

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
March 11, 2015**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:00 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

MEMBERS PRESENT: Jane Ingalls, RN, Ph.D., Chairperson
Evelyn Lindsay, LPN

STAFF PRESENT: Jay P. Douglas, MSM, RN, CSAC, FRE, Executive Director
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director
Charlette N. Ridout, RN, MS, CNE, Senior Nursing Education Consultant
Beth Yates, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Full Approval Survey Visit

**J. Sargeant Reynolds Community College, LPN to RN
Weekend/Part time Program, Richmond (US28401200)**

Ms. Elaine Beaupre, Director, and Dr. Susan Hunter, Dean of School of Nursing, were in attendance.

Ms. Douglas joined the meeting at 9:32 a.m.

At 9:34 a.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of J. Sargeant Reynolds Community College, LPN to RN Weekend/Part Time Program, Richmond. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:42 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to grant full approval and the next survey visit will be conducted in 2025.

NCLEX-RN Pass Rates Below 80% for Two Years

Stratford University - Falls Church, BSN Program, Falls Church (US28502100)

Dr. Deborah Schiavone, Director, Falls Church Campus and Dr. Sharon Guillett, Dean of School, and Ms. Richelle Resto, Regional Dean were in attendance

At 10:00 a.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Stratford University, BSN Program, Falls Church. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:11 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

Request for Change of Program Status from Conditional to Full Approval

South University, BSN Program, Glen Allen (US28500700)

Dr. Ann McNallen, Director, and Dr. Troy Ralston, Campus President, Richmond Campus were in attendance.

Ms. Douglas left the meeting at 10:18 a.m.

Ms. Douglas returned to the meeting at 10:21 a.m.

At 10:22 a.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of South University, BSN Program, Glen Allen. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend

the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:29 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to grant full approval and the next survey visit will be conducted in 2020.

Full approval survey visit and NCLEX-RN Pass Rates Below 80% for two years

Virginia Western Community College, ADN RN Program, Roanoke (US28406400)

Dr. Melanie Moore, Program Head ADN Program, and Dr. Carole Graham, Dean were in attendance.

At 10:56 a.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Virginia Western Community College, ADN RN Program, Roanoke. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:05 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results. Additionally, recommend to lift the limit on enrollment.

NCLEX-RN Pass Rates Below 80% for Two Years

Dabney S. Lancaster Community College, ADN Program, Clifton Forge, (US28406700)

Karen Persinger, Interim Program Head and Tina Hawley, Faculty, were in attendance.

Ms. Ridout left the meeting at 11:08 a.m.

Ms. Ridout returned to the meeting at 11:15 a.m.

At 11:24 a.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Dabney S. Lancaster Community College, Clifton Forge. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:30 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

NCLEX-PN Pass Rate Below 80% for Two Years

Chester Career College, PN Program, Chester ((US28103000))

Garvey Dobbins, Director, Margaret Knight CEO, Debbie Harris, School Director were in attendance.

Ms. Ridout left the meeting at 11:35 a.m.

Ms. Douglas left the meeting at 11:37 a.m.

Ms. Ridout and Ms. Douglas returned to the meeting at 11:40 a.m.

At 11:49 a.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Chester Career College, PN Program, Chester. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:07 p.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully

exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to defer action on the NCLEX results and further continue on conditional approval pending the outcome of the site visit and compliance with the terms and conditions of the Board Order entered February 1, 2013.

NCLEX-PN Results Below 80% for Two Years

Fairfax County Public School, PN Program, Springfield, (US28108600)

Elizabeth Mikhalevsky, Director and Beth Downey, Program Coordinator, and Michelle Flynn, were in attendance.

At 12:21 p.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fairfax County Public Schools, PN Program, Springfield. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:24 p.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

The Committee recessed at 12:25 p.m.

The Committee reconvened at 1:15 p.m.

NCLEX-RN Pass Rate Below 80% for Two Years

Saint Michael College of Allied Health, ADN Program, Alexandria, (US28400400)

Michael Adedokun, Program Director was in attendance.

At 1:20 p.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in

the matter of Saint Michael College of Allied Health, ADN Program, Alexandria. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:34 p.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

Provisional Approval Survey Visit

Riverside College of Health Careers, ADN RN Program, Newport News (US28409100)

Deborah Sullivan-Yates, Director, Patricia Cork, Assistant Director and Robin Nelhuebel, Systems Director were in attendance.

At 1:42 p.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Riverside College of Health Careers, ADN RN Program, Newport News. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:53 p.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to grant provisional approval and the authorization to advertise is granted with the first class to be admitted in January of 2016. The first quarterly report is due April 1, 2016.

Request for NCLEX Approval

Norfolk State University, ADN Program, Norfolk (US28408400)

Twanda Gainer, former Program Coordinator, was in attendance.

At 1:57 p.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Norfolk State University, ADN Program, Norfolk. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:06 p.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to allow the request for exception for the two students who graduated August 2014, as graduates of the Norfolk State University ADN Program, to take the NCLEX-RN exam.

NCLEX – RN Pass Rates Below 80% for Two Years

Centra College of Nursing, ADN Program, Lynchburg, (US28400900)

Dr. Melody Sharp, Dean and Rhonda Wormser Associate Director, were in attendance.

At 2:25 p.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Centra College of Nursing, ADN Program, Lynchburg.. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:27 p.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

Full Approval Survey Visit and NCLEX-RN Pass Rates Below 80% for Two Years

George Mason University, BSN Program, Fairfax (US28508400)

Dr. Carol Urban, Associate Dean and Director, and Dr. Rebecca Sutter, Assistant Dean were in attendance.

Ms. Douglas left the meeting at 2:36 p.m.

Ms. Douglas returned to the meeting at 2:43 p.m.

At 2:53 p.m. Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of George Mason University, BSN Program, Fairfax. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 3:02 p.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

Ms. Douglas left the meeting at 3:04 p.m.

The Committee recessed at 3:04 p.m.

The Committee reconvened at 3:10 p.m.

Request for Curriculum Change

Lord Fairfax Community College, PN Program, Middleton (US28101700)

Action: Continue on full approval and accept the report as information.

RN Programs NCLEX-RN Pass Rate Below 80% for Two Years

Chamberlain College of Nursing, BSN Program, Arlington (US28500600)

Action: Continued to the May 13, 2015 Education Informal Conference Committee meeting.

ECPI University – Newport News, ADN Program, Newport News (US28408000)

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

Hampton University, BSN Program, Hampton (US28505400)

Action: Recommend to continue to the May 13, 2015 Education Informal Conference Committee meeting.

NCLEX-PN Pass Rate Below 80% for Two Years

Piedmont Virginia Community College, PN Program, Charlottesville (US28203800)

Action: Recommend to place on conditional approval and require a site visit. The Board will consider the status of the program after the site visit and the 2015 NCLEX results.

Southwest Virginia Community College, PN Program, Richlands (US28103100)

Action: Recommend to defer action on the NCLEX results and further continue on conditional approval pending the outcome of the site visit and compliance with the terms and conditions of the Board Order entered May 18, 2012.

NCLEX-PN Pass Rates Below 80% for Three Years

Centura College-Norfolk, PN Program, Norfolk (US28103800)

Action: Continued to the May 13, 2015 Education Informal Conference Committee meeting.

Meeting adjourned at 3:21 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Charlette Ridout, R.N., M.S.
Senior Nursing Education Consultant