

**VIRGINIA BOARD OF COUNSELING
SPECIAL CONFERENCE COMMITTEE
MINUTES
September 20, 2013**

CALL TO ORDER: A Special Conference Committee (“Committee”) of the Board of Counseling (“Board”) convened on Friday, September 20, 2013, at 1:05 p.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, VA.

MEMBERS PRESENT: Charles McAdams, III, Ed.D., LPC, LMFT
Charlotte Markva, LPC, LMFT, CSAC

STAFF PRESENT: Catherine Chappell, Executive Director
Patricia L. Larimer, Deputy Executive Director, Discipline
Peter Opper, Adjudication Specialist, APD

OTHERS PRESENT: James Standin

MATTER SCHEDULED: Sandra F. Gilbert-Lane, LPC
License No.: 0701-002051
Case No.: 142486

DISCUSSION: Ms. Gilbert-Lane appeared before the Committee in person in accordance with an Amended Notice of the Board dated August 7, 2013, to review allegations that she may have violated portions of the laws and regulations governing the practice of professional counseling in the Commonwealth of Virginia. Ms. Gilbert-Lane was represented by Nathan A. Kottkamp, Esquire. The Committee fully discussed the allegations contained in the notice with Ms. Gilbert-Lane and also received statements from James Standin.

CLOSED SESSION: Upon a motion by Ms. Markva and duly seconded by Dr. McAdams, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(15) of the Code of Virginia to discuss the medical or mental records of Ms. Gilbert-Lane. Additionally, she moved that Ms. Gilbert-Lane, Mr. Standin, Mr. Kottkamp, Ms. Chappell, Ms. Larimer and Mr. Opper attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session.

CLOSED SESSION: Upon a motion by Ms. Markva and duly seconded by Dr. McAdams, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation

to reach a decision in the matter of Sandra Gilbert-Lane. Additionally, she moved that Ms. Chappell and Mr. Opper attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.

DECISION: Upon a motion by Ms. Markva, and duly seconded by Dr. McAdams, the Committee voted to dismiss the case.

ADJOURNMENT: The Committee adjourned at 1:57 p.m.

Charles McAdams, III, Ed.D., LPC, LMFT, Chair

Catherine Chappell, Executive Director

Date

Date