COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
LIAISON COMMITTEE MINUTES

Regular Meeting…….September 19, 2012

Location……6900 Atmore Drive, Richmond, Virginia

Presiding……David Simons, Hampton Roads Regional Jail, Committee Chairman

Present……Peter Decker, III, Chairman, Board of Corrections
William Osborne, Member, Board of Corrections
Cynthia Alksne, Member, Board of Corrections
Felipe Cabacoy, Member, Board of Corrections
Kurt Boshart, Member, Board of Corrections
Walter Minton, Riverside Regional Jail
Marc Schuster, Virginia Beach City Jail
David Hackworth, Chesapeake City Jail
Sandra Thacker, Peumansend Creek Regional Jail
David Kidwell, Arlington County Adult Detention Center
John Roberts, Newport News City Jail (Retired)
Robyn deSocio, Compensation Board
Jim Parks, Classification and Records, DOC
Jim Bruce, Policy and Initiatives Manager, DOC
Brooks Ballard, Local Facilities, DOC
Bill Wilson, Local Facilities, DOC
Barbara Woodhouse, Chief Deputy's Office

The meeting was called to order and attendees were welcomed.

I. **Committee Chairman (David Simons)**

Mr. Simons thanked Board Chairman Decker for the opportunity to Chair the Liaison Committee. He recognized and welcomed Marc Schuster, Chief Deputy with Virginia Beach.

Mr. Simons called for a Motion to approve the July minutes. By ***MOTION*** duly made and seconded, the minutes were unanimously ***APPROVED***. The Motion carried.

As Ms. deSocio had not arrived, the meeting proceeded with Mr. Wilson's jail population report.

II. Meeting Summary

Mr. Wilson reported the jail population stands at 29,310, and the jail capacity stands at 21,917. As of September 14, the out-of-compliance figure stands at 5,062. Mr. Parks

reported the Department is moving inmates when it can but that the system is as tight as it has been in a while.

Mrs. Alksne provided a copy of the draft jail bed capacity report for review and discussion. She asked everyone to please review their numbers and emphasized the report is an important tool for the legislature and the numbers will have consequences. A copy will be emailed by Mrs. Woodhouse to all Sheriffs and Regional Jail Administrators for comment with responses required by close of business September 20. The report must be submitted to the Secretary two weeks prior to the October 1 due date to the legislature.

Mr. Wilson brought up the Memorandum of Agreement between the Board and the State Fire Marshal (SFM) to perform annual fire safety inspections, which has been in place since the 90s. He noted a revised Agreement was approved by the parties in July but the State Fire Marshal now finds it necessary to change that agreement to include verbiage that facilities will be charged an hourly rate to perform those inspections. Mr. Minton reported that Riverside Regional Jail recently underwent its fire safety inspection, which took 26 hours and cost $1300. Granted, Riverside is a large jail but it used to take 8 hours. The State Fire Marshal will be at the Board meeting to explain his reasons for this change. More information will be forthcoming.

Mr. Wilson reported the committee reviewing the proposed pregnant inmate restraints language met three times and is now ready to turn its recommendations over to the Board. The committee was comprised of Board member Mr. Jonathan Blank, staff, Sheriffs, members of the Virginia Association of Regional Jails as well as a coalition of advocates to include the ACLU. He indicated there are several sticking points. This item will be discussed during the Board's Correctional Services Committee meeting today and will be addressed during the October 17 Board meeting.

Ms. Thacker is a member of the committee and agreed about the sticking points. She strongly feels there is no room for compromise and prays the Board looks at these sticking points from a public safety standpoint. Mr. Kidwell is also a member of the committee and supports what Mr. Wilson summarized. It is agreed that the Board has a lot of work ahead of it.

Dr. Christopher Moon, head physician for DJJ, addressed the committee regarding increased incidences of residents going out to jail who are not receiving medications sent with them. He specifically mentioned two recent incidents where residents were sent out with maintenance drugs for chronic medical conditions but received none and either one or none of the medications were returned when the residents came back. Dr. Moon stated this is very concerning to him, not only for the health and safety of the residents but for the liability issue should something happen. He indicated it is a critical medical issue when you know medications are necessary, you send them out with them because of that but you know the resident is not going to receive them. Dr. Moon said he has even called nurses at the jails, and the nurses tell him they do not give out that particular medication and that if he wants the medication back, he will

have to pick it up because they will not mail it.

This issue caused concern for Committee attendees, who indicated they will forward the doctor's concerns to their respective memberships. Mr. Schuster offered that some jails have contract or self-operated medical services and the issue might not even be known to the administration at the facility. He offered that Dr. Moon can always formally complain, and the facility's Office of Professional Standards will investigate but first and foremost, he should call the administrator of the facility if he has any problems. Mr. Wilson offered, too, that Dr. Moon can always call him if there is a problem and he will get in touch with the jail.

It was agreed to provide Dr. Moon with the names of all points of contact with phone numbers and email addresses because every administrator would want to know about such an issue. Mr. Simons thanked Dr. Moon for bringing this matter to the Committee's attention and offered for him to visit the jails any time.

Mrs. deSocio arrived and proceeded with her report. She stated the Commonwealth is in the middle of the two-year budget cycle and the upcoming session will be for amendments to the current budget. Among other things, she noted requests for funding for two new construction projects for 2014 (RSW and the Southwest Virginia Regional Jail) as well as the Richmond City Jail; the legislature will address the per diem funding issue; and that LIDS is becoming a subsystem under CORIS, which redesign is moving along. Staff is currently performing testing in the jails, and a training schedule to transfer LIDS to LIDS/CORIS will occur in late January, early February with a push toward a March live date. She advised she will let administrators know if there are any issues and will be sending an update out in the next couple of weeks. Mrs. deSocio concluded her comments. Mr. Simons thanked her for her work with the jails and constitutional officers.

During the Committee comment period, Mr. Osborne stated he has a concern with the rated capacity column of the jail bed capacity report. Mrs. Alksne agreed that this is the crux of the whole jail bed issue. Mr. Simons indicated he will be meeting with the western regional jail superintendents tomorrow. Additional conversation was had regarding pregnant inmate restraints, and the NCCHC and ACA standards were mentioned. Mrs. Alksne requested a copy of the related language from those standards.

The next meeting will be held on October 17, 2012, at 9:30.

There being nothing further, by ***MOTION*** duly made by Mr. Osborne and seconded by Mr. Schuster, the meeting was adjourned.

DRAFT