State EMS Advisory Board Meeting
Courtyard by Marriott, Richmond, VA
Friday, August 8, 2014
1:00 PM

Members Present:	Members Absent:	Others:	OEMS Staff:
Sherrin C. Alsop *Virginia Association of Counties*	**Michel B. Aboutanos, MD (Excused)** *American College of Surgeons*	**David H. Trump, M.D., MPH, MPA** *Chief Deputy Commissioner Public Health and Preparedness*	**Gary R. Brown**
Byron F. Andrews, III *Virginia State Firefighters Association*	**Jonathan D. Henschel (Excused)** *Lord Fairfax EMS Council*	**Amanda Lavin** *Office of the Attorney General*	**Scott Winston**
Samuel T. Bartle, MD *American Academy of Pediatrics*	**Cheryl Lawson, MD (Excused)** *Peninsulas EMS Council*	**Bruce W. Edwards** *Board of Health Representative*	**Warren Short**
Gary P. Critzer *Central Shenandoah EMS Council*	**Julia Marsden (Excused)** *Consumer*	**Connie Purvis** *Blue Ridge EMS Council*	**Bob Swander**
Valeta C. Daniels *Virginia Association of Volunteer Rescue Squads (VAVRS)*	**Corina D. Nuckols** *Associated Public Safety Communications Officials*	**Dreama Chandler** *Virginia Association of Volunteer Rescue Squads (VAVRS)*	**Michael D. Berg**
Richard H. Decker, III *Old Dominion EMS Alliance*		**Larry A. Oliver** *Frederick County Fire and Rescue*	**Deborah T. Akers**
Lisa M. Dodd, DO *Virginia College of Emergency Physicians*		**Ed Rhodes** *VAVRS/VFCA/VAGEMSA/RDG*	**Carol Morrow**
Stephen J. Elliott *Thomas Jefferson EMS Council*		**Kate Gardella** *Rappahannock EMS Council*	**Marian Hunter**
Jason D. Ferguson *Western Virginia EMS Council*		**Greg Woods** *Southwest Virginia EMS Council*	**Tim Perkins**
Joan F. Foster *Virginia Municipal League*		**Brad Taylor** *HCA Trauma & EMS*	**Greg Neiman**
S. Denene Hannon *Virginia Association of Volunteer Rescue Squads (VAVRS)*		**Rob Lawrence** *Richmond Ambulance Authority / VAGEMSA*	**Ken Crumpler**
David Hoback *Virginia Fire Chief's Association*		**Brian Hricik** *Alexandria Fire Department*	**Wayne Berry**
Sudha Jayaraman, MD *Medical Society of Virginia*		**Henri Moore** *Hanover Fire - EMS*	**Adam Harrell**
Jason R. Jenkins *Virginia Chapter of the International Association of Fire Fighters*		**Gary Morris** *Thomas Jefferson EMS Council*	**Amanda Davis**
Marilyn K. McLeod, MD *Blue Ridge EMS Council*		**Vic Buisset** *Virginia Department of Emergency Management*	**Connie Green**
Christopher L. Parker *VA Emergency Nurses Association / VA Nurses Association*		**Allen Yee, MD** *Chesterfield Fire & EMS*	**Karen Owens**
Ronald Passmore *Southwest VA EMS Council*		**Chad Blosser** *Central Shenandoah EMS Council*	**Jimmy Burch**
Anita Perry *Virginia Hospital & Healthcare Association*		**Carolyn Rinaca** *Central Shenandoah EMS Council*	**Bryan Hodges**
Jose V. Salazar *Northern Virginia EMS Council*		**Damien Coy** *Old Dominion EMS Alliance (ODEMSA)*	**Carol Pugh**
Kelly G. Southard *Rappahannock EMS Council*		**Rachel Dillon** *Old Dominion EMS Alliance (ODEMSA)*	**Dennis Molnar**
Matthew J. Tatum *Virginia Association of Governmental EMS Administrators (VAGEMSA)*		**Amy Ashe** *New Kent Fire-Rescue*	**Wanda Street**
Daniel C. Wildman *Virginia Ambulance Association*		**Lisa Baber** *New Kent Fire-Rescue*	**Irene Hamilton**
		Jim Chandler *Tidewater EMS Council*	

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Karen Wagner
VAVRS/FARC Member
Gary Dalton
VAVRS/VAA/Legislation & Planning
Ajai Malhotra, MD
American College of Surgeons
Kevin Dillard
Rappahannock EMS Council / VAVRS
Rob Logan
Western Virginia EMS Council
Dan Norville
Norfolk Fire-Rescue
Sam Dahl
Northern Virginia EMS Council
Paul Hoyle
Peninsulas EMS Council
Jeff May
Portsmouth Fire
Bryan McRay
Old Dominion EMS Alliance / Richmond Ambulance Authority
Eddie Ferguson
Goochland County Fire-Rescue
Gary Samuels
Henrico Fire
Anthony Wilson
Virginia Ambulance Authority
Al Thompson
Bon Secours Health System Richmond & ODEMSA
Mike Harmon
VAGEMSA / Bon Secours
Robert Trimmer
FARC / Chesterfield Fire & EMS

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Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order – Gary Critzer • **Pledge of Allegiance** • **Introductions** • **Recognition of Board Members Rotating Off the Board** • **Approval of Minutes** • **Approval of Agenda**	• Mr. Critzer, Chair, called the meeting to order at 1:00 p.m. • Mr. Critzer asked that everyone stand for the Pledge of Allegiance. • Since there were several new board members in attendance, Mr. Critzer asked that everyone introduce themselves. • Mr. Critzer asked the audience to recognize the former Board members who had recently rotated off the Board for their work and dedication during their tenure on the Board. • The Chair asked for approval of the minutes from the May 9, 2014 meeting. o There were two grammatical corrections to the minutes: on page 9 and page 10. These changes will be made. • The agenda was approved as presented.	**The minutes were approved with the two grammatical corrections to be made.**

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Chairman's Report – Gary Critzer	Mr. Critzer deferred his report until the Executive Committee report.	
Vice Chair Report – Dale Wagoner	Mr. Wagoner has rotated off the Board, and is not in attendance. Therefore, there is no report.	
Chief Deputy Commissioner, Public Health and Preparedness – David H. Trump, MD, MPH, MPA	• Dr. Trump welcomed everyone and thanked them for their service. He welcomed the new Board members and recognized the work of the State EMS Advisory Board and its importance to the VDH, the EMS community and the Commonwealth of Virginia.	

Office of EMS Report – Gary Brown, Scott Winston and Staff	• Mr. Brown welcomed the new Board members. The Office of EMS had an orientation for the new Board members Thursday night. Mr. Brown said that all of the presentations given last night will be put on the OEMS website. He encouraged the new board members to feel free to contact the Office of EMS with any questions. New members were reminded to complete the Committee Interest forms and return them to the Office of EMS.
	• Mr. Brown announced the tentative meeting dates for 2015 and 2016.
	  o In 2015 – The Thursday and Friday tentative meeting dates are:
	  ▪ February 5-6; May 7-8; August 6-7; and at the Symposium on Wednesday, November 11, 2015.
	  o In 2016 – The Thursday and Friday tentative meeting dates are:
	  ▪ February 4-5; May 5-6; August 4-5; and at the Symposium on Wednesday, November 9, 2016.
	• Mr. Brown informed Board members that their registration fee for the Symposium is waived, and they also will receive one night's lodging since the November board meeting is held in conjunction with the Symposium. Board members will receive an email with the Symposium registration link.
	• National Ambulance Standards Update – Michael Berg
	  o Mr. Berg updated the group on the General Services Administration (GSA) Change Notice #6 for the federal ambulance specifications, the KKK Specs. He explained about the Change Notice and told them there will probably be a Change Notice #7 coming in the near future that will include the requirement for the cot retention systems. Mr. Berg also gave the Board information on other ambulance standards that are being revised and updated. Mr. Berg explained the relevance of the ambulance standards to Virginia EMS; most notably the fact that the current KKK Standards are scheduled to be retired in October of 2015.
		Mr. Berg said that the OEMS website will have two presentations regarding studies on ambulance crashes and equipment and ambulance designs for the future.

Board of Health EMS Representative Report – Bruce Edwards	• Mr. Edwards updated the Board on the actions and activities at the June 5 Board of Health meeting. He reported that the State EMS Plan and the Virginia Emergency Medical Services Regulations were both approved by the Board of Health at this meeting.	
Standing Committee Reports:		
Executive Committee – Gary Critzer	• Mr. Critzer reported that the Committee met yesterday. The meeting was very informal since only two members are left, (Matt Tatum and he), All other members have rotated off the State EMS Advisory Board.	

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	Items discussed included: • A Bylaw change – The Bylaw change document was distributed to the board members today and will be discussed during new business. • They also discussed the recent EMS Advisory Board appointments. • Criminal Background Checks - They discussed concerns that have been raised throughout the EMS community in regards to criminal background checks. Mr. Berg and he will be meeting with a representative from Virginia State Police to see if they can resolve some of the issues. • Mobile Integrated Healthcare Group (Community Paramedicine) - Mr. Critzer is putting together a multidisciplinary group to look at the concept of Mobile Integrated Healthcare (Community Paramedicine) and determine how EMS in Virginia can work with the Virginia healthcare industry to develop a working Community Paramedicine environment in Virginia. The group will consist of about 14 multidisciplinary members. He still has to solicit a few members to complete composition of the group.	
Financial Assistance Review Committee – Robert Trimmer	• Mr. Trimmer reported that the committee met yesterday. They did not have quorum and therefore could not conduct business. • The new E-Gift Program, a web-based program, opened on August 1 for grant submissions. Also, the new grant cycle opened on August 1. Guidelines are available explaining how to decrease on-going cash balances. In the next cycle, if you are awarded a grant on January 1 the money needs to be committed by March 1 so that the money can be paid out during the same fiscal year and there are no carryover balances.	
Administrative Coordinator – Gary Samuels **Rules and Regulations Committee - Ed Rhodes**

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Committee – Rob Logan	issues. o Code Language Clean Up Bill. The committee developed a workgroup to look at and work on the language. The group has met four times over the last several months. They have developed a document that is now ready for public comment period. Mr. Logan explained that the intent of the bill is technical to clean up wording, antiquated references and inconsistencies and it is not a policy document. The goal is to have this document move through the process without amendment during the legislative session. Mr. Logan said the one issue that could prove controversial is the definition for emergency medical services that is proposed to be changed to accommodate mobile integrated healthcare. He said it is possible that the home health industry might oppose that change. Mr. Logan explained that the workgroup did not receive the final draft bill language from legislative services until yesterday. Because the group needs to give it a thorough review, the committee action earlier today was to approve the document in its current form subject to a 10-day review period. If there are no substantial suggested changes from the committee within that 10-day review period then the document will be put out for public comment. It will be available on the OEMS website and widely distributed for the EMS constituents to discuss and review. o HB1010 (2014) – Mr. Logan said the committee recognizes the importance of addressing the issues of the recruitment and retention study which came out of the last session of the General Assembly and has already been mentioned for the upcoming session. He said the committee feels it will come back up and the EMS community needs to be prepared to address the issue with the General Assembly if the bill is re-introduced.	**The Legislative and Planning Committee recognizes the need of involving the home health care industry and has extended an invitation to the Executive Director of the Hospice and Home Healthcare Association for their representative to become a part of the sworkgroup**.
Infrastructure Coordinator / **Transportation Committee – Matt Tatum** **Communications Committee – Gary Critzer**	• Mr. Tatum said he has no report as the Infrastructure Coordinator. • Mr. Tatum reported that the Transportation Committee met a couple of weeks ago in conjunction with the EMS Provider Health and Safety Committee. There were two presentations set up by OEMS from two national offices that have been doing work on ambulance crashes, safety in ambulances and the stretcher retention system. They were outstanding presentations that gave a lot of information. • Mr. Critzer reported that the committee met earlier in the day. They had two items, neither which require action from the State EMS Advisory Board. o Virginia Beach Public Safety Answering Point Center (PSAP) Accreditation Application was reviewed and approved. o Changes were made in the accreditation process to lengthen it from a two to a three year process. There next meeting will be at the Symposium in November.	**The presentations will be placed on the OEMS website.**

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Emergency Management Committee – David Hoback	• Mr. Hoback reported that the committee met on Thursday. They did not have any action items. o Triage Tags – A Request for Proposal (RFP) to solicit bids for triage tags is ready to be released. They will be printing 187,000 tags, and the tags will be distributed to EMS agencies based on their number of licensed vehicles and the balance will be distributed to EMS agencies. The committee is looking at cooperative language within the RFP that would allow an agency to purchase the tags directly from a vendor. However, Mr. Hoback cautioned that vendors may require a purchase minimum for the tags. o Inventory Management Software Solution – Mr. Hoback said there is an initiative being looked at in partnership with the Department of Emergency Management, Office of EMS, the Department of Fire Program, and the Hospital and Healthcare Association to look at a software solution to manage specialy EMS equipment and vehicles and to look at what resources are available in Virginia. Currently, this information is kept by "pen and paper." This software will allow mapping of the resource and its location and assit with emergency deployments.	
Patient Care Coordinator – Allen Yee, MD **Medical Direction Committee – Marilyn McLeod, MD** **Medevac Committee – Anita Perry**	• Dr. Yee did not have a report as Patient Care Coordinator. • Dr. McCloud reported that the Medical Direction Committee met in July. The committee did not have any action items. Most of the discussion at the meeting was in regards to the FARC grants and also about physicians accessing information via VPHIB. The committee has on its agenda for their next meeting to discuss and come up with a document on why they disagree with HB1010. • The committee met on Thursday morning. Mr. Critzer attended the meeting and presented a Medevac response plan that he has implemented in Central Shenandoah EMS council region. The plan focuses on the appropriate and safe dispatch of air medical teams. The committee members were challenged to carry this or similar plans back to their regions for implementation. They are hopeful that by the November meeting some other regions will have started work on Medevac Response Plans in their areas. • The committee is beginning work on a project focused on ground versus air transport times for some key cardiac patients. They plan to start this project by October 1. This data will be shared as it becomes available. • The committee is continuing to follow dispatch centers and referring hospitals that seem to be "weather shopping." They now send letters to the dispatch centers or hospitals that they feel are "weather shopping."	

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Trauma System Oversight & Management Committee – Ajai Malhotra, MD	The Medevac's Committee's next meeting is during the Symposium. Dr. Malhotra brought forth a motion from the committee asking that the committee structure be revised. **MOTION:** **Trauma System Oversight and Management Committee moves that the EMS Advisory Board approve the following TSO&MC committee membership:** **14 Voting Members and a Chair (exceeding 10)** **-Level I Representatives (5) – (one should be a burn surgeon and at least one should be a trauma program director/manager).** **-Level II & III Representatives (5) (two Level II Reps, two Level III Reps, and one non-designated hospital rep.)** **-Emergency Medicine Representative (1)** **-EMS Representative (1)** **-Pediatric Surgeon (1)** **-Citizen Representative (1)** **-Chair** **Establish a two year term limit and no member shall serve more than two consecutive terms. At the discretion of the Chair, some initial terms may be set at three years in order to facilitate staggered rotation of the committee's membership.** Mr. Critzer said that the Executive Committee can approve the request. Mr. Critzer will convene the Executive Committee immediately following this meeting and approve that motion.	**At the conclusion of the State EMS Advisory Board meeting, Mr. Critzer and Mr. Tatum reconvened the Executive Committee at which time they voted to accept the motion from the Trauma System Oversight and Management Committee (TSO&MC) to revise committee membership.**
EMS for Children – Robin Foster, MD	Neither Dr. Foster nor David Edwards were in attendance at the meeting. Therefore, there is no report.	
Professional Development Coordinator – Larry Oliver **Training & Certification Committee – Larry Oliver**	Mr. Oliver said he will defer to the committee chairs for their actual reports. The Training & Certification Committee met on July 9. They had an extensive agenda and the committee has three action items to bring before the Board today. Mr. Oliver gave the new board members an overview of the committees and subcommittees of the Training & Certification Committee and the extensive work done by the committee.	

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	The first motion that Mr. Oliver presented was the RN to Paramedic Bridge Program Overview and Documentation. Appendix A.pdf Mr. Critzer said that since it is coming from the committee it requires no second. He opened the floor for discussion and hearing none he called for the vote.	**MOTION:** **The State EMS Advisory Board moves to accept the proposed RN to Paramedic competencies document.** **YEAS = 22; NAYS = 0; ABSTENTIONS = 0** **The motion was carried unanimously.**
	Mr. Oliver presented the second motion from the committee for a vote by the State EMS Advisory Board in regards to the Experiential I-99 Allowed Competencies. Appendix C _3_.pdf Mr. Critzer said that again since the motion is coming from a committee it does not require a second. He opened the floor for discussion and hearing none called for a vote.	**MOTION:** **The State EMS Advisory Board moves to accept the Experiential Learning Document.** **YEAS = 21; NAYS = 0; ABSTENTIONS = 0** **The motion was carried unanimously.**
	The third motion presented by Mr. Oliver was in regards to CE Revision Proposal. Mr. Oliver explained that the National Registry is revising its continuing education requirements to become effective in 2016. He explained the components of the motion which can be seen in Appendix B in the Quarterly Report. Appendix B (2).pdf Mr. Critzer said the motion does not require a second since it comes from a committee. Mr. Critzer opened the floor for discussion.	**MOTION:** **The State EMS Advisory Board moves to accept the proposed continuing education hours for providers to recertify in Virginia when the Registry implements their new hours in 2016 and Virginia Providers wishing to maintain their National Registry must meet the minimum hours as set by the National Registry.**

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	There was extensive discussion and questions asked in regards to this motion. A lot of the discussion was in regards to the changes in the hours. Board member, Jose Salazar, questioned why there is a 4 hour difference for the EMT level, 36 hours for Virginia as opposed to 40 hours for the National Registry. Greg Neiman from OEMS explained that the CE Workgroup discussed the hours and decided that in Virginia providers could choose to maintain their Virginia certification or meet the National Registry certification requirements. Mr. Salazar is concerned about the long-term affect for Virginia EMTs, especially if they decide to move to another state which requires National Registry certification and they will not be qualified. Board member, Sherrin Alsop, a representative of Virginia Association of Counties, said that King and Queen County has a hard time finding EMTs and Paramedics. She expressed concern about the change in hours especially because they have a hard time finding classes in order to obtain their CEUs.. Mr. Critzer asked Greg Neiman if all of the Category 1 and Category 2 hours for EMT recertification with the exception of the practical skill hours are available through online classes. Mr. Neiman said that is correct. Mr. Critzer told Ms. Alsop that they can sit down with her after the meeting to help her determine how they can provide training for her area. After extensive discussion, Matt Tatum made a motion to amend the original motion to mirror the National Registry requirements. The motion was seconded and the Chair called for a vote on the amended motion. The Chair said the original motion, as amended, is now back on the floor for a vote. Mr. Critzer asked if there was any further discussion on the original motion before the vote is taken. Chip Decker said he feels it is bad to toss the work of the committee who has been working on this issue for months in just a few minutes. He suggested instead sending the motion back to the committee for more review. Mr. Critzer said that if there is a desire to kill the motion it needs to be either voted down or postpone the motion indefinitely. Steve Elliott made a motion that the original motion be postponed indefinitely. The motion was seconded. Mr. Critzer opened the floor for discussion. Following discussion Mr. Critzer called for the vote.	**MOTION:** **The State EMS Advisory Board moves to amend the original motion brought forth by the Training & Certification committee to mirror the National Registry CE requirements.** **VOTE:** **YEAS = 14; NAYS = 7** **The motion carried.** **MOTION:** **The State EMS Advisory Board**

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Workforce Development Committee – Carol Morrow **Provider Health and Safety Committee – Brian Hricik**	Mr. Critzer asked the committee to bring forth another motion on this important issue by the November Board meeting. Mr. Oliver also discussed the Best Practices Workgroup. He also talked about the agenda for the next meeting. There are two topics that will be discussed (1) HB1010 and (2) National Registry. Ms. Morrow said the committee had no report. They wanted to thank Dreama Chandler for her work as committee chair while on the State EMS Advisory Board. Mr. Hricik reported that the committee has not met and there was no report.	**moves to table this motion indefinitely.** **VOTE:** **13 Yeas; 8 Nays;** **The motion was carried.** **The Training and Certification Committee is expected to bring forth another motion on the CE hours by the November meeting.**
Regional EMS Council Executive Directors – Greg Woods	Mr. Woods reported that the Regional EMS Councils met yesterday. They had a joint meeting with the Financial Assistance Review Committee (FARC) regarding the E-Gift program. Mr. Woods reported that he also attended the EMS Advisory Board orientation on Thursday night and gave a presentation on the Regional EMS Councils. The Regional EMS Council Executive Directors Group will meet again in November but not at the Symposium.	
Nominating Committee – 3 appointees by Chair, 2 elected by Full Board	Gary Critzer, Chair, made three appointments to the Nominating Committee – (1) Ron Passmore; (2) Marilyn McLeod; and (3) Steve Elliott. He recommended two appointments to be elected by the full board – (1) Matt Tatum; and (2) Anita Perry. Mr. Critzer asked for a motion to accept the two nominees to the Nominating Committee. A motion was made and properly seconded, and Mr. Critzer called for the vote.	**MOTION:** **The State EMS Advisory Board moves to accept the nominations of Matt Tatum and Anita Perry to serve on the Nominating Committee.** **VOTE:** **YEAS= 21; NAYS = 0; ABSTENTIONS = 0** **The motion was carried unanimously.**
PUBLIC COMMENT	Lisa Baber, the Chief of EMS in New Kent County spoke to say that she was disturbed to hear the comment from Ms. Alsop that in New Kent County they cannot get adequate training. Ms. Baber stated she is also from a rural area and they have no problem getting education and classes by reaching out to their regional EMS council. She suggested that there are a lot of online training classes, as well. Chief Baber said that she also feels that there is a need for more hours and not less hours. Ms. Baber offered to help Ms. Alsop find available training for her county EMTs and Paramedics. Larry Oliver spoke to say it has been an honor and a privilege to serve on the State EMS Advisory Board for the last six years.	

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OLD BUSINESS	None	
NEW BUSINESS	Proposed Bylaw Changes – Mr. Critzer would like to hold a special meeting on November 5 at 12 noon, a working lunch meeting, prior to the regularly scheduled State EMS Advisory Board meeting. His hope is that the board could meet at this time to discuss and vote on the proposed bylaw changes. Mr. Critzer explained that he is suggesting these changes because of the committee chairs positions, especially because of the dilemma they have encountered this year with so many members rotating off of the Board at the same time. Proposed EMS Advisory Board Bylaw The meeting at noon would only be to consider the Bylaw changes. They would then have their regularly scheduled meeting at 1 p.m. After discussion, it was discovered that they would not be able to act on the Bylaw changes at a special called meeting in November. Therefore the discussion on the Bylaw changes will take place during the regular Board meeting in November and the action on the Bylaws will take place at the February 2015 meeting.	**The Bylaw changes will be discussed in November and be voted on in February.** **Mr. Critzer said board members could email him only with any suggestions regarding the Bylaw changes.**
Adjournment	The meeting was adjourned at 2:53 pm.	
Next Meeting	The next meeting is scheduled on November 5, 2014 at the Norfolk Waterside Marriott.	

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