

**Financial Assistance Review Committee (FARC)
Quarterly Meeting
Sheraton Norfolk Waterside Hotel
Norfolk, Virginia
November 12, 2015
1:00 PM**

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Robert Trimmer, Chairman		Amanda Davis	John Korman
Barbara Brown			Rodney Newton
Mark Nugent			
Curtis Sheets			
Karen Wagner			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 08/06/2015 Meeting Minutes	Robert Trimmer, FARC Chair, made a motion to approve the minutes from August 6, 2015.	Minutes approved
II. Grants Unit: A. Payments processed August – October 2015	There were \$1.7 million in payments processed between August and October, 2015.	No further action is required
III. Grant Manager Report: A. Quarterly Grants Report	The RSAF grant deadline for the December 2015 grant cycle was September 15, 2015. OEMS received 116 grant applications requesting \$9,723,262.00 in funding. We had 98 licensed EMS agencies requesting \$8,463,644.00 and 18 Non EMS agencies requesting \$1,259,618.00. The breakdown for the Regional Councils are as follows: Blue Ridge – requesting funding of \$992,910.00; Central Shenandoah – requesting funding of \$415,613.00; Lord Fairfax – requesting funding of \$460,790.00; Northern Virginia – requesting funding of \$186,793.00; Old Dominion – requesting funding of \$2,435,889.00; Peninsulas – requesting funding of \$202,396.00; Rappahannock – requesting funding of \$951,559.00; Southwest Virginia – requesting funding of \$1,567,528.00; Thomas Jefferson – requesting funding of \$111,993.00; Tidewater – requesting funding of \$726,158.00; Western Virginia – requesting funding of \$1,572,857.00. The breakdown for items requested are as follows: 12-Leads - \$1,132,500.00; Computer Hardware - \$719,234.00; Communications - \$759,307.00; Emergency Operations - \$205,293.00; BLS/ALS Equipment – \$1,454,511.00; Special Projects - \$333,432.00; Training - \$53,001.00; Vehicles - \$5,065,985.00.	No further action is required

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<p>B) E-GIFT Updates</p> <p>C) State Grant Compendium</p> <p>D) RSAF/E-GIFT Symposium Presentation 11-13-15</p>	<p>There were 2 Rescue Squad Assistance Fund Emergency Grants awarded.</p> <p>Castleton Volunteer Community Fire Company was awarded 1 Stryker Powerload system at a 100/0 (state/agency) funding level in the amount of \$24,939.00. The agency requested the equipment due to the original vendor not providing a quote for the retention system until the GSA approved the July 1, 2015 cot retention guidelines. Due to patient safety of not placing a cot retention system in the ambulance, the request was approved.</p> <p>Lee County Rescue Squad was awarded 1 Chevy G4500 Road Rescue Ambulance at a 100/0 (state/agency) funding level in the amount of \$123,285.00. Due to an accident that totaled one of their two ambulances, patient care had become greatly affected due to their call volume. The agency requested \$208,100.00 for a new ambulance with a patient loading system, but received \$110,465.00 from insurance. Therefore, OEMS approved \$123,285.00 that included \$97,635.00 for the ambulance and \$25,650.00 for the patient loading system.</p> <p>There is a new application in EGIFT called the Email App allowing the Grants Unit the capability to email any agency by grant cycle. This process be a more efficient for status reports and notification of agencies regarding needed documentation. Extensions, modifications and final reports are now accessible in user EGIFT accounts allowing the user to request approvals and process the final report through the application.</p> <p>Invoices can also be uploaded through EGIFT, once uploaded, the grants unit will verify the invoice, make sure all conditions have been met and ensure all documentation has been met submitted. Once approved by the OEMS grant manager and submitted for payment, the OEMS program rep verification app in EGIFT now automatically assigns the program rep and notifies the rep by email that a verification is awaiting. Once verified by the OEMS program rep, the grants manager will receive an email notification that the verification is complete. This process streamlines the verification process by automatically updating the database and having “real time” data.</p> <p>The Governor’s office just compiled a “State Grant Compendium” that is available on the Governor’s state website. This database allows the public to search for all grant opportunities that are available within the Commonwealth.</p> <p>Mrs. Davis is teaching a grant workshop at the 2015 EMS Symposium on Friday, November 13, 2015. This includes an RSAF overview and the E-GIFT grant application process. All members on FARC are invited to attend.</p>	<p>No further action required</p> <p>No further action is required</p> <p>No further action is required</p> <p>No further action is required</p>
<p>IV RSAF: A) Change Order 8 – July 1, 2015 – Cot</p>	<p>Change Order 8 became effective July 1, 2015 that requires ambulances built after July 1, 2015 to have a Cot Retention System included in the total price and being included as a requirement for all new ambulances. Most of the grants this cycle do include the cot</p>	<p>Quotes will be reviewed during the RSAF awards meeting, December 3, 2015.</p>

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<p>Retention System</p> <p>B) Transportation Committee Discussion</p>	<p>retention system but some are listed as separate items. Some of these systems will put the vehicles over the weight limit so FARC will need to view the quotes during the RSAF grant award meeting to ensure proper requirements.</p> <p>The Transportation Committee had discussions on agencies applying as non-licensed EMS agencies. Agencies that are licensed to perform EMS duties have applied as non-EMS agencies under the premise of being licensed under their City or County. This has caused some confusion regarding no vehicles being pre-populated on the grant application. Under EGIFT, only licensed EMS agencies have pre-populated vehicles, therefore when agencies apply as non-EMS agencies (licensed under their jurisdiction) it gives the perception they don't perform EMS or have not followed the application requirements of listing all vehicles. The Transportation Committee feels that a few questions need to be added to the grant application to clarify the EMS agencies applying under non-EMS agency applications. These would include: 1) Are you running under a jurisdiction, 2) Do you have any permanent vehicles assigned to your agency? The committee graded the grants very strict with only a few receiving low numbers (1 or 2).</p>	<p>This will be further discussed at the RSAF awards meeting, December 3, 2015.</p>
<p>V. Open Discussion</p>	<p>Kenbridge Emergency Squad lost their 501c3 non-profit status for failure of not filing their taxes for three years as a non-profit agency. Due to this issue and some internal problem, Lunenburg County appointed Rodney Newton to become the Administrator of Kenbridge Emergency Squad. Kenbridge ES was awarded a grant for a Type I Ambulance and didn't realize at the time they had lost their 501c3 status. They have now submitted the 3 years of taxes that were overdue. It will take between 3 – 6 months for the IRS to re-instate their non-profit status. Mrs. Davis told Mr. Newton that as long as he can produce documentation from the IRS that they are still in the process of completing their non-status renewal, they could still apply for an extension and perhaps a modification request so they won't lose the funding that was awarded. Mr. Newton will continue to keep OEMS and FARC informed of the status.</p> <p>Mr. Newton also spoke to FARC regarding the P-25 compliance that is required for communications equipment on RSAF. Mr. Newton explained that this requirement has created several issues for the smaller/rural agencies and throughout Virginia. Some localities require their agencies to have certain types of radios and they aren't able to communicate with other agencies outside of their jurisdictions if they have different radios. Most of these radios come at a high cost and the smaller jurisdictions can not afford to purchase. Mr. Newton would like for us to revamp our communications system to allow all of the agencies to be able to communicate with each other and would make the radios affordable and interoperability.</p> <p>The Virginia Department of Fire Programs put in a grant this cycle requesting assistance to purchase Image Trend software that would help them to upgrade their current database.</p>	<p>Mr. Newton will keep OEMS informed as to their status.</p> <p>FARC will seek assistance from the EMS Communications Committee regarding this request.</p> <p>This grant will be discussed at the RSAF awards meeting, December 3,</p>

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	The total amount of this project would be \$1,111,553.50. They are seeking 50/50 (state/agency) funding level in the amount of \$555,776.75. This is a statewide agency, therefore, the grading will be completed by FARC.	2015.
VI. Adjournment	Robert Trimmer, FARC Chair, made a motion to adjourn.	The RSAF Pre-Awards meeting will be held on December 3rd beginning at 9:00 A.M. and the Awards Meeting will be held on December 4th beginning at 9:00 A.M. The December 2015 awards will be announced on January 1, 2016. The Spring 2016 RSAF grant cycle will open on February 1, 2016 and the deadline will be March 15, 2016.