DRAFT MINUTES
Charitable Gaming Board
Department of Agriculture and Consumer Services
102 Governor Street – 2nd Floor Board Room – Room 220
Richmond, Virginia
December 10, 2013

Call to Order
Mr. Randy Green called the meeting to order at 10:10 a.m. He informed members that three new members were recently appointed by Governor Bob McDonnell to serve on the Charitable Gaming Board: Mr. Bob Sussan (succeeding C. D. Crouch); Mr. Nicholas Curry (succeeding Wesley Crowder); and Mr. James Corrigan (succeeding Ruth Modlin Ellett). Mr. Green welcomed these new members to the Board.

Mr. Green asked Ms. Roz Trent to call the roll.

Members Present:
Mr. Randy Green
Mr. Nicolas Curry

Members Absent:
Mr. James Corrigan
Mr. Clay Dawson
Ms. Renee Maxey
Mr. Thomas Stiles
Mr. Bob Sussan

Staff Present:
Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs
Ms. Roz Trent, General Administration Supervisor/Coordinator I, Office of Charitable and Regulatory Programs

Office of the Attorney General Staff Present:
Mr. Josh Laws, Assistant Attorney General, Office of the Attorney General

Ms. Trent informed Mr. Green that a quorum was not present.

Approval of Minutes
Because there was no quorum present, Mr. Green informed members that the draft minutes from the September 10, 2013 meeting would be considered at the next Board meeting.

Report from Board Members
There was no report from any member.

Program Manager's Report
Mr. Green asked Mr. Michael Menefee for an update on the operations for the Office of Charitable and Regulatory Programs. Mr. Menefee reported the following to the Board:

- The Office of Charitable and Regulatory Programs (OCRP) recently hired Ms. Alison Foster as an Investigator, Mr. Roger Agbati as a Licensing and Registration Analyst, and Ms. Laura Hare as a Licensing and Registration Analyst. Mr. Menefee welcomed them to the team.

- An update on the hiring of two charitable gaming inspectors.

- Since September, Ms. Kay Cholko, Gaming Coach, conducted nine training sessions with charitable gaming organizations and OCRP received positive feedback on the sessions from those organizations.

- In November, OCRP permitted Pen-Tech Associates, Inc. as a manufacturer of electronic pull-tab systems. In total, seven manufacturers are licensed by OCRP. At the end of November, there were approximately 137 locations utilizing 464 electronic pull-tab devices. According to the manufacturers, in total this year, the devices generated more than $85 million in gross receipts.

New Business
Because there was no quorum present, Mr. Green informed members that any new business before the Board would be considered at the next Board meeting.

Next Board Meeting
Mr. Green informed members that the next Board meeting will be held on Tuesday, March 11, 2014, at the Virginia Department of Agriculture and Consumer Services, 102 Governor Street, Richmond.

Public Comment
Mr. Matt Benka (Virginia Charitable Bingo Association) commented that discussions were held with various officials regarding funding for the Office of Charitable and Regulatory Programs.

There being no further business, the Board adjourned at 10:20 a.m.

Respectfully submitted,

Roz Trent