

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE**

January 7, 2016 - 11:00 a.m.

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

- CALL TO ORDER:** An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 11:13 a.m.
- MEMBERS PRESENT:** Martha Hunt, ALFA, Chair
Marj Pantone, ALFA
- DHP STAFF PRESENT:** Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist
- MATTER:** **Temekah Hodge, A.L.F.A. Applicant**
License No.: 1708-000386
Case No.: 163596
- DISCUSSION:** Ms. Hodge appeared in person before the Committee in accordance with the Amended Notice of the Board dated December 21, 2015. Ms. Hodge was present and was not represented by counsel.
- The Committee fully discussed the allegations as outlined in the Amended Notice of Informal Conference with Ms. Hodge.
- CLOSED SESSION:** Upon a motion by Ms. Pantone, and duly seconded by Ms. Hunt, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Temekah Hodge, ALFA Applicant. Additionally, she moved that Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in

its discussions. The Committee entered into closed session at 11:51 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 12:45 p.m.

DECISION:

Upon a motion by Ms. Pantone, and duly seconded by Ms. Hunt, the Committee approved Ms. Hodge's application for licensure, contingent upon Ms. Hodge providing the Board with verification that she has completed certain training with a Board-approved preceptor in certain areas in the Domains of Practice, as promulgated by the Board of Long-Term Care Administrators. Motion carried.

ADJOURNMENT:

The Committee adjourned at 12:49 p.m.

Martha Hunt, ALFA, Chair

Lisa R. Hahn, Executive Director

Date

Date
