

**COMMON INTEREST COMMUNITY BOARD
TRAINING PROGRAM REVIEW COMMITTEE MEETING**

MINUTES OF MEETING

The Training Program Review Committee of the Common Interest Community Board met on Thursday, March 27, 2014, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, 2nd Floor, Board Room 1, Richmond, Virginia 23233.

The following members were present:

Douglas Rogers, Chair
Elena Ferranti
Kristie Helmick
Thomas Mazzei
Lucia Anna Trigiani (Ex-Officio)

Committee member Kimberly Kacani was not in attendance.

DPOR staff present for all or part of the meeting included:

Nick Christner, Acting Director
Trisha L. Henshaw, Executive Director
Jill R. Hrynciw, Board Administrator
Betty C. Jones, Administrative Assistant

A representative from the Office of the Attorney General was not present.

Mr. Rogers, Chair, called the meeting to order at 9:03 a.m.

Call to Order

Ms. Helmick moved to approve the agenda. Miss Ferranti seconded the motion which was unanimously approved by: Ferranti, Helmick, Mazzei, and Rogers.

Approval of Agenda

Mr. Rogers opened the floor for public comment. No members of the public present requested to speak.

**Public Comment
Period**

The Committee reviewed for approval the training program application from Vandeventer Black, LLP. The training program titled *Vandeventer Black's Community Association Manager Law & Regulations Seminar* is a Virginia common interest community law and regulation training program. Ms. Shalanda Franklin was present from Vandeventer Black, LLP to address any questions from the Committee.

**Review of
Vandeventer Black,
LLP's Training
Program titled
Vandeventer
Black's Community
Association
Manager Law &**

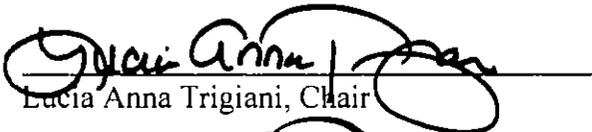
Upon thorough review of the application, Mr. Mazzei moved that the

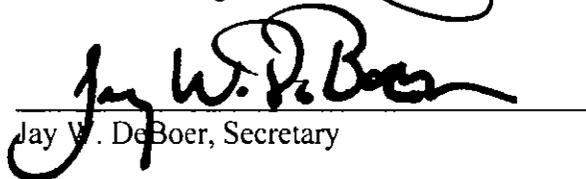
Committee recommend Board approval of the law and regulation Regulations
training program application. Seminar

Ms. Helmick seconded the motion which was unanimously approved
by: Ferranti, Helmick, Mazzei, and Rogers.

Ms. Henshaw said that the Committee's recommendation will be March 27, 2014
presented at the March 27, 2014, Board meeting. The next Committee Board Meeting
meeting will be held on Wednesday, June 25, 2014, at 1:00 p.m. if any
training program applications are received.

There being no further business, the meeting was adjourned at 9:08 a.m. Adjourn


Lucia Anna Trigiani, Chair


Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Elena Ferranti
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Training Program Review Committee Meeting
March 27, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.

Elena Ferranti
Signature

3/27/14
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Kristie Helmick
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Training Program Review Committee Meeting
March 27, 2014

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Nature of Personal Interest Affected by Transaction:

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occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.

Kristie Helmick
Signature

3-27-14
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Thomas Mazzei
- 2. Title: Board Member
- 3. Agency: Common Interest Community Board
- 4. Meeting/IFF Date: Training Program Review Committee Meeting
March 27, 2014

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Nature of Personal Interest Affected by Transaction:

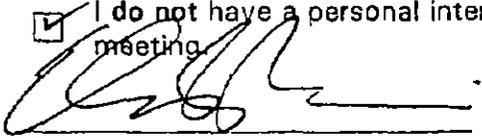
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting



Signature

3/27/14
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Douglas Rogers
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Training Program Review Committee Meeting
March 27, 2014

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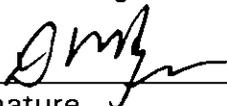
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date

3.27.14

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Lucia Anna Trigiani
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Training Program Review Committee Meeting
March 27, 2014

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Nature of Personal Interest Affected by Transaction:

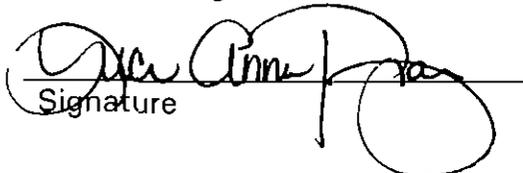
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Signature

3/27/2014
Date