspected child abuse in either program's syllabi; **18VAC90-20-120.D**
4. There is no objective for the delegation of nursing tasks in either program's syllabi; **18VAC90-20-120.C.4**
5. The practitioner being prepared is not identified as an entry-level provider of care; **18VAC90-20-80.2**
6. The faculty to precepted student ratio is 1:25. This does not meet the requirement of the regulations which permits a faculty to precepted student ratio of "up to 15 students."**18VAC90-20-90.B.3**
7. The role and responsibility of the faculty is not addressed in the preceptor packet as is required in **18VAC90-20-95.D.4**
8. There are no graduate or employer evaluations specific to nursing in place; **18VAC90-20-130.A**
9. The list of nursing videos utilized in the skills labs reveals that most of the resources are very out-dated; **18VAC90-20-130.D**

The following **suggestions** are made for program improvement:

1. The Dean and faculty may wish to expand the topical outline that discusses disaster planning to include "bioterrorism;"
2. The Dean and faculty may wish to review, revise, and/or redevelop the objectives that are concerned with laws and regulations that govern the practice of nursing in Virginia;
3. The Dean and faculty may wish to clarify the use of the comprehensive exam given to students at the end of the program; and
4. Notify the Board when the move to the new building is complete so that a site visit can be scheduled.

Action: Recommend:

1. Grant approval to this pre-licensure BSN and 2nd degree program with 30 days to provide documentation of meeting the above requirements;
2. Provide documentation regarding the above suggestions made for program improvement;
3. Notify the Board office when the move to the new building is complete so that a site visit can be scheduled; and
4. The next site visit will be scheduled for 2018.

Application to Establish a Nurse Aide Education Program

Thomas Nelson Community College Historic Triangle Campus,
Williamsburg

Deborah Ball, Program Coordinator and Carmen Burrows, Associate Vice President Education was in attendance.

Action: Recommend approval of the application to establish a nurse aide education program at Thomas Nelson Community College Historic Triangle Campus pending receipt of the following:

Documentation that the primary instructor has taken a train-the-trainer course for nurse aide educators.

Ms. Krohn left the meeting.

Continued Approval Survey Visit

Radford City Public Schools – Practical Nursing Education Program,
Radford

1. Grant continued full approval to this Practical Nursing Education Program.
2. The next survey visit will be scheduled for 2018.

Dr. Saxby returned to the meeting.

NCLEX Survey Visit

Ultimate Health School – Practical Nursing Education Program, Falls Church

Action: Recommend that the practical nursing program complete a self-study report; be scheduled for a survey visit and the results of this visit will be considered at the Education Informal Conference Committee meeting on November 3, 2010.

Quarterly Reports that Meet Requirements

Action: Recommend acceptance of the quarterly reports as information for the following Nursing Education Programs:

Blue Ridge Job Corps–PN program, Marion
Bon Secours Memorial College of Nursing-BSN program, Richmond
Bryant and Stratton College-ADN program, Richmond
Career Training Solutions-ADN program, Fredericksburg
Chamberlain College of Nursing-BSN program, Arlington
Dabney S. Lancaster Community College/Carilion Stonewall Jackson Hospital-PN program, Lexington
Eastern View/ Germanna Community College-PN program, Culpeper

Everest College-ADN program, McLean
Fortis College-ADN program, Norfolk
Fortis College- Richmond- ADN program
ITT Technical Institute- Norfolk- ADN program
John Tyler Community College-Hybrid Distance Learning-
ADN program, Midlothian
Longwood University-BSN program, Farmville
Piedmont Virginia Community College-PN program, Charlottesville
Rappahannock Community College- ADN program, Glens
RSHT-PN program, Richmond
Sentara College of Health Sciences-BSN program, Chesapeake
Southside Regional Medical Center-ADN program, Petersburg
Southside Virginia Community College-ADN program, South Boston
Stratford University-BSN program, Falls Church
The George Washington University-BSN program, Ashburn

The next quarterly report is due by November 1, 2010.

NCLEX RN and PN Plans of Correction Meeting All Requirements

Action: Recommend acceptance of the NCLEX plan of correction as information for the following Nursing Education Programs:

Hampton University-BSN program, Hampton
Mountain Empire Community College-PN program, Big Stone Gap
New Horizons Regional Education Center-PN program, Hampton
Rappahannock Community College-ADN program, Glens
RSHT-PN program, Richmond
Skyline College-PN program, Roanoke
Ultimate Health School-PN program, Falls Church

Voluntary Closure of a Nursing Education program

Southside Regional Medical Center-Diploma Online Education Program,
Petersburg/Pennsylvania

Action: Recommend:

1. Accept the letter of voluntary closure of the online diploma nursing education program as information; and
2. Provide a copy of this information to the Pennsylvania Board of Nursing.

Curriculum Change

Eastern View High School/ Germanna Community College – Practical
Nursing Education Program, Locust Grove

Action: Recommend:

Accept the documentation of the curriculum change as information.

Curriculum Change

J. Sargeant Reynolds Community College-Associate Degree Nursing Program (a one-time course offering in Health Assessment), Richmond

Action: Recommend:

Accept the documentation of the curriculum change as information.

Curriculum Change

New River Community College – Associate Degree Nursing Education Program, Dublin

Action: Recommend:

Accept the curriculum change as information.

Curriculum Change

Wytheville Community College- Wytheville- ADN program

Action: Recommend:

Accept the documentation of the curriculum change as information

Response to Board Request

Star Institute- Fairfax- PN program

Action: Recommend:

1. Return this practical nursing education program to provisional approval;
2. Schedule a survey visit following the graduation of the first class;
3. The authority to admit students is granted. As previously stated by this program, admissions will occur quarterly with 25 students admitted to both the day and evening classes; and
4. Continue quarterly reports, the next being due November 1, 2010.

Program Evaluation Report - Programs meeting all regulations

Action: Recommend continued approval of the following nurse aide education programs:

Asher Comprehensive Training Center, Inc., Richmond
Bridgewater Retirement Community, Bridgewater
Charlottesville-Albemarle Technical Education Center, Charlottesville
Cumberland High School, Cumberland
Franklin Health and Rehabilitation Center, Rocky Mount
Franklin High School, Franklin

Friendship Health and Rehabilitation Center, Roanoke
Heritage Hall Health Care, Clintwood
Heritage Hall Health Care, Big Stone Gap
Jackson River Technical Center Programs I & II, Covington
John Tyler Community College-Wakefield, Chester
Kissito Health Care, Lo Moor
Maralex Allied Health Educational Services, Annandale
Massanutten Technical Center, Adult and High School Program,
Harrisonburg
Mountain Empire Community College, Big Stone Gap
NHC Healthcare, Bristol
Paul D. Camp Community College, Franklin
Pruden Center for Industry & Technology, The, Adult and High School
program, Suffolk
Rappahannock Community College-Glenns Campus, Warsaw
Rappahannock Community College-Middlesex High School, Warsaw
Rappahannock Community College-Warsaw Campus, Warsaw
Southside Virginia Community College, Keysville
Southside Virginia Community College, Alberta, Amelia/Nottoway,
Brunswick, Emporia, Greensville High School, Jackson Field Homes,
Nottoway High School and South Hill campuses
Trinity Mission of Rocky Mount, LLC, Rocky Mount
Ultimate Health School, Falls Church
Waddell Nursing and Rehabilitation Center, Galax
Wythe County Technical Center, Wytheville
Wytheville Community College, Galax

Program Evaluation Report

Accuhealth Educational Systems, Richmond

Action: Recommend acceptance of the program evaluation report as information.

On-Site Review Reports – Nurse Aide Programs Meeting All Regulations

Action: Recommend continued approval of the following nurse aide education programs:

Access Medical institute and Technology, Inc., Alexandria
Advanced Health Inc., Manassas
Clarke County High School, Berryville
Dabney S. Lancaster Community College, Clifton Forge
Louisa County High School, Mineral
Northern Virginia Community College-Loudon Campus, Sterling
Northern Virginia Community College-Springfield Campus, Springfield
Woodrow Wilson Rehabilitation Center, Fishersville

On-Site Visit Report – Nurse Aide Education Program Requiring Remediation

New River Community College, Dublin

Action: Recommend conditional approval with thirty (30) days to meet the following requirement:

Each nurse aide education program shall develop an individual record of major skills taught and the date of performance by the student. At the completion of the nurse aide education program, the nurse aide must receive a copy of this record and a certificate of completion from the program [**18VAC90-25-50.A**].

Meeting adjourned at 1:33 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Jessica C. Ressler, R.N.C., M.S.N.
Nursing Education Consultant