

# **DRAFT**

## **ADVISORY BOARD ON OCCUPATIONAL THERAPY Minutes October 7, 2014**

The Advisory Board on Occupational Therapy met on Tuesday, October 7, 2014 at 10:00 a.m. at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** Eugenio Monasterio, MD, Chair  
Mitch Lovinger, OT, Vice-Chair  
Kathleen Smith, OT

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Jennifer Deschenes, JD, Deputy Executive Director, Discipline  
Alan Heaberlin, Deputy Executive Director, Licensure  
Elaine Yeatts, Senior Regulatory Analyst  
Bradley Verry, Licensing Specialist

**GUESTS PRESENT:** Shaun Conway, NBCOT, INC.  
Lindsay Walton, VOTA

### **CALL TO ORDER**

Dr. Monasterio called the meeting to order at 10:02 a.m.

### **EMERGENCY EGRESS PROCEDURES**

Mr. Heaberlin announced the Emergency Egress Instructions.

### **ROLL CALL**

Roll was called and a quorum declared.

### **APPROVAL OF MINUTES OF OCTOBER 8, 2013**

Mr. Lovinger moved to adopt the Minutes of October 8, 2013. The motion was seconded and carried.

### **ADOPTION OF AGENDA**

Mr. Lovinger moved to adopt the agenda. The motion was seconded and carried.

### **PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

## **NEW BUSINESS**

### **#1. NBCOT Presentation**

Shaun Conway, Director of Credentialing Services for NBCOT gave a presentation detailing the NBCOT's credentialing process, education requirements for recent graduates to sit for the NBCOT examination, renewal requirements to maintain a current NBCOT certification, and value added services that the NBCOT currently offers or will offer in the future.

### **#2. Meeting Calendar for 2015**

Ms. Deschenes presented the 2015 Meeting Calendar. The Calendar was accepted as presented.

### **#3. Election of Officers**

Dr. Monasterio nominated Mr. Lovinger to serve as Chair and Mr. Lovinger nominated Ms. Smith to serve as Vice-Chair. The motions were seconded and carried.

## **ANNOUNCEMENTS**

There were no announcements.

## **NEXT MEETING DATE**

February 3, 2014

## **ADJOURNMENT**

The meeting of the Advisory board was adjourned at 11:27 a.m.

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Eugenio Monasterio, MD, Chair

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Jennifer Deschenes, JD,  
Deputy Executive Director, Discipline

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Bradley Verry, Licensing Specialist