

**VIRGINIA BOARD OF PHARMACY
SPECIAL CONFERENCE COMMITTEE MINUTES**

Tuesday, September 20, 2016
Commonwealth Conference Center
Second Floor
Board Room 1

Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233

CALL TO ORDER:

A meeting of a Special Conference Committee of the Board of Pharmacy was called to order at 9:10 a.m.

PRESIDING:

Jody H. Allen, Committee Chair

MEMBERS PRESENT:

Michael Elliott, Committee Member

STAFF PRESENT:

J. Samuel Johnson, Jr. Deputy Executive Director
Mykl D. Egan, DHP Adjudication Specialist

Charlotte Michelle Lawrence
Registration Number 0230-002216

Charlotte Michelle Lawrence appeared to discuss allegations that she may have violated certain laws and regulations governing the practice of pharmacy technicians as stated in the August 19, 2016, Notice.

Closed Meeting:

Upon a motion by Mr. Elliott, and duly seconded by Ms. Allen, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Charlotte Michelle Lawrence. Additionally, he moved that J. Samuel Johnson, Jr., and Mykl Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

Reconvene:

Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.

Decision:

Upon a motion by Mr. Elliott, and duly seconded by Ms. Allen, the Committee made certain Findings of Facts and Conclusions of Law and unanimously voted to issue an Order with certain terms and conditions.

As provided by law, this decision shall become a final Order thirty (30) days after service of such Order on Ms. Lawrence, unless a written request is made to the Board requesting a formal hearing on the allegations made against her is received from Ms. Lawrence within such time. If service of the Order is made by mail, three (3) additional days shall be added to that period.

Upon such timely request for a formal hearing, the decision of this Special Conference Committee shall be vacated.

Rima Shurbaji
Permit Number 0202-206984

Rima Shurbaji appeared with her attorney, Margaret F. Hardy, to discuss allegations that Ms. Shurbaji may have violated certain laws and regulations governing the practice of pharmacy as stated in the August 19, 2016, Notice.

Closed Meeting:

Upon a motion by Mr. Elliott, and duly seconded by Ms. Allen, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Rima Shurbaji. Additionally, he moved that J. Samuel Johnson, Jr., and Mykl Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations

Reconvene:

Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.

Decision:

Upon a motion by Mr. Elliott, and duly seconded by Ms. Allen, the Committee made certain Findings of Facts and Conclusions of Law and unanimously voted to issue an Order that reprimands Ms. Shurbaji and orders that she obtain eight additional hours of continuing education in the subject of medication error, and report any medication errors to the Board.

As provided by law, this decision shall become a final Order thirty (30) days after service of such Order on Ms. Shurbaji, unless a written request is

made to the Board requesting a formal hearing on the allegations made against her is received from Ms. Shurbaji within such time. If service of the Order is made by mail, three (3) additional days shall be added to that period.

Upon such timely request for a formal hearing, the decision of this Special Conference Committee shall be vacated.

Dayna M. Pontzer
Permit Number 0202-211624

Dayna M. Pontzer did not appear to discuss allegations that Ms. Pontzer may have violated certain laws and regulations governing the practice of pharmacy as stated in the August 19, 2016, Notice.

Closed Meeting:

Upon a motion by Mr. Elliott, and duly seconded by Ms. Allen, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dayna M. Pontzer. Additionally, he moved that J. Samuel Johnson, Jr., and Mykl Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations

Reconvene:

Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.

Decision:

Upon a motion by Mr. Elliott, and duly seconded by Ms. Allen, the Committee voted to refer this matter to a formal hearing.

ADJOURN:

With all business concluded, the meeting adjourned at 11:45 a.m.

Jody H. Allen , Chair

J. Samuel Johnson
Deputy Executive Director