WETLAND DELINEATOR EXAM REVIEW COMMITTEE
MINUTES

Wetland Delineator members of the Virginia Board for Professional Soil Scientists, Wetland Professionals and Geologists, and Subject Matter Experts (SME), met on July 10, 2015, at the Department of Professional and Occupational Regulation, 9960 Mayland Dr., Richmond, Virginia, to discuss exam issues, with the following members present:

Robin Bedenbaugh (Board Member)
Douglas Davis (SME)
Doug DeBerry (Board Member)
Keith Goodwin (Board Member)
Brad Petru (SME)

Agency staff present for all or part of the meeting were:

Bill Murray, Acting Director of Examinations
Kate Nosbisch, Executive Director
Rhonda Starr, Examination Coordinator

Call to Order

Mr. DeBerry, Chair, called the meeting to order at 10:00 a.m.

Public Comment Period

There were no public comments.

Welcome & Introductions

Ms. Nosbisch congratulated newly appointed Board member Keith Goodwin and thanked Mr. Davis for his service as a Board member.

Closed Meeting

At 10:10 a.m., Mr. DeBerry moved that the Committee immediately convene in closed meeting for the purpose of consultation pertaining to examination issues within the jurisdiction of the Board as permitted by §2.2-3711.A.11 of the *Code of Virginia*. This motion was made with respect to the matters identified as exam review. Mr. Petru seconded the motion which was unanimously approved by members: Bedenbaugh, Davis, DeBerry, Goodwin and Petru.

Open Meeting

At 3:55 p.m., Mr. DeBerry moved to adjourn the closed meeting and to immediately reconvene in open meeting. Mr. Petru seconded the motion which was unanimously approved by members: Bedenbaugh, Davis, DeBerry, Goodwin and Petru.

Certification of Closed Meeting

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Wetland Delineator Exam Review Committee of the

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PSSWPG Board has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Wetland Delineator Exam Review Committee of the PSSWPG Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wetland Delineator Exam Review Committee of the PSSWPG Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (II) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Wetland Delineator Exam Review Committee of the PSSWPG Board.

VOTE: 5-0
AYES: Bedenbaugh, Davis, DeBerry, Goodwin and Petru
NAYS: 0
ABSENT FROM MEETING: 0

Conflict of Interest forms were completed by all members present. **Conflict of Interest Forms**

There being no further business, the meeting was adjourned at 4:00 p.m. **Adjourn**

Douglas DeBerry, Chair

Jay W. DeBoer, Secretary

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