Commonwealth of Virginia
State Board of Social Services

Department of Social Services
Division of Child Support Enforcement
9990 Fairfax Blvd.
Sherwood Plaza Bldg, Suite 200
Fairfax, Virginia 22030

June 15, 2016

Attending: Mr. Willie Greene, Sr. (Chair), Dr. Jack Knapp, Dr. Danny Avula, Ms. Mona Malik, Ms. Veronica Washington, Mr. Darrell Jordan, Ms. Lou Ali, Ms. Sheila Coppage, Mr. Clyde Santana, Mr. Kent Willis.

Absent: Ms. Josie Webster.

Also in Attendance: Ms. Margaret Ross Schultze (Commissioner), Ms. Ellen Malenke (Assistant Attorney General).

Meeting called to order at 10:03 am – Mr. Willie Greene, Sr.

Review of Agenda – Ms. Karin Clark, Regulatory Coordinator
Ms. Clark noted that a replacement package had been provided for action item #2 and a replacement page had been provided for action item #3.

Comments from the Commissioner – Ms. Margaret Ross Schultze
Commissioner Schultze apologized for the wrong address to the location of the Board meeting and she thanked Craig Burshem and the Fairfax DCSE office for hosting the meeting. Commissioner Schultze shared the news of the passing of Jane Brown and Lynne Williams and shared that Tara Davis-Ragland has been hired as the new Licensing Director starting July 10. The Commissioner indicated there will be a full agenda for the August Board meeting and asked members to attend the August meeting. Commissioner Schultze discussed the Adult Day Center regulation and provided a copy of the letter concerning the licensing of adult day centers.

Commissioner Schultze provided updates on the following four major agency projects:

1. Eligibility Modernization
2. Permanency for Children in Foster Care
3. Child Support Modernization
4. Safe & Quality Child Care in the Commonwealth

Child Support Enforcement Operations – Craig Burshem gave a presentation titled *What's New at the Division of Child Support Enforcement?* Mr. Burshem gave a tour of the Fairfax DCSE facility.

COMMENT PERIOD
There were no public comments.

There were no comments from local boards and directors of social services.

There were no comments from boards and directors of community action agencies.

Comments from the Virginia League of Social Services Executives – Cathy Pemberton
Ms. Pemberton shared they had a successful conference last month and Clyde Santana was in attendance. There was representation from 70 local departments of social services. Ms. Pemberton shared they had an election of officers and she will serve two more years as chair. She also shared that her locality has participated in the Learning Collaborative since its start through the Division of Family Services. Ms. Pemberton introduced Donna DeBoard, the first VP for the Benefit Programs Organization (BPRO).

Comments from the Virginia Community Action Partnership – Jim Schuyler
Mr. Schuyler shared that the annual VACAP Conference was held in Virginia Beach June 7-9, 2016. He discussed the Results Oriented Management and Accountability (ROMA) program.

Briefing on Assisted Living Facilities – Deputy Commissioner Jack Frazier introduced Tara Davis-Ragland, new Director of Adult Licensing Programs. Mr. Frazier gave a presentation titled *Residential and Assisted Living Levels of Care in Virginia.*

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Comments from the Northern Regional Office – Vickie Johnson-Scott

Comments from the Fairfax Department of Social Services – Nannette Bowler

Regulatory Update – Karin Clark, Regulatory Coordinator
Ms. Clark provided status updates on 22VAC 40-675, highlighted on page 5 of the Regulatory Status Report and 22VAC40-325, highlighted on page 4.

ACTION ITEMS

1. **Approve April 2016 Minutes**
   On Motion Duly Made, (Dr. Knapp), second (Mr. Willis), motion approved with all in favor.

2. **22VAC40-920, Appeals for Financial Sanctions – Proposed**
   David Morrison briefed members on the proposed regulation. ***On Motion Duly Made***, (Dr. Knapp), second (Mr. Santana), motion approved with all in favor.

3. **22VAC40-72, Standards for Licensed Assisted Living Facilities (Insurance Disclosure) – Final**
   Deputy Commissioner Jack Frazier briefed members on substantive changes made from proposed to final. ***On Motion Duly Made***, (Ms. Washington), second (Mr. Jordan), motion approved with all in favor.

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Election of Officers – Dr. Knapp
Darrell Jordan was elected as Board Chair; Dr. Danny Avula was elected as Vice Chair; and Veronica Washington was elected as Board Secretary.

Recognition of Outgoing Members – Willie Greene
Mr. Greene presented Dr. Knapp with an engraved Revere Bowl to recognize his four years of service to the Board.

Board Member Comments
Mr. Willis appreciated the two presentations from Craig Burshem and Nanette Bowler, he felt they were very informative and inspirational. Mr. Willis is better informed about assisted living and thanked Jack Frazier.

Mr. Santana appreciated Jack Frazier's assisted living presentation.

Ms. Coppage was glad to be able to attend, thanked Dr. Knapp and said farewell to Dr. Knapp.

Mr. Jordan was honored to be nominated to serve as chair and thanked everyone for all the presentations.

Ms. Washington learned additional information and was inspired by the presentation on DCSE. Ms. Washing was glad to have the opportunity to see the DSCE Fairfax office and thanked Karin Clark for her certificate and pin.

Ms. Malik thanked the chairman and Dr. Knapp and said farewell to Dr. Knapp. Ms. Malik thought the presentations were very helpful and impressive and she is happy to hear fostering futures will start July 1.

Dr. Avula was able to see the concept and was inspired by seeing the DCSE Fairfax office and by hearing the presentations; he thanked Dr. Knapp for his contributions.

Dr. Knapp thanked the board members and thought the presentations were very good and informative; and he commended the board and DSS for the work they are doing.

Mr. Greene thought it was a productive meeting. Mr. Greene shared that for future meetings, Board members would like to consider working through lunch or possibly have a shorter lunch and have one day meetings.

Adjourned at 10:28am

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