

***APPROVED***

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
INFORMAL CONFERENCE COMMITTEE**

**September 10, 2014 - 2:00 p.m.**

---

**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

---

**CALL TO ORDER:** An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 2:48 p.m.

**MEMBERS PRESENT:** Karen Stanfield, ALFA, Chair  
Randy Scott, NHA, ALFA

**DHP STAFF PRESENT:** Kathy Petersen, Discipline Operations Manager  
David Kazzie, Adjudication Specialist

**MATTER:** **Patricia Newman, NHA - Reinstatement Applicant**  
**License No.: 1701-001834**  
**Case No.: 155642**

**DISCUSSION:** Ms. Newman appeared before the Committee in person in accordance with the Notice of the Board dated August 11, 2014. Ms. Newman was present and was not represented by counsel.

The Committee fully discussed with Ms. Newman her request for reinstatement.

**CLOSED SESSION:** Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Patricia Newman, NHA Reinstatement Applicant. Additionally, he moved that Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the

Committee in its discussions. The Committee entered into closed session at 3:30 p.m.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 3:50 p.m.

**DECISION:**

Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee denied Ms. Newman's application for reinstatement. The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 3:52 p.m.

\_\_\_\_\_  
Karen Stanfield, ALFA, Chair

\_\_\_\_\_  
Lisa R. Hahn, Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

