

**DRAFT UNAPPROVED**

**ADVISORY BOARD ON OCCUPATIONAL THERAPY**

Board of Medicine

Tuesday, October 4, 2016, 10:00 a.m.

9960 Mayland Drive, Suite 201

Richmond, Virginia, Training Room 2

**MEMBERS PRESENT:** Kathryn Skibek, Chair  
Breshae Bedward, OT, Vice-Chair  
Dwayne Pitre, OT  
Karen Lebo

**MEMBERS ABSENT:** Eugenio Monasterio, M.D.

**STAFF PRESENT:** William L. Harp, MD, Executive Director  
Colanthia D. Morton-Opher, Operations Manager  
Elaine Yeatts, Senior Regulatory Analyst  
ShaRon Clanton, Licensing Specialist

**GUESTS PRESENT:** Lindsay Walton, VOTA  
Alexander McCauley, VOTA  
Diane F. Simons, VOTA  
Chrissy Voageley, AOTA

**CALL TO ORDER**

Kathryn Skibek called the meeting to order at 10:10 a.m.

**EMERGENCY EGRESS PROCEDURES**

Kathryn Skibek announced the Emergency Egress Instructions.

**ROLL CALL**

Roll was called by ShaRon Clanton; a quorum was declared.

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**APPROVAL OF MINUTES DATED JUNE 7, 2016**

Ms. Lebo moved to approve the minutes dated June 7, 2016. The motion was seconded and carried.

**ADOPTION OF AGENDA**

Ms. Bedward moved to approve the adoption of the agenda. The motion was seconded and carried.

**PUBLIC COMMENTS ON AGENDA ITEMS (15 minutes)**

Chrissy Vogeley with VOTA spoke concerning requirements of CEU's and NBCOT certification.

Alexander McCauley with VOTA made a suggestion to revise the FAQs on the Board's webpage to address questions concerning practice for new graduates.

Dianne Simons with VOTA referred to the letter submitted to the Board dated July 14, 2016 from Erin Clemens with VOTA.

**NEW BUSINESS**

1. Discussion of Potential Guidance Document Clarifying the Rules of Practice for Recently Graduated OT and OTAs-Kathryn Skibek

Alexander McCauley suggested adding questions concerning after-graduation practice to the FAQs on the Board's webpage.

Kathryn Skibek moved to add FAQ's regarding what a graduate can and cannot do prior to achieving licensure. The motion was seconded and carried.

2. Consideration of NBCOT Certification as Satisfaction of CE for Renewal of Licensure-Elaine Yeatts

Kathryn Skibek moved that the proposed language that will include NBCOT CE for renewal of licensure be recommended to the Board of Medicine. The motion was seconded and carried.

3. Promulgation of Regulations to Accept Volunteer Service for Fulfillment of Continuing Education Requirements-Elaine Yeatts

Breshae Bedward moved to accept the proposed language. The motion was seconded and carried.

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**4. AOTA Chart Outlining Statutes, Regulations and Guidelines for the Practice of Telehealth-  
Dr. Harp**

Chrissy Vogeley said she had provided this document so the Advisory Board in Virginia could be aware of what other states were doing in regards to tele-OT. Dr. Harp pointed out that the Board of Medicine's Guidance Document covered telemedicine for all the Board's professions.

**5. Election of Officers-Kathryn Skibek, OT**

Karen Lebo moved to have Kathryn Skibek remain as Chair and Breshae Bedward to remain as Vice-Chair. The motion was seconded and carried.

Announcements:

Next Meeting date: January 31, 2017, 10:00 a.m.

Adjournment

Meeting was adjourned at 11:55 a.m.

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Kathryn Skibek, Chair

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William L. Harp, M.D., Executive Director

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ShaRon Clanton, Licensing Specialist