

**DRAFT UNAPPROVED**

**VIRGINIA BOARD OF MEDICINE  
SPECIAL CONFERENCE COMMITTEE  
MINUTES**

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Wednesday, January 14, 2015      Department of Health Professions      Henrico, Virginia  
Perimeter Center  
9960 Mayland Drive, Suite #300

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**CALL TO ORDER:**                      A Special Conference Committee of the Board was called to order at 10:54 a.m.

**MEMBERS PRESENT:**                Siobhan Dunnavant, M.D., Chair  
Wayne Reynolds, M.D.

**STAFF PRESENT:**                    Jennifer Deschenes, Deputy Executive Director  
Jennie Wood, Discipline Case Manager  
Cynthia Leveille, Adjudication Specialist

**MATTER:**                                **Pankaj Merchia, M.D.                      License No.: 0101-244136**  
**Case Nos.: 129059, 130940, 139137**

**DISCUSSION:**                         Dr. Merchia appeared before the Committee in person in accordance with a Notice of the Board dated August 18, 2014. Dr. Merchia was not represented by counsel.

The Committee fully discussed the allegations in the Notice with Dr. Merchia.

**CLOSED SESSION:**                    Upon a motion by Dr. Reynolds, and duly seconded, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Merchia. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

**RECONVENE:**                            Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Reynolds, and duly seconded, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. Merchia a reprimand and subject his license to certain terms and conditions.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 2:24 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Merchia, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Merchia, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

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Siobhan Dunnavant, M.D., Chair

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William L. Harp, M.D., Executive Director

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Date

\_\_\_\_\_  
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Wednesday, January 14, 2015

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 2:33 p.m.
- MEMBERS PRESENT:** Wayne Reynolds, M.D., Chair  
Siobhan Dunnivant, M.D.
- STAFF PRESENT:** Jennifer Deschenes, Deputy Executive Director  
Jennie Wood, Discipline Case Manager  
Dale Lutke, Adjudication Specialist
- OTHERS PRESENT:** Carol Ball, Ph.D. (*by telephone*)  
Gene Abel, M.D. (*by telephone*)
- MATTER:** **Japa Abram Volchok, D.O.** License No.: 0102-202164  
Case No.: 151948
- DISCUSSION:** Dr. Volchok appeared before the Committee in person in accordance with a Notice of the Board dated December 10, 214. Dr. Volchok was not represented by counsel.
- The Committee fully reviewed Dr. Volchok's petition for reinstatement and discussed the allegations in the Notice with Dr. Volchok.
- CLOSED SESSION:** Upon a motion by Dr. Dunnivant, and duly seconded, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Volchok. Additionally, she moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code,

the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Dunnavant, and duly seconded, the Committee made certain findings of fact and conclusions of law and voted to reinstate Dr. Volchok's license on certain terms and conditions.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 4:19 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Volchok, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Volchok, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

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Wayne Reynolds, D.O., Chair

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William L. Harp, M.D., Executive Director

\_\_\_\_\_  
Date

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Date