

---DRAFT UNAPPROVED---

**ADVISORY BOARD ON OCCUPATIONAL THERAPY**  
**Minutes**  
**February 3, 2015**

The Advisory Board on Occupational Therapy met on Tuesday, February 3, at 10:00 a.m. at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** Mitch Lovinger, OT, Chair  
Kathryn Skibek, OT  
Eugenio Monasterio, MD  
Karen Lebo, JD

**MEMBERS ABSENT:** Kathleen Smith, OT, Vice-Chair

**STAFF PRESENT:** William L. Harp, M.D., Executive Director  
Alan Heaberlin, Deputy Executive Director, Licensure  
Elaine Yeatts, Senior Regulatory Analyst  
Bradley Verry, Licensing Specialist

**GUESTS PRESENT:** None

**CALL TO ORDER**

Mr. Lovinger called the meeting to order at 10:03 a.m.

**EMERGENCY EGRESS PROCEDURES**

Mr. Heaberlin announced the Emergency Egress Instructions.

**ROLL CALL**

Roll was called and a quorum was declared.

**APPROVAL OF MINUTES OF OCTOBER 7, 2014**

Dr. Monasterio moved to adopt the Minutes of October 7, 2014. The motion was seconded and carried.

**ADOPTION OF AGENDA**

Ms. Lebo moved to adopt the agenda. The motion was seconded and carried.

**PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

## **NEW BUSINESS**

### **1. Legislative Report**

Mr. Heaberlin informed the Advisory Board of bills of interest from the 2015 session of the General Assembly. No action was required.

### **2. NBCOT Conference Report**

Mr. Lovinger led a discussion on key points from the NBCOT 20<sup>th</sup> Annual State Regulatory Conference. No action was necessary.

### **3. Board Resources for Licensees and Applicants**

Mr. Heaberlin discussed the Board resources that are currently available to Occupational Therapy licensees and applicants. No action was necessary.

## **ANNOUNCEMENTS**

Dr. Harp welcomed the new members to the Advisory Board.

## **NEXT MEETING DATE**

June 2, 2015

## **ADJOURNMENT**

The meeting of the Advisory Board was adjourned at 11:33 a.m.

---

Mitch Lovinger, MD, Chair

---

William L. Harp, M.D.  
Executive Director

---

Bradley Verry, Licensing Specialist