

**Executive Committee Meeting  
Courtyard by Marriott, Glen Allen, Virginia  
August 4, 2016  
11:00 AM**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
Gary P. Critzer, Chair Central Shenandoah EMS Council	Marilyn Mcleod, MD (EXCUSED) Blue Ridge EMS Council	Adam Harrell Virginia Office of EMS	Jeff Michael Rockingham County
Bruce W. Edwards Board of Health – EMS Representative	Genemarie McGee, Vice-Chair (EXCUSED) Tidewater EMS Council	Warren Short Virginia Office of EMS	
David Hoback Virginia Fire Chiefs Association		George Lindbeck, MD Virginia Office of EMS	
Christopher L. Parker Virginia Emergency Nurses Association / Virginia Nurses Association		Gary R. Brown Virginia Office of EMS	
Ronald Passmore Southwest Virginia EMS Council		P. Scott Winston Virginia Office of EMS	
		Michael D. Berg Virginia Office of EMS	
		Irene M. Hamilton Virginia Office of EMS	

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Call to Order</b>	Chair, Gary Critzer called the meeting to order at 11:02 a.m.	
<b>Approval of the Agenda</b>	The agenda for the August 4 meeting was approved as submitted.	
<b>Approval of the May 6, 2016 meeting minutes</b>	The minutes of the May 6, 2016 meeting were approved as submitted.	
<b>NREMT Certification Review</b>	<ul style="list-style-type: none"> <li>Mr. Critzer clarified his comments and thoughts from the May 5 meeting of the Executive Committee on the subject of NREMT certification versus Virginia certification for EMS providers. He explained that he has been approached several times and asked why Virginia has two different certifications, which prompted his discussion on the subject. His concern is that if OEMS does not address this issue first then it will probably become an issue of a future JLARC study or General Assembly legislation.</li> <li>Warren Short, who was tasked with looking into the issue of NREMT certification versus Virginia certification, gave an update on the project status. He explained that he has not had a chance to address this issue due to other priorities. He said however, that he does plan to address this issue as soon as possible.</li> </ul>	<b>Warren will work on this project and bring a status report to the Executive Committee as soon as he can begin the project.</b>
<b>EMS Training Funds Discussion</b>	<ul style="list-style-type: none"> <li>Adam Harrell, the OEMS Business Manager, talked about the changes to the EMSTF Training Funds program and the reasons for the changes. Last fiscal year, OEMS was informed that the EMSTF program could not continue as an individual contracted service with no competitive</li> </ul>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>bid component; and because of the overall dollar figure of the education contracts, it had to go through a competitive bidding process. They were informed that the only competitive process was through an RFP. OEMS put together several draft options using the RFP process but could not figure out how to effectively complete the process in a timely manner.</p> <ul style="list-style-type: none"> <li>• State Procurement approved OEMS to utilize an alternative solution to temporarily enter into a Memorandum of Understanding (MOU) with three different types of entities (ranked in priority order) -. (1) a MOU with the Regional EMS Councils; (2) an MOU with the Virginia State Community College; or (3) entering into an MOU directly with a locality. This would not alleviate the competitive bid component but allows OEMS to enter into agreements to spread educational offerings out over different demographics and geography areas of the state. OEMS would allocate the EMSTF allotment to the chosen entity and the entity would be responsible for competitively bidding out the educational offerings.</li> </ul> <p>Mr. Harrell explained that this new process is for classes beginning July 1 and going forth; but that funds awarded in the last fiscal year will still be paid out. The MOU language would provide guidance and outline deliverables. OEMS met with the Regional EMS Councils this week to determine their interest and they received positive feedback from the Councils. This process still would have to be approved by VDH and State Procurement.</p> <ul style="list-style-type: none"> <li>• There was a lot of discussion about the concerns surrounding this issue within the EMS community. Dave Hoback is concerned that this could potentially cause a decrease in the amount of people, especially volunteers, becoming EMTs in the future. Because of the concerns regarding this issue within the community, he feels that this could lead to legislation being brought forth to address some of these concerns.</li> <li>• Bruce Edwards said that after the last EMS Advisory Board meeting he was contacted by several people concerned about the loss of the EMSTF funds. Mr. Edwards said that he spoke with Commissioner Levine regarding this issue. Dr. Levine was unaware of the situation prior to his call, but she and Dr. Melton are now monitoring this situation.</li> <li>• Dave Hoback encouraged Gary Critzer and Gary Brown to brief the EMS stakeholders to make sure they are abreast of this situation and plans on moving forward. Gary Brown agreed with David Hoback’s suggestion that OEMS should perhaps put together a work group to explore long-term solutions.</li> <li>• The group also discussed using this change as an opportunity to make the EMS training process more successful in terms of students who enroll in class and following through to join an EMS agency.</li> </ul>	
<b>Regulation Review and</b>	Mike Berg updated the group on regulations.	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Update</b>	<ul style="list-style-type: none"> <li>• The "Affiliations" regulation is not going forward at this time.</li> <li>• Durable Do Not Resuscitate regulation has been approved by the BoH and the Governor's Policy Analyst is currently reviewing these regulations.</li> <li>• The comprehensive review of the EMS Regulations (12VAC5-31) was conducted and no comments were made through the Town Hall. Mr. Berg received one email, which was a recommendation in regards to equipment. Mr. Berg notified Joe Hilbert of our intent to initiate a notice of intended regulatory action (NOIRA) after meeting our obligation to solicit public comment was met.</li> <li>• Mr. Berg wants to clean up the EMS Regulations by assigning a new chapter to the regulations. This would clean up the regulations, rearrange the flow of the document, and also take out prior exemptions granted under previous regulations.</li> <li>• The Rules and Regulations Committee will start work this afternoon on the updated regulations.</li> <li>• Mr. Berg said his suggested schedule is to bring the Request for Notice of Intended Regulatory Action (NOIRA) to the EMS Advisory Board for approval in November. If the EMS Advisory Board approves them moving forward, this request will be presented to the Board of Health in February 2017.</li> </ul>	
<b>ACS Task Force Update</b>	<p>Mr. Critzer gave an update on the ACS Task Force.</p> <ul style="list-style-type: none"> <li>• The process is continuing and the next meeting is scheduled on September 1 at the Homewoods Suites in downtown Richmond.</li> <li>• It is a full day of meetings starting at 9 a.m. The Workgroups will meet in the morning, along with the Trauma Improvement Performance Committee, The Trauma System Plan Task Force and the Trauma Oversight and Management Committee will meet in the afternoon.</li> <li>• Mr. Critzer said all meetings are open to the public and everyone is welcome to attend and participate in the meetings.</li> <li>• Bruce Edwards said that he is keeping the Board of Health abreast of the Task Force work. Mr. Critzer asked Bruce to let them know if and when they want the EMS Advisory Board to speak to the Board of Health regarding the Task Force work.</li> </ul>	
<b>Board of Health Appointment</b>	<p>Mr. Critzer reported that Bruce Edwards will be rotating off the Board of Health next year (June 30, 2017) and the State EMS Advisory Board needs to submit three names to the Governor's Office for his replacement.</p> <ul style="list-style-type: none"> <li>• Mr. Critzer will make the announcement at the EMS Advisory Board meeting. The nominee does not have to be a member of the State EMS Advisory Board but just has to be a member of the EMS system. Individuals interested in serving as the EMS representative on the Board of Health must submit a letter of interest and their CV to Gary Critzer no later than Friday, September 30.</li> <li>• Executive Committee will vet the applications and submit three names for a vote at the November 9<sup>th</sup> meeting of the state EMS Advisory Board meeting.</li> <li>• Based on the number of votes received, a first, second and third choice candidate will be made</li> </ul>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>to the Secretary of the Commonwealth by late March or early April.</p> <ul style="list-style-type: none"> <li>• Mr. Critzer said that anyone interested in having that position needs to realize that EMS is just a small part of what the job entails. Serving on the Board of Health means addressing all of the areas overseen by the Health Department.</li> </ul>	
<b>VAVRS Financial Report</b>	<ul style="list-style-type: none"> <li>• Mr. Critzer reminded the Executive Board members that it is their task to review the VAVRS Financial Report. Mr. Brown said that Mr. Harrell has requested the report from VAVRS but he hasn't received it yet.</li> <li>• Mr. Critzer asked to be informed once the report has been received.</li> <li>• David Hoback asked if VAVRS will also be required to do RFPs for professional services and follow state procurement requirements when conducting Rescue College, Convention, and offering training using EMSTF. .</li> <li>• Gary Critzer asked Gary Brown to have Adam Harrell explore David Hoback's questions.</li> </ul>	
<b>Committee Work/Actions – Coordinators</b>	<p>Emergency Management Committee – David Hoback</p> <ul style="list-style-type: none"> <li>• Mr. Hoback reported on a presentation given on the Patient Tracking system. He said the committee was very impressed with the system. Mr. Hoback said once they do more research he will be bringing it back to the State EMS Advisory Board to see if OEMS in partnership with some other state agencies might want to look into getting this system.</li> </ul> <p>Professional Development Coordinator – Ron Passmore</p> <ul style="list-style-type: none"> <li>• Mr. Passmore asked Dr. Lindbeck to give an update on the motion coming forth from the Medical Direction Committee at the State EMS Advisory Board meeting.</li> </ul> <p>Dr. Lindbeck said the motion came out of the discussion about the airway requirements. People began to question if National Registry is always telling accredited programs what they have to do then why are we repeating the competency requirements in our State requirements. So the motion was. to remove all hours and competencies from the Paramedic requirements on TR-17 and follow the guidelines established by CoAEMSP (Committee on Accreditation of EMS Programs) and the National Registry Paramedic Portfolio.</p>	
<b>Open Discussion – from the floor items</b>	<ul style="list-style-type: none"> <li>• Gary Critzer said that they are still not 100 percent sure where things will unfold in terms of the Commissioner's concerns about how RSAF monies are used. <ul style="list-style-type: none"> <li>○ Use of RSAF by the Regional EMS Councils</li> <li>○ Use of RSAF by other non-profit entities, i.e. the State Fire Chiefs get money for the Virginia Fire Rescue Conference (an educational conference); money goes toward the Fallen Firefighters &amp; EMS Memorial Service, etc.</li> <li>○ The Commissioner doesn't want money to go to anything that does not directly impact delivery of emergency medical services</li> </ul> </li> </ul>	
<b>Public Comment</b>	None	
<b>Adjournment</b>	The meeting was adjourned at 1:11 p.m.	