

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
INFORMAL CONFERENCES  
December 15, 2015**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:20 A.M., on December 15, 2015 in Training Room 2, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: William Traynham, L.P.N., C.S.A.C. - Chairperson  
Joyce Hahn, Ph.D., R.N., N.E.A.-B.C., F.N.A.P.

STAFF PRESENT: Jodi Power, R.N., J.D., Deputy Executive Director

OTHERS PRESENT: Cynthia Gaines, Adjudication Specialist

CONFERENCES

SCHEDULED: **Gretchen Chapman, R.N. 0001-159383**  
Ms. Chapman appeared.

CLOSED MEETING: Dr. Hahn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:50 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Chapman. Additionally, Dr. Hahn moved that Ms. Power, and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:15 A.M.

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Hahn moved to issue an Order of reprimand to Ms. Chapman, and require she re-enter the Health Practitioners' Monitoring Program (HPMP), within 60 days and thereafter remain in compliance. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Chapman, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Chapman within such time. If service of the Order is made by

mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Michael Williams, R.N. 0001-234011**

Mr. Williams appeared.

Terri-Jade Huff was present and observed. Court reporter Lori Krenik transcribed the proceeding on behalf of Patient A's attorney.

CLOSED MEETING:

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:58 A.M. for the purpose of deliberation to reach a decision in the matter of Mr. Williams. Additionally, Dr. Hahn moved that Ms. Power, and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:07 A.M.

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Hahn moved to close the case and impose no sanction due to insufficient evidence of a violation of the Nurse Practice Act or Board of Nursing regulations. The motion was seconded and carried unanimously.

CONFERENCES  
SCHEDULED:

**Jessica Ryan, R.N. 0001-201303**

Ms. Ryan did not appear.

Chris Duke, Clinical Manager at Gentiva Hospice, was present and provided additional information.

CLOSED MEETING:

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:22 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Ryan. Additionally, Dr. Hahn moved that Ms. Power, and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:38 A.M.

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Dr. Hahn moved to offer Ms. Ryan a Consent Order for indefinite suspension of her license, in lieu of a formal hearing. The motion was seconded and carried unanimously.

**CONFERENCES  
SCHEDULED:**

**Rachel Diffenderfer, L.P.N. 0002-079302**  
Ms. Diffenderfer appeared.

**Tara Treger, L.P.N. 0002-083717**  
Ms. Treger appeared.

**Chloe Stutzman-Conner, L.P.N. 0002-079349**  
Ms. Stutzman-Conner appeared.

**JOINT CLOSED  
MEETING:**

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:45 P.M. for the purpose of deliberation to reach a decision in the matters of Ms. Diffenderfer, Ms. Treger and Ms. Stutzman-Conner. Additionally, Dr. Hahn moved that Ms. Power, and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 3:10 P.M.

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Dr. Hahn moved to issue an Order requiring Ms. Diffenderfer submit evidence of completing the following two NCSBN courses within 60 days of entry of the Order: "*Documentation: A Critical Aspect of Client Care*" and "*Professional Accountability & Legal Liability for Nurses*".

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Diffenderfer, unless a written

request to the Board for a formal hearing on the allegations made against her is received from Ms. Diffenderfer within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**ACTION:** Dr. Hahn moved to close the case of Ms. Treger and impose no sanction due to insufficient evidence of a violation of the Nurse Practice Act or Board of Nursing regulations. The motion was seconded and carried unanimously.

**ACTION:** Dr. Hahn moved to issue an Order of reprimand to Ms. Stutzman-Conner and require she submit evidence of completing the following two NCSBN courses within 60 days of entry of the Order: "*Documentation: A Critical Aspect of Client Care*" and "*Professional Accountability & Legal Liability for Nurses*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Stutzman-Conner, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Stutzman-Conner within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

#### CONFERENCES

**SCHEDULED:** **Robyn Rutherford-Gills, L.P.N. 0002-049984**  
Ms. Rutherford-Gills did not appear.

**CLOSED MEETING:** Dr. Hahn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:25 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Rutherford-Gills. Additionally, Dr. Hahn moved that Ms. Power, and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 3:40 P.M.

Dr. Hahn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

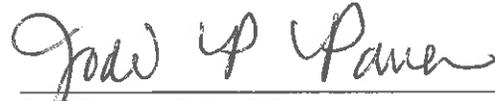
**ACTION:** Dr. Hahn moved to issue an Order of reprimand to Ms. Rutherford-Gills and require she submit evidence of completing the following two NCSBN courses within 60 days of entry of the Order: "*Documentation: A Critical Aspect of Client Care*" and "*Professional Accountability & Legal Liability for Nurses*".

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Rutherford-Gills, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Rutherford-Gills within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 3:45 P.M.

A handwritten signature in cursive script that reads "Jodi P Power". The signature is written in black ink and is positioned above a horizontal line.

Jodi Power, R.N., J.D.  
Deputy Executive Director