UNAPPROVED

VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

Adhoc Committee Meeting Minutes
Surface Transportation

The Adhoc Committee of the Virginia Board of Funeral Directors and Embalmers convened for a meeting on Tuesday, October 29, 2013 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Hearing Room #5, Henrico, Virginia.

COMMITEE MEMBERS PRESENT
Robert "Bob" Oman, FSL, Committee Chair
Junius H. Williams, Jr.

BOARD MEMBERS PRESENT
Michael J. Leonard, FSL
Randolph T. Minter, FSL

DHP STAFF PRESENT
Lisa R. Hahn, Executive Director
Lynne Helmick, Deputy Executive Director
Missy Currier, Board Operations Manager
Elaine Yeatts, Senior Policy Analyst

GUESTS PRESENT
Paul Harris, Regulatory Support Services
Tyler Cox, First Choice Consulting

CALL TO ORDER

Mr. Oman called the Adhoc Committee meeting of the Virginia Board of Funeral Directors and Embalmers to order at 9:08 a.m.

PURPOSE

To look at concerns regarding Surface Transportation & Removal Services and to ensure that the Laws and Regulations are specific enough to provide a clear understanding of the scope of practice the registration holds.

RECOMMENDATIONS

1) Board Staff will revise the Surface Transportation Application by expanding the "AFFIDAVIT OF APPLICANT" section and include Code Section § 54.1-2819 Registration of surface transportation and removal services and require the applicant to sign that they acknowledge and understand the Law.

2) Committee and Staff will work on a Guidance Document to better interpret §54.1-2819.

3) Committee will work on promulgating more specific regulations.

4) Committee will consider requiring "Individuals" not just the companies to be licensed to provide more accountability.

5) Committee will look into adding a requirement for bonding or liability insurance.

Mr. Oman requested that the committee meet within the next couple of months to begin work on the list of recommendations. Ms. Hahn stated that she would be taking care of making the applications changes as soon as possible.

ADJOURNMENT:

With no further business before the Board, the meeting adjourned at 9:55 a.m.

_____	_____
Robert "Bob" Oman, Chair	Lisa R. Hahn, Executive Director
_____	_____
Date	Date