

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
INFORMAL CONFERENCES
August 17, 2015**

- TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:40 A.M., on August 17, 2015 in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.
- MEMBERS PRESENT:** Louise Hershkowitz, CRNA, MSHA, Chairperson
Mark Monson, Citizen Member
- STAFF PRESENT:** Gloria Mitchell-Lively, RN, MSN, MBA, Deputy Executive Director
- OTHERS PRESENT:** Anne Joseph, JD, MPA, Deputy Director, Administrative Proceedings Division
- CONFERENCES SCHEDULED:** **Mary Lynch, R.N. Applicant by Endorsement**
Ms. Lynch appeared.
- CLOSED MEETING:** Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:17 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Lynch. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENTION:** The Committee reconvened in open session at 10:27 A.M.
- Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.
- ACTION:** Mr. Monson moved to issue an Order to approve Ms. Lynch's application and issue an unrestricted license. The motion was seconded and carried unanimously.
- An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Lynch, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Lynch within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Penny Trentham, R.N. Reinstatement Applicant 0001-167597

Ms. Trentham appeared.

CLOSED MEETING:

Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:11 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Trentham. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:22 A.M.

Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved to issue an Order of reprimand to Ms. Trentham, and issue an Order to approve the application for reinstatement of her license to practice as a Professional Nurse in Virginia contingent upon Ms. Trentham remaining in compliance with the terms of the Health Practitioners' Monitoring Program (HPMP). The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Trentham, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Trentham within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Jessica Needham, R.M.A. Applicant by Exam

Ms. Needham appeared, accompanied by her mother, Cindy Taylor and her attorney, Richard Kennedy.

CLOSED MEETING:

Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:13 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Needham. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:32 P.M.

Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved to issue an Order to approve Ms. Needham's application for certification as a Registered Medication Aide in Virginia, and issue an unrestricted certificate. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Needham, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Needham within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Angela Meadwell, R.N. 0001-120178

Ms. Meadwell appeared, accompanied by her husband, Russ Meadwell.

CLOSED MEETING:

Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:50 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Meadwell. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:00 P.M.

Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved to issue an Order to take no action at this time, contingent upon Ms. Meadwell remaining in compliance with the terms of the Health Practitioners' Monitoring Program (HPMP). The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Meadwell, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Meadwell within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Sinead Eastman, R.N. 0001-243564
Ms. Eastman appeared.

CLOSED MEETING:

Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:32 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Eastman. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:48 P.M.

Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved to issue an Order to place Ms. Eastman on probation for one year of employment in active practice as a Professional Nurse, and require she provide proof of completing, the following four NCSBN online courses: "*Acclimation of International Nurses into U.S. Nursing Practice*", "*Professional Accountability & Legal Liability for Nurses*", "*Sharpening Critical Thinking Skills for Competent Nursing Practice*", and "*Virginia Nurse Practice Act CE Course*" within 60 days of entry of Order. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Eastman unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Eastman within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Kristy Adams, R.N. 0001-216522
Ms. Adams appeared.

CLOSED MEETING: Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:34 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Adams. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:50 P.M.

Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Monson moved to issue an Order of reprimand to Ms. Adams, and issue an Order to continue indefinite probation for not less than one year of active employment as a Professional Nurse, and deny petition for release from probation. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Adams unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Adams within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Kisha Keith, R.N. 0001-212398
Ms. Keith appeared.

CLOSED MEETING: Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:17 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Keith. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:25 P.M.

Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the

motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved to issue an Order of reprimand to Ms. Keith. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Keith unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Keith within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Stephanie Vance, L.P.N. 0002-052427

Ms. Vance did not appear.

CLOSED MEETING:

Mr. Monson, moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:30 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Vance. Additionally, Mr. Monson moved that Ms. Mitchell-Lively and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:36 P.M.

Mr. Monson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved to offer Ms. Vance a Consent Order for indefinite suspension of her license to practice as a practical nurse in Virginia for a period of not less than one year, and until such time that Ms. Vance shall petition the Board for reinstatement of her license. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Vance and the Board.

ADJOURNMENT:

The Board adjourned at 4:40 P.M.


Gloria Mitchell-Lively, RN, MSN, MBA
Deputy Executive Director