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VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

Examination Committee Meeting Minutes

The Committee of the Virginia Board of Funeral Directors and Embalmers convened for a meeting on Wednesday, December 10, 2014 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Hearing Room 5, Henrico, Virginia.

COMMITTEE MEMBERS PRESENT

Eric Wray, FSL, Committee Chair
Junius Williams, Citizen Member
Tommy Slusser, FSL

DHP STAFF PRESENT

Lisa R. Hahn, Executive Director
Lynne Helmick, Deputy Executive Director

GUESTS PRESENT

Patsy Steele, Professional Credential Services, Inc.

CALL TO ORDER

Mr. Wray called the Committee meeting of the Virginia Board of Funeral Directors and Embalmers to order at 10:25 a.m.

CLOSED SESSION:

Upon a motion by Mr. Williams, and duly seconded by Mr. Slusser, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of reviewing the state examination questions. Additionally, he moved that Ms. Hahn, Ms. Helmick, and Ms. Steele attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 10:28 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 3:02 p.m.

ADJOURNMENT:

With no further business before the Board, the meeting adjourned at 3:03 p.m.

Eric Wray, Chair

Date

Lisa R. Hahn, Executive Director

Date