

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,  
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS  
AND LANDSCAPE ARCHITECTS MEETING**

**MINUTES**

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on September 24, 2013, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

**Architects**

Robert A. Boynton  
Michael F. LeMay

**Professional Engineers**

John L. Combs  
Wiley V. Johnson, III  
Carolyn B. Langelotti

**Land Surveyors**

Paul deC. Holt, Jr.  
Patrick D. Leary  
Nancy E. McIntyre

**Interior Designers**

Lorri Finn  
Sheila E. Wilson

**Landscape Architects**

A. Cabell Crowther  
Andrew M. Scherzer

Board member Clint Good was not present for the meeting.

Board staff present for all or part of the meeting was:

Kathleen (Kate) R. Nosbisch, Executive Director  
Marian Brooks, Board Administrator  
Joseph (Joe) Shaver, Board Administrator  
Amy Goobic, Administrative Assistant

Agency Staff present for all or part of the meeting was:

Gordon N. Dixon, Director  
Nick C. Christner, Deputy Director, Regulatory Programs & Compliance  
Mark N. Courtney, Senior Director, Regulatory & Public Affairs  
Bonnie Rhea-Adams, Director, Complaint Analysis Resolution  
Kristin Clay, Legal Analyst

Steven Jack, Assistant Attorney General, was present from the office of the Attorney General.

Ms. Finn, Chair, called the meeting to order at 9:30 a.m.

**Call to Order**

Ms. Finn advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Ms. Nosbisch introduced Joe Shaver, new APELSCIDLA Board Administrator.

**Introduction of Joe Shaver**

Mr. Johnson moved to approve the agenda. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

**Approval of Agenda**

Mr. Boynton moved to approve the minutes for the following meetings:

**Approval of Minutes**

- June 14, 2013, APELSCIDLA Board Meeting;
- August 14, 2013, Professional Engineer & Land Surveyor Section Meeting; and
- August 14, 2013, Land Surveyor Section Exam Review Session.

Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

There was no public comment.

**Public Comment Period**

Ms. Nosbisch introduced audience members Jerry Davis, VSPE representative and Duncan Abernathy, VA-AIA representative.

Regarding **File Number 2012-02121, Suresh R. Baral**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding Board member's recommendation. Mr. Combs moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, citing the following violation of the Board's regulations: 18VAC10-20-760.A (Count 1); Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Mr. Boynton moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, citing the following violation of the Board's regulations: 18VAC10-20-760.B.3 (Count 2); Mr. Combs seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Mr. Boynton moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, citing the following violation of the Board's regulations: 18VAC10-20-760.B.1 (Count 3); Mr. Combs seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

**File Number 2012-02121, Suresh R. Baral**

Ms. Clay informed the Board that Mr. Baral had two prior violations:

- Consent Order File Number 2005-03067
  - Violation of 18VAC10-20-760.B.1, 18VAC10-20-760.B.3, 18VAC10-20-790.A.3; Total monetary penalties and board costs of \$600.00.
- Consent Order File Number 2008-00846
  - Violation of 18VAC10-20-740.D, 18VAC10-20-760.B.1, 18VAC10-20-760.A, 18VAC10-20-770, and 18VAC10-20-700.A; Total monetary penalties and board costs of \$2,650.00.
  - Terms 2 year probation in which he will comply with all rules and regulations of the Board, Not be involved in any lawsuits, not be in violation of any local, state or federal laws or regulations.

Ms. Langelotti moved to recommend that the Board accept the recommended sanction for Count 1 as contained in the Summary of the Informal Fact-Finding Conference: \$2,500 and revocation of license. Mr. Combs seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Ms. Langelotti moved to recommend that the Board accept the recommended sanction for Count 2 as contained in the Summary of the Informal Fact-Finding Conference: \$500. Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Ms. Langelotti moved to recommend that the Board accept the recommended sanction for Count 3 as contained in the Summary of the Informal Fact-Finding Conference: \$1,000; for a total monetary penalty of \$4,000 and revocation of license. Mr. Combs seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

As the presiding Board member, Mr. Johnson was not present during the discussion or vote.

Regarding **File Number 2013-01641, Michael Arrigo**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Arrigo. Mr. Boynton moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Arrigo agrees to pay \$150.00 for the violation contained in Count 1, and \$150.00 in board costs. For a total monetary penalty of \$300.00. Mr. Leary seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

**File Number 2013-01641, Michael Arrigo**

As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

Mr. Suresh Baral arrived at 9:40 a.m.

**Arrival of Mr. Baral**

Ms. Nosbisch informed Mr. Baral that the Board already reviewed his case. Mr. LeMay moved to allow Mr. Baral to address the Board. Mr. Scherzer seconded the the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

**File Number 2012-02121, Suresh R. Baral**

Mr. Baral addressed the Board stating that he did not feel the Summary of the Informal Fact-Finding Conference correctly reflected the facts. Board members inquired as to the depth of supervision Mr. Baral provided on the set of plans in question. Discussion was held on the statements made by Mr. Baral. Mr. Jack stated that pursuant to 18VAC10-20-760.A, in order for Mr. Baral to affix his seal to a set of plans prepared by an unlicensed person, he must be in direct control and personal supervision of the plans.

Board members considered Mr. Baral's statements in addition to the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding Board member's recommendation. Mr. Combs moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, citing the following violation of the Board's regulations: 18VAC10-20-760.A (Count 1); Ms. Langelotti seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Mr. Leary moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, citing the following violation of the Board's regulations: 18VAC10-20-760.B.3 (Count 2); Ms. Langelotti seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Mr. Combs moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, citing the following violation of the Board's regulations: 18VAC10-20-760.B.1 (Count 3); Mr. Leary seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

Ms. Clay informed the Board that Mr. Baral had two prior violations:

- Consent Order File Number 2005-03067
  - Violation of 18VAC10-20-760.B.1, 18VAC10-20-760.B.3, 18 VAC10-20-790.A.3; Total monetary penalties and board costs of \$600.00.
- Consent Order File Number 2008-00846
  - Violation of 18VAC10-20-740.D, 18VAC10-20-760.B.1 , 18 VAC10-20-760.A, 18VAC10-20-770, and 18VAC10-20-700.A; Total monetary penalties and board costs of \$2,650.00.
  - Terms 2 year probation in which he will comply with all rules and regulations of the Board, Not be involved in any lawsuits,

not be in violation of any local, state or federal laws or regulations.

Ms. McIntyre inquired as to whether any of the current violations were the same as prior violations. Ms. Clay indicated that they were.

Mr. Combs moved to recommend that the Board accept the recommended sanction for Count 1 as contained in the Summary of the Informal Fact-Finding Conference: \$2,500 and revocation of license. Mr. Leary seconded the motion. Mr. LeMay stated that he felt license revocation was too severe. Mr. Combs stated that revocation may be severe if this were the first time disciplinary action had been taken against him, but it was not. The motion was approved by members: Boynton, Combs, Finn, Holt, Langelotti, Leary, McIntyre and Wilson. Board members opposed: Crowther, LeMay and Scherzer. Ms. Langelotti moved to recommend that the Board accept the recommended sanction for Count 2 as contained in the Summary of the Informal Fact-Finding Conference: \$500. Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Mr. Boynton moved to recommend that the Board accept the recommended sanction for Count 3 as contained in the Summary of the Informal Fact-Finding Conference: \$1,000; Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. For a total monetary penalty of \$4,000 and revocation of license. As the presiding Board member, Mr. Johnson was not present during the discussion or vote.

Regarding **File Number 2013-01646, Arch Edward Pelley III**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Pelley. Mr. Combs moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Pelley agrees to pay \$300.00 for the violation contained in Count 1, and \$150.00 in board costs. For a total monetary penalty of \$450.00. In addition, Mr. Pelley must complete six and a half (6.5) hours of continuing education within sixty (60) days of the effective date of the Order. Mr. Crowther seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson was not present during the discussion or vote.

**File Number 2013-01646, Arch Edward Pelley III**

Regarding **File Number 2013-02207, W.E. Thomas, Jr.**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Thomas. Mr. Boynton moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Thomas agrees to pay \$150.00 for the violation contained in Count 1, and \$150.00 in board costs. For a total monetary penalty of \$300.00. Ms. Langelotti seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti,

**File Number 2013-02207, W.E. Thomas, Jr.**

Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

Regarding **File Number 2013-02149, Arthur Dale Sebert**, Board members reviewed the Consent Order as seen and agreed to by Mr. Sebert. Mr. Combs moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Sebert agrees to pay \$300.00 for the violation contained in Count 1, and \$150.00 in board costs. For a total monetary penalty of \$450.00. In addition, Mr. Sebert must complete four (4) hours of continuing education within sixty (60) days of the effective date of the Order. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02149, Arthur Dale Sebert**

Regarding **File Number 2013-02152, Jason Scott Decker**, Board members reviewed the Consent Order as seen and agreed to by Mr. Decker. Mr. Combs moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Decker agrees to pay \$150.00 for the violation contained in Count 1, and \$150.00 in board costs. For a total monetary penalty of \$300.00. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02152, Jason Scott Decker**

Regarding **File Number 2013-02153, Cundiff Hall Simmons**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Simmons. Mr. Leary moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). There was no monetary penalty for the violation contained in Count 1. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02153, Cundiff Hall Simmons**

Regarding **File Number 2013-02189, T.S. George III**, the Board members reviewed the Consent Order as seen and agreed to by Mr. George. Ms. Langelotti moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. George agrees to the voluntary surrender of his Virginia PE license. Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02189, T.S. George III**

Regarding **File Number 2013-02190, Carl Hernandez Layno**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Layno. Ms. Langelotti moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). There was no monetary penalty for the violation contained in Count 1. Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02190, Carl Hernandez Layno**

Regarding **File Number 2013-02194, R.D. Goughnour**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Goughnour. Ms. Langelotti moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). There was no monetary penalty for the violation contained in Count 1. Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02194, R.D. Goughnour**

Regarding **File Number 2013-02148, William Walter Thompsen**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Thompsen. Mr. Boynton moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Thompsen agrees to pay \$300.00 for the violation contained in Count 1, and \$150.00 in board costs. For a total monetary penalty of \$450.00. In addition, Mr. Thompson must complete sixteen (16) hours of continuing education within sixty (60) days of the effective date of the Order. Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02148, William Walter Thompsen**

Regarding **File Number 2013-02209, P.W. Hiller**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Hiller. Mr. LeMay moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Hiller agrees to the voluntary surrender of his Virginia PE license. Mr. Combs seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02209, P.W. Hiller**

Regarding **File Number 2013-02214, Michael Angel Bello**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Bello. Mr. Boynton moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Bello agrees to pay \$150.00 for the violation contained in

**File Number 2013-02214, Michael Angel Bello**

Count 1, and \$150.00 in board costs. For a total monetary penalty of \$300.00. Mr. LeMay seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

Regarding **File Number 2013-02221, Charles I. Homan**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Homan. Mr. LeMay moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.A.1 (Count 1). For this violation, Mr. Homan agrees to pay \$150.00 in board costs. In addition, Mr. Homan must complete 5 and one half (5.5) hours of continuing education within sixty (60) days of the effective date of the Order. Mr. Combs seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Johnson, was not present for the discussion or vote.

**File Number 2013-02221, Charles I. Homan**

Regarding **File Number 2014-00391, Johanon Torres-Rios**, the Board members reviewed the Consent Agreement as seen and agreed to by Mr. Torres-Rios. Mr. LeMay moved to accept the Consent Agreement in which Mr. Torres-Rios agrees that he violated the provisions outlined in Board Regulation 18VAC10-20-75 and the NCEES Candidate Agreement, and that his April 12, 2013 PE examination scores shall be invalidated. Mr. Torres-Rios further agrees that violation of board regulation 18VAC10-20-75 and endorsement of this Consent Agreement shall not preclude him from sitting for future examinations. Mr. Scherzer seconded the motion which was unanimously approved by members: Boynton, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Combs, was not present for the discussion or vote.

**File Number 2014-00391, Johanon Torres-Rios**

Regarding **File Number 2013-02268, Jon W. Looney**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Looney. Mr. LeMay moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-750.C (Count 1). For this violation, Mr. Looney agrees to pay \$150.00 for the violation contained in Count 1, and \$150.00 in board costs. For a total monetary penalty of \$300.00. In addition, Mr. Looney must complete four (4) hours of continuing education pertaining to the board's regulations within six (6) months of the effective date of the Order. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Mr. Holt, was not present for the discussion or vote.

**File Number 2013-02268, Jon W. Looney**

Regarding **File Number 2013-02272, Richard S. Ladson**, the Board members reviewed the Agreement for Licensure agreed to by Mr. Ladson. Mr. LeMay moved to accept the Agreement for Licensure which states that the Board shall waive the sixteen (16) hours of continuing education

**File Number 2013-02272, Richard S. Ladson**

requirement for renewal or reinstatement as required in 18VAC10-20-683, for the May 1, 2011- April 30, 2013, time period due to undue hardship. Mr. Ladson agrees to complete sixteen (16) hours of required continuing education as stated in 18 VAC 10-20-683 for the next licensing cycle. Any request for waiver of the next licensing cycle must be made separate and apart and approved by the Board. Mr. Crowther seconded the motion which was approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Kristin Clay, Legal Analyst/Hearing Officer, was the presiding officer.

Regarding **File Number 2014-00067, Mark Boatright**, the Board members reviewed the Agreement for Licensure agreed to by Mr. Boatright. Mr. LeMay moved to accept the Agreement for Licensure which states that the Board shall grant Mr. Boatright a twelve (12) month extension to complete the continuing education requirements as stated in 18 VAC 10-20-683. Mr. Boatright shall complete sixteen (16) hours of continuing education within twelve months of the execution of this order and shall submit proof of such completion within thirty (30) days of the end of the extension period. Mr. Crowther seconded the motion which was approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Kristin Clay, Legal Analyst/Hearing Officer, was the presiding officer.

**File Number 2014-00067, Mark Boatright**

Regarding **File Number 2013-02905, Vera Green**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding Board member's recommendation. Mr. Johnson moved to accept the recommendation of the presiding Board member and approve Ms. Green's application for reinstatement of her professional engineer license. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Leary, LeMay, McIntyre, Scherzer and Wilson. As the presiding Board member, Ms. Langelotti was not present during the discussion or vote.

**File Number 2013-02905, Vera Green**

Mr. Mohler was in attendance, but did not wish to address the Board

**File Number 2013-02689, Bradley Mohler**

Regarding **File Number 2013-02689, Bradley Mohler**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding hearing officer's recommendation. Mr. Boynton moved to accept the recommendation of the presiding hearing officer and approve Mr. Mohler's application to sit for the Fundamentals of Engineering exam. Mr. Johnson seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Ann-Marie Brigil, Hearing Officer, was the presiding officer.

Ms. Torres was in attendance, but did not wish to address the Board

**File Number 2013-02691, Sussette Torres**

Regarding **File Number 2013-02691, Sussette Torres**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding hearing officer's recommendation. Mr. Boynton moved to accept the recommendation of the presiding hearing officer and approve Ms. Torres' application to sit for the Fundamentals of Engineering exam. Mr. Crowther seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Ann-Marie Brigil, Hearing Officer, was the presiding officer.

Regarding **File Number 2013-02692, Marvin Raynor, Jr.**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding hearing officer's recommendation. Mr. LeMay moved to accept the recommendation of the presiding hearing officer and approve Mr. Raynor's application to sit for the Fundamentals of Engineering exam. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Ann-Marie Brigil, Hearing Officer, was the presiding officer.

**File Number 2013-02692, Marvin Raynor, Jr.**

After reviewing the application and Agreement for Registration, Mr. Crowther moved to accept the Agreement for Registration as seen and agreed to by Robson Forensics, Inc. Mr. Johnson seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

**Agreement for Registration 2014-01, Robson Forensics, Inc.**

After reviewing the application and Agreement for Registration, Mr. LeMay moved to accept the Agreement for Registration as seen and agreed to by Magnolia River Services, Inc. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Combs, Crowther, Finn, Holt, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

**Agreement for Registration 2014-02, Magnolia River Services, Inc.**

The Board recessed from 10:25a.m. until 10:40 a.m.

**Recess**

Ms. Brooks stated that board staff is working with the Compliance and Investigations staff to conclude the CE audit.

**CE Audit Update**

Ms. Nosbisch stated that the proposed regulations are still in the regulatory review process. Ms. Nosbisch suggested the Board review the proposed regulations at the December 12, 2013, full board meeting.

**Regulatory Update**

Ms. Nosbisch informed the Board that staff was working internally in preparation for the implementation of NCEES computer-based testing for the FE and FS exams. Registration begins November 4, 2013, with the first administration of the exams January 2, 2014. Ms. Nosbisch also reported that the NCARB blackout was over; she did not have any updates for CLARB or CIDQ.

**NCEES, NCARB,  
CLARB & CIDQ  
Updates**

Board members were provided a comprehensive report of enforcement activity since the last board meeting for informational purposes.

**Review of  
Compliance &  
Investigations  
Activity**

Board members were provided financial statements for informational purposes. Ms. Nosbisch provided a brief explanation of the Callahan Act. Mr. Scherzer inquired about cost savings resulting from the reduced number of meetings, combined section meetings and changes to the IFF procedure. Ms. Nosbisch stated that she would provide information at the December 12, 2013, full board meeting.

**Review of Board  
Financial Statements**

Ms. Nosbisch reported that no board appointments have been made for the expired terms and thanked the Board members for continuing to serve.

**Other Business**

Conflict of Interest forms were completed by all board members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 10:52 p.m.

**Adjourn**

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Lorri Finn, Chair

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Gordon N. Dixon, Secretary