

REAL ESTATE APPRAISER BOARD

MINUTES OF MEETING

February 24, 2015

The Real Estate Appraiser Board met at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following Board members were present:

H. Glenn James, Chair
Michael Miller, Vice-Chair
René Fonseca
Chris Call
Mack Strickland
Robert Rochester
Jean Gannon
Scott Mayausky

Board members absent from the meeting: Laura Sanchez del Solar
Fay B. Silverman

DPOR Staff present for all or part of the meeting included:

Jay DeBoer, Director
Christine Martine, Executive Director
Mark Courtney, Senior Director
Kevin Hoeft, Board Administrator
Joseph Haughwout, Legal Analyst
Emily Trent, Administrative Assistant

Elizabeth Peay from the Office of the Attorney General was present.

Mr. James called the meeting to order at 10:01 AM.

Call to Order

A motion was made by Ms. Gannon and seconded by Mr. Fonseca to approve the agenda. The motion passed unanimously. Members voting “Yes” were Call, Fonseca, Gannon, James, Mayausky, Miller, Rochester and Strickland.

Approval of Agenda

A motion was made by Mr. Strickland and seconded by Ms. Gannon to approve the following minutes: November 5, 2014, Real Estate Appraiser Board Meeting. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, Gannon, James, Mayausky, Miller, Rochester and Strickland.

Approval of Minutes

Jayne Allen addressed the Board concerning E & O insurance and AMC's requiring background checks.

Public Comment

In the matter of **File Number 2015-01026, Billie Jo Pelkey**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Strickland and seconded by Mr. Mayausky to accept the recommendation contained in the Summary of the Informal Fact-Finding to approve Ms. Pelkey's application for a residential licensed real estate appraiser license. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

File Number 2015-01026, Billie Jo Pelkey

As the presiding Board member, Mr. Rochester did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2015-01039, Diarra K. Hall**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Miller and seconded by Ms. Gannon to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Hall's application for a certified residential real estate appraiser license. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

File Number 2015-01039, Diarra K. Hall

As the presiding Board member, Mr. Rochester did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2014-02661, John Paul Williams**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Call and seconded by Mr. Strickland to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Williams' application for a certified general real estate appraiser license. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

File Number 2014-02661, John Paul Williams

As the presiding Board member, Mr. Rochester did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2015-00535, Sara Beth Jones**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Gannon and seconded by Mr. Miller to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Ms. Jones' application for a certified general real estate appraiser license. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

File Number 2015-00535, Sara Beth Jones

As the presiding Board member, Mr. Rochester did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2015-01710, Vicky A. Trang**, the Board reviewed the record which consisted of the investigative file, transcripts, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Strickland and seconded by Mr. Mayausky to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and find two violations of 18 VAC 130-20-180.K.4 (Count 1) of the Board's 2008 Regulations.

File Number 2015-01710, Vicky A. Trang

The motion passed unanimously. Members voting “Yes” were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

A motion was made by Ms. Gannon and seconded by Mr. Strickland to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and impose no monetary penalty for the violations contained in Count 1. The motion passed unanimously. Members voting “Yes” were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

As the presiding Board member, Mr. Rochester did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2015-01705, Vicky A. Trang**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Miller and seconded by Ms. Gannon to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Ms. Trang’s application for a certified residential real estate appraiser license. The motion passed unanimously. Members voting “Yes” were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

File Number 2015-01705, Vicky A. Trang

As the presiding Board member, Mr. Rochester did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2013-01847, Thomas Kirchner, Sr.**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Gannon and seconded by Mr. Strickland to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and close the file with no violation. The motion passed unanimously. Members voting “Yes” were Call, Fonseca, Gannon, James, Mayausky, Miller and Strickland.

File Number 2013-01847, Thomas Kirchner, Sr.

As the presiding Board member, Mr. Rochester did not participate in the discussion or vote pertaining to this matter.

Mr. Hoeft gave the Board a regulatory review update. No **Administrative Issues** action was taken by the Board.

Mr. Hoeft also gave the Board an Appraisal Management Company update. No action was taken by the Board.

Ms. Martine informed the Board of Senate Bill 1445. No **New Business** action was taken by the Board.

There being no further business, the meeting adjourned at **Adjourn** 10:57 A.M.

H. Glenn James, Chair

Jay DeBoer, Secretary