

**THE VIRGINIA BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS
Draft MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Tuesday, July 12, 2016, at the offices of the Department of Professional and Occupational Regulation, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

The following members of the Board were present during all or part of the meeting:

Christopher A Chiodo
Joyce Doughty
Justin L Williams
Timothy P Torrez
Joseph Levine

The following member of the Board was not present:

Danielle Davis and Ellen C Thacker

The following members of DPOR staff were present during all or part of the meeting:

Jay DeBoer, Agency Director
Anika Coleman, Regulatory Board Administrator
Eric Olson, Executive Director
Sheila Watkins, Administrative Assistant, Compliance
Jacqueline Harris, Compliance Specialist

Board Counsel was not present during all or part of the meeting.

Board Liaison member of the Board for Professional and Occupational Regulation Liaison Program was not present during all or part of the meeting:

Laurence A. Benenson, Board Liaison

Mr. Williams, Board Chair, finding a quorum of the Board present, called the meeting to order at 10:06 a.m.

Call to Order

Mrs. Doughty moved to approve the agenda. **Mr. Levine** seconded the motion which was unanimously approved by members: **Williams, Torrez, Chiodo, and Doughty**. **Members absent were: Thacker and Davis**.

Approval of Agenda

The Board members reviewed the minutes of the last Board meeting. **Mr. Levine** moved to approve the **December 3, 2015** minutes.

Approval of Minutes

Mr. Chiodo seconded the motion, which was unanimously approved by members: **Williams, Chiodo, Torrez and Doughty**. **Thacker and Davis were absent**.

There was no public comment.

Public Comment Period

Pre-Licensure Education Providers

Old Business

Eric Olson, Executive Director shared staff has removed two providers from the Board's approved list of schools based on the Board's recommendation.

As of today **Mr. Olson** shared he has not received an update from **Hampton/NASSA, Solid Waste Association and American Society of Mechanical Engineers**. He also shared that **Mr. Dehetre** hasn't given him an update on any others. He will give a report on these schools at the next Board meeting.

Regulatory Review

New Business

Eric Olson requested Board approval of Final Review 2013 – Project 3737 – Proposed Board for Waste Management Facility Operators Regulations. Board members reviewed this handout of the proposed final version of the 8-1-2016 Regulations. Doughty offered a motion seconded by Torrez to approve the document

adopting as final. The motion was approved with a unanimous vote. Members voting “yes” were **Torrez, Doughty, Williams, Chiodo and Levine**. Davis and Thacker were absent.

Project 3909

Eric Olson submitted a handout of Project 3909. This was reviewed and discussed by the Board. After discussion a motion was offered by **Torrez** and seconded by **Levine** to note that these regulations will become effective October 1, 2016. Members voting “yes” were **Torrez, Doughty, Williams, Chiodo and Levine**. Davis and Thacker were absent.

There was group discussion on Continuing Education classes. The Board also discussed other training as it relates to 18 VAC 155-20-235. No vote was required.

Continuing Education

The Board wanted to know approximately how many applicants applied for licensure in a year. Mr. Olson shared that approximately 70 applications for licensure were submitted during fiscal year 2016. Roughly 6 per month. There are currently 656 licensed WMFO's, 10 approved providers and 17 courses available.

License Applicants

Eric Olson introduced **Anika Coleman**, the Board's new Regulatory Board Administrator and he shared that **Mark Courtney** has retired.

Other Business

Mr. Olson requested that the Board members complete their conflict of interest forms and travel vouchers and submit those to **Sheila Watkins**.

Conflict of Interest Forms and Travel Vouchers

There being no further business to conduct and upon a motion from **Mrs. Doughty**, seconded by **Mr. Chiodo**, the meeting adjourned at 10:48 a.m. The motion was approved with a unanimous vote. Members voting were: **Williams, Chiodo, Doughty, Levine, and Torrez**. **Thacker and Davis** were not present and did not vote.

Adjournment

Justin Williams, Chair

Jay DeBoer, Secretary