

**REGULATORY REVIEW COMMITTEE OF THE APELSCIDLA BOARD
MEETING MINUTES**

The Regulatory Review Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on October 3, 2016, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert A. Boynton
Wiley V. Johnson III
Andrew Scherzer
Cameron Stiles
Mike Zmuda

Other Board members present for all or part of the meeting were:

Carrie Langelotti

Staff present for all or part of the meeting were:

Kathleen R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

Agency staff present for all or part of the meeting were:

Jay Deboer

Elizabeth Peay, Assistant Attorney General, was present from the office of the Attorney General.

Mr. Boynton, Chair, called the meeting to order at 9:34 a.m.

Call to Order

Mr. Boynton reviewed the emergency evacuation procedures.

**Emergency Evacuation
Procedures**

Ms. Stiles moved to approve the agenda as amended. Mr. Johnson seconded the motion which was unanimously approved by members: Boynton, Johnson, Langelotti, Scherzer, Stiles and Zmuda.

**Approval of
Agenda**

There were no public comments.

**Public Comment
Period**

Committee members were provided copies of the regulations effective January 1, 2016. The Committee discussed the changes they made at the previous Regulatory Review Committee meeting on May 24, 2016. A discussion took place regarding the definition of “good moral character”. The Committee asked Ms. Nosbisch to research the definition of “good moral character” as used by Model Law, NCARB, NCEES, as well as, the different boards at DPOR.

Review of Regulations

The Committee recessed from 10:50 a.m. until 11:00 a.m. Mr. Johnson left the meeting at 11:00 a.m.

Recess and Departure of Mr. Johnson

Discussion took place regarding 18VAC10-20-55 and Test of English as a Foreign Language Internet-based Test (TOEFL iBT). Ms. Nobsch suggested reviewing model law and inquiring how other jurisdictions define “language and comprehension” when an applicant’s primary language has not always been English.

Review of Regulations Continued

The Committee agreed by consensus to revisit the definition.

The Committee recessed from 11:30 a.m. until 11:59 a.m. Ms. Langelotti and Ms. Peay left the meeting at 11:32 a.m.

Recess and Departure of Ms. Langelotti and Ms. Peay

The Professional Engineers section was not reviewed due to the fact that there were no professional engineers present at the time of review.

Review of Regulations Continued

Ms. Nobsch suggested the Committee meet again in late October or early November. The Committee agreed by consensus.

Mr. Scherzer left the meeting at 12:37 a.m.

Departure of Mr. Scherzer

Conflict of Interest forms were completed by all members present.

Conflict of Interest Forms

There being no further business, the meeting was adjourned at 12:50 p.m.

Adjourn

Robert A. Boynton, Chair

Jay W. DeBoer, Secretary