

**WETLAND DELINEATOR EXAM REVIEW COMMITTEE
MINUTES**

Wetland Delineator members of the Virginia Board for Professional Soil Scientists, Wetland Professionals and Geologists, and Subject Matter Experts (SME), met on June 10, 2015, at the Department of Professional and Occupational Regulation, 9960 Mayland Dr., Richmond, Virginia, to discuss exam issues, with the following members present:

Robin Bedenbaugh (Board Member)
Douglas Davis (Board Member)
Doug DeBerry (Board Member)
Keith Goodwin (SME)
Brad Petru (SME)

Agency staff present for all or part of the meeting were:

Bill Murray, Acting Director of Examinations
Kate Nobsch, Executive Director
Rhonda Starr, Examination Coordinator

Mr. Davis, Chair, called the meeting to order at 10:00 a.m.

Call to Order

There were no public comments.

**Public Comment
Period**

Ms. Nobsch welcomed the committee members and congratulated newly appointed Board members Robin Bedenbaugh and Doug DeBerry.

**Welcome &
Introductions**

At 10:10 a.m., Mr. Davis moved that the Committee immediately convene in closed meeting for the purpose of consultation pertaining to examination issues within the jurisdiction of the Board as permitted by §2.2-3711.A.11 of the *Code of Virginia*. This motion was made with respect to the matters identified as exam review. Mr. DeBerry seconded the motion which was unanimously approved by members: Bedenbaugh, Davis, DeBerry, Goodwin and Petru.

Closed Meeting

At 1:55 p.m., Mr. Davis moved to adjourn the closed meeting and to immediately reconvene in open meeting. Mr. DeBerry seconded the motion which was unanimously approved by members: Bedenbaugh, Davis, DeBerry, Goodwin and Petru.

Open Meeting

CERTIFICATION OF CLOSED MEETING

**Certification of
Closed Meeting**

WHEREAS, the Wetland Delineator Exam Review Committee of the

PSSWPG Board has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Wetland Delineator Exam Review Committee of the PSSWPG Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wetland Delineator Exam Review Committee of the PSSWPG Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (II) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Wetland Delineator Exam Review Committee of the PSSWPG Board.

VOTE: 5-0

AYES: Bedenbaugh, Davis, DeBerry, Goodwin and Petru

NAYS: 0

ABSENT FROM MEETING: 0

Conflict of Interest forms were completed by all members present.

**Conflict of
Interest Forms**

There being no further business, the meeting was adjourned at 2:00 p.m.

Adjourn

Douglas A. Davis, Chair

Jay W. DeBoer, Secretary