

## **BOARD FOR BARBERS & COSMETOLOGY**

### **DRAFT MINUTES OF MEETING**

The Board for Barbers & Cosmetology met on Monday, November 17, 2014, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Richmond, Virginia. The following members were present:

Norma J. Dorey  
Robert D. Jones II  
T. Daniel Jones  
Margaret B. LaPierre  
Jonathan W. Minor  
Lonnie Quesenberry  
Marie F. Quinn  
Daniella Tsamouras  
Tony M. Williams

The following board members were not present:

Anne R. McCaffrey

DPOR staff present for all or part of the meeting included:

Jay W. DeBoer, Director  
Mark N. Courtney, Senior Director/Regulatory and Public Affairs  
Demetrios J. Melis, Executive Director  
Stephen Kirschner, Regulatory Operations Administrator  
Tamika Rodriguez, Licensing Operations Administrator  
Cathy Clark, Administrative Assistant

Representative from the Office of the Attorney General was present for all or part of the meeting.

Elizabeth B. Peay, Assistant Attorney General

Ms. Tsamouras, Chair, determined a quorum was present and called the **Call To Order** meeting to order at 9:05 AM.

The Board took the agenda under consideration.

**Approval of Agenda**

Mr. Melis introduced an amendment to the Agenda to move item III, Board Elections to the end of business.

Mr. Kirschner offered a correction to Board Interpretations under New Business, noting the first item incorrectly lists 18 VAC 41-2020 and should be 18 VAC 410-20-30.

Upon a motion by Ms. LaPierre and seconded by Ms. Quinn, the Board voted to adopt the amended Agenda.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

The Board took the minutes under consideration.

Upon a motion by Mr. Quesenberry and seconded by Mr. R. Jones, the Board voted to approve the August 11, 2014 Board for Barbers & Cosmetology Board Meeting minutes as written.

**Approval of  
Minutes for August  
11, 2014 Board  
Meeting**

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

There were no written communications to be reviewed.

**Communications**

Ms. Tsamouras asked if there was any public comment.

**Public Comment**

Mr. Tinh Pham, Chair of the Virginia Asian Chamber of Commerce, addressed the Board on the topic of providing examinations in the Vietnamese and Korean languages through the current examination vendor, National Testing Network/Ergometrics. The Board took Mr. Pham's comments under advisement and indicated to him that the Board would be discussing the matter during the New Business portion of the meeting.

Ms. Sandra Altamiramo, representing A C C H Beauty Academy LLC, in Falls Church, VA, addressed the Board on the topic of providing examinations in the Spanish language through the current examination vendor, National Testing Network/Ergometrics. The Board took Ms. Altamiramo's comments under advisement and indicated to her that the Board would be discussing the matter during the New Business portion of the meeting.

There were no more public comments.

**Cases**

In the matter of **File Number 2012-01087, Heidi Cong Tang**, the Board reviewed the record which consisted of the Consent Order.

**File Number 2012-  
01087, Heidi Cong**

Heidi Cong Tang did not appear at the meeting in person, by counsel, or by any other qualified representative.

**Tang**

By signing the Consent Order, Heidi acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-20-280.A.9	\$ 0.00
Count 2:	18 VAC 41-20-280.A.3	\$2,000.00
Count 3:	18 VAC 41-20-280.A.4	\$2,000.00
SUB-TOTAL (MONETARY PENALTIES)		\$4,000.00
BOARD COSTS		\$ 150.00
TOTAL		\$4,150.00

In addition, for violation of Counts 1, 2, and 3, Heidi agrees to the revocation of her cosmetologist license, (No. 1201070181) and instructor certificate (No. 1204017823).

For any and all violations of Counts 1 through 3, Heidi agrees to the terms outlined below. In addition, the Board shall waive imposition of 50% of the monetary penalty so long as Heidi abides by each and every term below:

- Heidi agrees to the revocation of her cosmetology license and cosmetology instructor certificate (No. 1204017823).
- Heidi, as the owner, agrees to the revocation of the cosmetology salon license issued to Heidi's Beauty Academy (No. 1202016713).
- Heidi agrees to the revocation of all licenses, certifications, registrations, and approvals issued to her by the Board.
- Heidi further agrees not to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department of Professional and Occupational Regulation ("Department"), to include future boards which may come under the Department's authority, for twenty-five (25) years from the effective date of this Order.
- Heidi agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective

date of this Order.

- Heidi also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.
- Heidi agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Heidi agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Heidi agrees to cooperate with the Department in all investigations: (1) associated with Heidi's International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved was and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively "Heidi's Schools"), (2) associated with all individuals who are or were students or affiliated with Heidi's Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Heidi and/or Heidi's Schools in any manner where the Department maintains jurisdiction to investigate.
- Heidi agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Mr. Quesenberry and seconded by Mr. Williams, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed

unanimously.

In the matter of **File Number 2014-00107, Heidi Cong Tang**, the Board reviewed the record which consisted of the Consent Order. Heidi Cong Tang did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-00107, Heidi Cong Tang**

By signing the Consent Order, Heidi acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-70-280.A.2	\$2,000.00
Count 2:	18 VAC 41-70-280.A.10	\$ 0.00
SUB-TOTAL (MONETARY PENALTIES)		\$2,000.00
BOARD COSTS		\$ 150.00
TOTAL		\$2,150.00

In addition, for violation of Counts 1, 2, and 3, Heidi agrees to the revocation of her cosmetologist license (No. 1201070181) and instructor certificate (No. 1204017823).

For any and all violations of Counts 1 through 3, Heidi agrees to the terms outlined below. In addition, the Board shall waive imposition of 50% of the monetary penalty so long as Heidi abides by each and every term below:

- Heidi agrees to the revocation of her esthetician license and esthetics instructor certificate (No. 1262000047).
- Heidi, as the owner, agrees to the revocation of the cosmetology salon license issued to Heidi's Beauty Academy (No. 1202016713).
- Heidi agrees to the revocation of all licenses, certifications, registrations, and approvals issued to her by the Board.
- Heidi further agrees not to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department of Professional and Occupational Regulation ("Department"), to include future boards which may come under the Department's authority, for twenty-five (25) years from the effective date of this Order.
- Heidi agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license,

certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.

- Heidi also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.
- Heidi agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Heidi agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Heidi agrees to cooperate with the Department in all investigations: (1) associated with Heidi's International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved was and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively "Heidi's Schools"), (2) associated with all individuals who are or were students or affiliated with Heidi's Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Heidi and/or Heidi's Schools in any manner where the Department maintains jurisdiction to investigate.
- Heidi agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Ms. LaPierre and seconded by Ms. Dorey, the Board voted to accept the Consent Order.

The members voting ‘yes’ were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2012-02077, Heidi’s International Beauty Academy**, the Board reviewed the record which consisted of the Consent Order. Heidi’s International Beauty Academy did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2012-02077, Heidi’s International Beauty Academy**

By signing the Consent Order, Heidi’s International Beauty Academy acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-70-280.A.2	\$2,000.00
Count 2:	18 VAC 41-70-280.A.10	\$2,000.00
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SUB-TOTAL (MONETARY PENALTIES)		\$4,000.00
BOARD COSTS		\$ 150.00
TOTAL		\$4,150.00

In addition, for violation of Counts 1 and 2, Heidi’s International Beauty Academy agrees to revocation of its license.

For any and all violations of Counts 1 and 2, Heidi’s International Beauty Academy agrees to the terms outlined below. In addition, the Board shall waive imposition of 50% of the monetary penalty so long as Heidi abides by each and every term below:

- Heidi’s International Beauty Academy agrees to the revocation of its esthetics school license (No. 1267000005).
- Heidi’s International Beauty Academy agrees to the revocation of its esthetics spa license (No. 1266000006).
- Heidi’s International Beauty Academy agrees to the revocation of every course approval for prelicense, vocational, continuing education, and/or any other course approval awarded by the Board.
- Heidi’s International Beauty Academy agrees to the revocation of all licenses, certifications, approval and/or registrations issued to it by the Board.
- Heidi’s International Beauty Academy further agrees not to apply for any license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration,

or approval issued by any of the Boards within the Department of Professional and Occupational Regulation (“Department”), to include any future boards which may come under the Department’s authority, for twenty-five (25) years from the effective date of this Order.

- Heidi’s International Beauty Academy agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department’s authority, for 25 years from the effective date of this Order.
- Heidi’s International Beauty Academy also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department’s authority, for 25 years from the effective date of this Order.
- Heidi’s International Beauty Academy agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the Department, to include future boards which may come under the Department’s authority, for a period of 25 years from the effective date of this Order.
- Heidi’s International Beauty Academy agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department’s authority, for a period of 25 years from the effective date of this Order.
- Heidi’s International Beauty Academy agrees to cooperate with the Department in all investigations: (1) associated with Heidi’s International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved was and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively “Heidi’s Schools”), (2) associated with all individuals who are or were students or affiliated with Heidi’s Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Heidi and/or Heidi’s Schools in any manner where the Department maintains

- jurisdiction to investigate.
- Heidi's International Beauty Academy agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Ms. LaPierre and seconded by Mr. Quesenberry, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-00955, Heidi's International Beauty Academy**, the Board reviewed the record which consisted of the Consent Order. Heidi's International Beauty Academy did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-00955, Heidi's International Beauty Academy**

By signing the Consent Order, Heidi's International Beauty Academy acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-70-280.A.2	\$2,000.00
Count 2:	18 VAC 41-70-280.A.10	\$2,000.00
		-----
	SUB-TOTAL (MONETARY PENALTIES)	\$4,000.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$4,150.00

In addition, for violation of Counts 1 and 2, Heidi's International Beauty Academy agrees to revocation of its license.

For any and all violations of Counts 1 and 2, Heidi's International Beauty Academy agrees to the terms outlined below. In addition, the Board shall waive imposition of 50% of the monetary penalty so long as Heidi abides by each and every term below:

- Heidi's International Beauty Academy agrees to the revocation of its cosmetology school license and approved wax and nail technician programs (No. 1205001195).

- Heidi's International Beauty Academy agrees to the revocation of every course approval for prelicense, vocational, continuing education, and/or any other course approval awarded by the Board.
- Heidi's International Beauty Academy agrees to the revocation of all licenses, certifications, approval and/or registrations issued to it by the Board.
- Heidi's International Beauty Academy further agrees not to apply for any license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department of Professional and Occupational Regulation ("Department"), to include any future boards which may come under the Department's authority, for twenty-five (25) years from the effective date of this Order.
- Heidi's International Beauty Academy agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.
- Heidi's International Beauty Academy also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.
- Heidi's International Beauty Academy agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Heidi's International Beauty Academy agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.

- Heidi’s International Beauty Academy agrees to cooperate with the Department in all investigations: (1) associated with Heidi’s International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved was and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively “Heidi’s Schools”), (2) associated with all individuals who are or were students or affiliated with Heidi’s Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Heidi and/or Heidi’s Schools in any manner where the Department maintains jurisdiction to investigate.
- Heidi’s International Beauty Academy agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Mr. Quesenberry and seconded by Mr. R. Jones, the Board voted to accept the Consent Order.

The members voting ‘yes’ were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-00110, Heidi’s International Beauty Academy**, the Board reviewed the record which consisted of the Consent Order. Heidi’s International Beauty Academy did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-00110, Heidi’s International Beauty Academy**

By signing the Consent Order, Heidi’s International Beauty Academy acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-70-280.A.2	\$2,000.00
Count 2:	18 VAC 41-70-280.A.10	\$2,000.00
		-----
SUB-TOTAL (MONETARY PENALTIES)		\$4,000.00
BOARD COSTS		\$ 150.00
TOTAL		\$4,150.00

In addition, for violation of Counts 1 and 2, Heidi's International Beauty Academy agrees to revocation of its license.

For any and all violations of Counts 1 and 2, Heidi's International Beauty Academy agrees to the terms outlined below. In addition, the Board shall waive imposition of 50% of the monetary penalty so long as Heidi abides by each and every term below:

- Heidi's International Beauty Academy agrees to the revocation of its barber school license (No. 1303080086).
- Heidi's International Beauty Academy agrees to the revocation of every course approval for prelicense, vocational, continuing education, and/or any other course approval awarded by the Board.
- Heidi's International Beauty Academy agrees to the revocation of all licenses, certifications, approval and/or registrations issued to it by the Board.
- Heidi's International Beauty Academy further agrees not to apply for any license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department of Professional and Occupational Regulation ("Department"), to include any future boards which may come under the Department's authority, for twenty-five (25) years from the effective date of this Order.
- Heidi's International Beauty Academy agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.
- Heidi's International Beauty Academy also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.
- Heidi's International Beauty Academy agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the

Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.

- Heidi's International Beauty Academy agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Heidi's International Beauty Academy agrees to cooperate with the Department in all investigations: (1) associated with Heidi's International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved wax and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively "Heidi's Schools"), (2) associated with all individuals who are or were students or affiliated with Heidi's Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Heidi and/or Heidi's Schools in any manner where the Department maintains jurisdiction to investigate.
- Heidi's International Beauty Academy agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Mr. R. Jones and seconded by Mr. Williams, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-00111, Tu Tram Huyen Pham**, the Board reviewed the record which consisted of the Consent Order. Tu Tram Huyen Pham did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-00111, Tu Tram Huyen Pham**

By signing the Consent Order, Tu Tram Huyen Pham acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following

term(s):

Count 1:	18 VAC 41-20-280.A.9	\$ 0.00
Count 2:	18 VAC 41-20-280.A.4	\$2,000.00
Count 3:	18 VAC 41-20-280.A.4	\$2,000.00
		-----
SUB-TOTAL (MONETARY PENALTIES)		\$4,000.00
BOARD COSTS		\$ 150.00
TOTAL		\$4,150.00

In addition, for violation of Counts 1, 2, and 3, Jesse agrees to the revocation of her cosmetologist license (No. 1201095564) and instructor certificate (No. 1204017741).

For any and all violations of Counts 1 through 3, Jesse agrees to the terms outlined below. In addition, the Board shall waive imposition of 50% of the monetary penalty so long as Jesse abides by each and every term below:

- Jesse agrees to the revocation of her cosmetology license and cosmetologist instructor certificate (No. 1204017741).
- Jesse agrees to the revocation of all licenses, certifications, registrations, and approvals issued to her by the Board.
- Jesse further agrees not to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department of Professional and Occupational Regulation (“Department”), to include future boards which may come under the Department’s authority, for twenty-five (25) years from the effective date of this Order.
- Jesse agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department’s authority, for 25 years from the effective date of this Order.
- Jesse also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department’s authority, for 25 years from the effective

date of this Order.

- Jesse agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Jesse agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Jesse agrees to cooperate with the Department in all investigations: (1) associated with Heidi's International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved was and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively "Heidi's Schools"), (2) associated with all individuals who are or were students or affiliated with Heidi's Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Jesse and/or Heidi's Schools in any manner where the Department maintains jurisdiction to investigate.
- Jesse agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Ms. Dorey and seconded by Mr. R. Jones, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-00135, Tu Tram Huyen Pham**, the Board reviewed the record which consisted of the Consent Order. Tu Tram Huyen Pham did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-00135, Tu Tram Huyen Pham**

By signing the Consent Order, Tu Tram Huyen Pham acknowledges an

understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-20-280.A.9	\$ 0.00
Count 2:	18 VAC 41-20-280.A.4	\$2,000.00
Count 3:	18 VAC 41-20-280.A.4	\$2,000.00
SUB-TOTAL (MONETARY PENALTIES)		\$4,000.00
BOARD COSTS		\$ 150.00
TOTAL		\$4,150.00

In addition, for violation of Counts 1, 2, and 3, Jesse agrees to the revocation of her barber license (No. 1301090034) and instructor certificate (No. 1302000271).

For any and all violations of Counts 1 through 3, Jesse agrees to the terms outlined below. In addition, the Board shall waive imposition of 50% of the monetary penalty so long as Jesse abides by each and every term below:

- Jesse agrees to the revocation of her barber license and barber instructor certificate (No. 1302000271).
- Jesse, as an owner, agrees to the revocation of the esthetics spa license issued to Heidi's International Beauty Academy (No. 1266000006).
- Jesse agrees to the revocation of all licenses, certifications, registrations, and approvals issued to her by the Board.
- Jesse further agrees not to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department of Professional and Occupational Regulation ("Department"), to include future boards which may come under the Department's authority, for twenty-five (25) years from the effective date of this Order.
- Jesse agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.
- Jesse also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or

any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.

- Jesse agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Jesse agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Jesse agrees to cooperate with the Department in all investigations: (1) associated with Heidi's International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved was and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively "Heidi's Schools"), (2) associated with all individuals who are or were students or affiliated with Heidi's Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Jesse and/or Heidi's Schools in any manner where the Department maintains jurisdiction to investigate.
- Jesse agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Ms. Dorey and seconded by Mr. R. Jones, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

**Pham**, the Board reviewed the record which consisted of the Consent Order. Tu Tram Huyen Pham did not appear at the meeting in person, by counsel, or by any other qualified representative.

**00136, Tu Tram Huyen Pham**

By signing the Consent Order, Tu Tram Huyen Pham acknowledges an understanding of the charges and admits to the violation of the Count as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-70-280-A.10	\$ 0.00
		-----
	SUB-TOTAL (MONETARY PENALTIES)	\$ 0.00
	BOARD COSTS	\$150.00
	TOTAL	\$150.00

In addition, for violation of Count 1, Jesse agrees to the revocation of her esthetician license (No. 1261002447) and instructor certification (No. 1262000048).

For any and all violations of Count 1, Jesse agrees to abide by each and every term below:

- Jesse agrees to the revocation of her esthetician license and esthetics instructor certificate (No. 1262000048).
- Jesse agrees to the revocation of all licenses, certifications, registrations, and approvals issued to her by the Board.
- Jesse further agrees not to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department of Professional and Occupational Regulation (“Department”), to include future boards which may come under the Department’s authority, for twenty-five (25) years from the effective date of this Order.
- Jesse agrees not to assist in any manner any person or entity to apply for any examination, license, certificate, registration, or approval, including the renewal or reinstatement of any license, certificate, registration, or approval issued by any of the Boards within the Department, to include future boards which may come under the Department’s authority, for 25 years from the effective date of this Order.
- Jesse also agrees not to assist in any manner any person or entity in obtaining any prelicense, vocational, continuing education or any other qualification, including the passing of any examination, needed to obtain, maintain, renew, or reinstate any license, certificate, registration, or approval issued by any of the Boards

within the Department, to include future boards which may come under the Department's authority, for 25 years from the effective date of this Order.

- Jesse agrees not to be affiliated in any manner with any educational institution approved by any of the Boards within the Department or provide any type of instruction requiring approval of any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Jesse agrees that she will not be an employee, employer, subcontractor, consultant, partner, member, or owner of any entity or associate in any manner with any person or entity to which a license has been issued by any of the Boards within the Department, to include future boards which may come under the Department's authority, for a period of 25 years from the effective date of this Order.
- Jesse agrees to cooperate with the Department in all investigations: (1) associated with Heidi's International Beauty Academy, including but not limited to school license numbers 1205001195 (cosmetology with approved was and nail technician programs), 1303080086 (barber), and 1267000005 (esthetics) (collectively "Heidi's Schools"), (2) associated with all individuals who are or were students or affiliated with Heidi's Schools, and (3) associated with any other licenses, certifications, registrations, and approvals identified by the Department as being affiliated with Jesse and/or Heidi's Schools in any manner where the Department maintains jurisdiction to investigate.
- Jesse agrees to abide by the terms of any Consent Order it enters into with any Board within the Department, and agrees that a violation of any of the terms of the Consent Orders entered into with any Board within the Department shall additionally constitute a violation of the terms of this Consent Order.

Upon a motion by Ms. Dorey and seconded by Mr. R. Jones, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03266, Hieu Minh Truong**, the Board reviewed the record which consisted of the Consent Order. Hieu Minh Truong did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03266, Hieu Minh Truong**

By signing the Consent Order, Hieu Minh Truong acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-70-280-A.3 (2 violations at \$1,000 each)	\$2,000.00
Count 2:	18 VAC 41-20-280.A.5	\$ 250.00
		-----
	SUB-TOTAL (MONETARY PENALTIES)	\$2,250.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$2,400.00

In addition, for violation of Count 1, Hieu Minh Truong agrees to the revocation of her nail technician license, number 1206020332.

Upon a motion by Mr. Quesenberry and seconded by Ms. LaPierre, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03278, Hung Ngoc La**, the Board reviewed the record which consisted of the Consent Order. Hung Ngoc La did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03278, Hung Ngoc La**

By signing the Consent Order, Hung Ngoc La acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-70-280-A.3 (2 violations at \$1,000 each)	\$2,000.00
		-----
	SUB-TOTAL (MONETARY PENALTIES)	\$2,000.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$2,150.00

In addition, for violation of Count 1, Hung Ngoc La agrees to the revocation of her nail technician license, number 1206020809.

Upon a motion by Mr. Minor and seconded by Mr. T. Jones, the Board

voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03357, Ut Vo**, the Board reviewed the record which consisted of the Consent Order. Ut Vo did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03357, Ut Vo**

By signing the Consent Order, Ut Vo acknowledges an understanding of the charges and admits to the violation of the Count as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-20-280.A.3	\$1,500.00
		-----
	SUB-TOTAL (MONETARY PENALTIES)	\$1,500.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$1,650.00

In addition, for violation of Count 1, Ut Vo agrees to the revocation of her cosmetologist license, number 1201121279.

Upon a motion by Mr. R. Jones and seconded by Ms. Dorey, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Ms. Dorey recused herself from the meeting.

**Ms. Dorey Recused**

In the matter of **File Number 2014-02565, Dominican Beauty Salon LLC**, the Board reviewed the record which consisted of the Consent Order. Dominican Beauty Salon LLC did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-02565, Dominican Beauty Salon LLC**

By signing the Consent Order, Dominican Beauty Salon LLC acknowledges an understanding of the charges and admits to the violations of the Counts as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-20-280.A.3	\$2,500.00
Count 2:	18 VAC 41-20-270.B.5	\$ 0.00
Count 3:	18 VAC 41-20-270.E.7	\$ 0.00
		-----
SUB-TOTAL (MONETARY PENALTIES)		\$2,500.00
BOARD COSTS		\$ 150.00
TOTAL		\$2,650.00

In addition, for violation of Count 1, Dominican Beauty Salon LLC agrees to the revocation of its cosmetology salon license, number 1202212219.

Further, it is noted that during the September 19, 2014, re-inspection by Investigator Shelby Hill, the Board's agent, unlicensed cosmetologists were observed working in the salon and unlicensed notification forms were signed. Therefore, the Board shall waive imposition of license revocation for Count 1, if, within two (2) months of the effective date of this Order, Dominican Beauty Salon LLC submits proof satisfactory to the Board that the unlicensed individuals are registered with the Department of Labor and Industry as apprentices, registered in a cosmetology school, licensed as cosmetologists, and/or no longer working at the salon. If Dominican Beauty Salon LLC fails to comply with this term, license revocation will be automatically imposed.

Upon a motion by Mr. Quesenberry and seconded by Mr. Minor, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Ms. Dorey was not present, did not participate in the discussion, and did not vote on this matter.

Ms. Dorey returned to the meeting.

**Ms. Dorey returned.**

In the matter of **File Number 2014-02616, Hanh T. Pham, dba/CA Nails**, the Board reviewed the record which consisted of the Consent Order. Hanh T. Pham did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-02616, Hanh T. Pham dba/CA Nails**

By signing the Consent Order, Hanh T. Pham acknowledges an understanding of the charges and admits to the violation of the Count as

outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-20-280.C.2	\$300.00
		-----
	SUB-TOTAL (MONETARY PENALTIES)	\$300.00
	BOARD COSTS	\$150.00
	TOTAL	\$450.00

Upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Ms. Dorey recused herself from the meeting.

**Ms. Dorey Recused**

In the matter of **File Number 2015-00060, Son Ngoc Dang**, the Board reviewed the record which consisted of the Consent Order. Son Ngoc Dang appeared at the meeting and addressed the Board on his own behalf.

**File Number 2015-00060, Son Ngoc Dang**

Son Ngoc Dang stated that he did not understand or agree with the terms of the Consent Order.

Upon a motion by Mr. Quesenberry and seconded by Mr. Minor, the Board voted to refer Son Ngoc Dang's disciplinary case back to the Complaint Analysis and Resolution Section for an Informal Fact Finding Conference.

The members voting 'yes' were Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Ms. Dorey was not present, did not participate in the discussion, and did not vote on this matter.

Ms. Dorey returned to the meeting.

**Ms. Dorey returned.**

In the matter of **File Number 2014-01199, Peggy Marie Haynes**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Peggy Marie Haynes did not appear at the

**File Number 2014-01199, Peggy Marie Haynes**

meeting in person, by counsel, or by any other qualified representative.

Concerning Count 1, upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Peggy Marie Haynes violated the following section of its Regulations.

Count 1: (Effective July 1, 2003)  
18 VAC 41-20-280.A.4

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Count 1, upon a motion by Mr. Quesenberry and seconded by Ms. Dorey, the Board voted to accept the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 1:	18 VAC 41-70-280.A.5	\$2,500.00
		-----
	TOTAL (MONETARY PENALTIES)	\$2,500.00

The Board also imposes the following sanction:

Revocation of Peggy Marie Haynes' instructor certification, number 1204018687 for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-02560, Cedric Griffin, Jr.**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Cedric Griffin, Jr. did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-02560, Cedric Griffin, Jr.**

Upon a motion by Mr. Quesenberry and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the

Informal Fact-Finding Conference and approve Cedric Griffin's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-02655, Valencia Andrea Hall**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Valencia Andrea Hall did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-02655, Valencia Andrea Hall**

Upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Valencia Andrea Hall's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-02939, Rebecca Shifflett**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Rebecca Shifflett did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-02939, Rebecca Shifflett**

Upon a motion by Mr. R. Jones and seconded by Mr. Williams, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Rebecca Shifflett's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03076, Dashawn Pitchford**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Dashawn Pitchford did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03076, Dashawn Pitchford**

Upon a motion by Mr. Quesenberry and seconded by Mr. Williams, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and deny Dashawn Pitchford's license application based upon the record, including the information obtained from the Central Criminal Records Exchange, in consideration of the criteria outlined in § 54.1-204, and for the reasons outlined in the Summary.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03102, Gregory Reddick**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Gregory Reddick did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03102, Gregory Reddick**

Upon a motion by Mr. Minor and seconded by Mr. R. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Gregory Reddick's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03103, Earl Hull**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Earl Hull did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03103, Earl Hull**

Upon a motion by Mr. Quesenberry and seconded by Mr. Williams, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and deny Earl Hull's license application based upon the record, including the information obtained from the Central Criminal Records Exchange, in consideration of the criteria outlined in § 54.1-204, and for the reasons outlined in the Summary.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones,

Ms. LaPierre, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The member voting 'no' was Mr. Minor. The motion passed by a majority.

In the matter of **File Number 2014-03105, James Butler**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. James Butler did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03105, James Butler**

Upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve James Butler's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03106, Michael Ezefili**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Michael Ezefili did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03106, Michael Ezefili**

Upon a motion by Mr. Quesenberry and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Michael Ezefili's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03155, James Scott Rocha**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. James Scott Rocha did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03155, James Scott Rocha**

Upon a motion by Mr. R. Jones and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve James Scott Rocha's license

application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03157, Michael Daniel**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Michael Daniel did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03157, Michael Daniel**

Upon a motion by Mr. Quesenberry and seconded by Mr. R. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Michael Daniel's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03159, Columbus H. Sandifur**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Columbus H. Sandifur did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03159, Columbus H. Sandifur**

Upon a motion by Mr. R. Jones and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Columbus H. Sandifur's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03160, Spencer Carey**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Spencer Carey did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03160, Spencer Carey**

Upon a motion by Mr. R. Jones and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Spencer Carey's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03236, Erica Pounds**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Erica Pounds appeared at the meeting and addressed the Board on her own behalf. Also present was witness, Carrie M. Jackson, who did not address the Board.

**File Number 2014-03236, Erica Pounds**

Upon a motion by Mr. R. Jones and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Erica Pound's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03244, Richard Edwards**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Richard Edwards did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03244, Richard Edwards**

Upon a motion by Mr. Quesenberry and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Richard Edwards' license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03376, Emerson Miller**, the Board reviewed the record which consisted of the application file, transcript,

**File Number 2014-03376, Emerson**

exhibits, and the Summary of the Informal Fact-Finding Conference. Emerson Miller did not appear at the meeting in person, by counsel, or by any other qualified representative.

**Miller (Barber)**

Upon a motion by Mr. R. Jones and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Emerson Miller's Barber license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03380, Emerson Miller**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Emerson Miller did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03380, Emerson Miller (Barber Teacher)**

Upon a motion by Mr. Minor and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Emerson Miller's Barber Teacher license application.

The members voting 'yes' were Ms. Dorey, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Ms. Tsamouras. The members voting 'no' were Mr. R. Jones and Mr. Williams. The motion passed by a majority.

In the matter of **File Number 2014-03381, Nicholas Kelly**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Nicholas Kelly did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03381, Nicholas Kelly**

Upon a motion by Mr. Quesenberry and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Nicholas Kelly's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03559, Deborah Sue Johnson**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Amy Walton, cosmetology instructor for the Virginia Correctional Center for Women, appeared at the meeting and addressed the Board on Deborah Sue Johnson's behalf. Ms. Johnson was not present at the meeting.

**File Number 2014-03559, Deborah Sue Johnson**

Upon a motion by Mr. Quesenberry and seconded by Mr. Williams, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Deborah Sue Johnson's instructor certification application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03846, Tinia Tompkins**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Tinia Tompkins did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03846, Tinia Tompkins**

Upon a motion by Mr. R. Jones and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Tinia Tompkins' license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-03847, Devin Rae Hite**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Devin Rae Hite did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-03847, Devin Rae Hite**

Upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Devin Rae Hite's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00012, Aaron Ashby**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Aaron Ashby did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2015-00012, Aaron Ashby**

Upon a motion by Mr. R. Jones and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Aaron Ashby's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00013, Keierra Isaac**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Keierra Isaac appeared at the meeting and addressed the Board on her own behalf. Also present was witness, Sharon Isaac, who did not address the Board.

**File Number 2015-00013, Keierra Isaac**

Upon a motion by Mr. Quesenberry and seconded by Mr. Williams, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Keierra Isaac's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00014**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Deborah Fortune, cosmetology instructor for the Fluvanna Correctional Center for Women, appeared at the meeting and addressed the Board on Michelle Kay Bedillion's behalf. Ms. Bedillion was not present at the meeting.

**File Number 2015-00014, Michelle Kay Bedillion**

Upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Michelle Kay Bedillion's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00016, Karriem Marshall**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Karriem Marshall appeared at the meeting and addressed the Board on his own behalf.

**File Number 2015-00016, Karriem Marshall**

Upon a motion by Mr. Minor and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Karriem Marshall's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00017, Kristofer C. Osmun**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Kristofer C. Osmun did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2015-00017, Kristofer C. Osmun**

Upon a motion by Mr. Quesenberry and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Kristofer C. Osmun's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00101, Shahla Ahmedova**, the Board reviewed the record which consisted of the application file,

**File Number 2015-00101, Shahla**

transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Shahla Ahmedova appeared at the meeting and addressed the Board on her own behalf.

**Ahmedova**

Upon a motion by Mr. Quesenberry and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Shahla Ahmedova's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00102, Jessica Lynn Oliver**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Deborah Fortune, cosmetology instructor for the Fluvanna Correctional Center for Women, appeared at the meeting and addressed the Board on Jessica Lynn Oliver's behalf. Ms. Oliver was also present at the meeting and addressed the Board.

**File Number 2015-00102, Jessica Lynn Oliver**

Upon a motion by Mr. Williams and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Jessica Lynn Oliver's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00104, Brandy Denise Collings**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Brandy Denise Collings did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2015-00104, Brandy Denise Collings**

Upon a motion by Mr. Quesenberry and seconded by Mr. R. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Brandy Denise Collings' license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras,

and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00513, Anthony Eugene Reed**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Anthony Eugene Reed did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2015-00513, Anthony Eugene Reed**

Upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Anthony Eugene Reed's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00566, Alison Nicole Spivey**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Alison Nicole Spivey did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2015-00566, Alison Nicole Spivey**

Upon a motion by Mr. R. Jones and seconded by Mr. Williams, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Alison Nicole Spivey's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00747, Martin W. Rust**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Martin W. Rust did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2015-00747, Martin W. Rust**

Upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Martin W. Rust's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00749, Penny May Gurley**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Penny May Gurley appeared at the meeting and addressed the Board on her own behalf.

**File Number 2015-00749, Penny May Gurley**

Upon a motion by Mr. Quesenberry and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Penny May Gurley's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00757, Jantzy Delgado**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Jantzy Delgado appeared at the meeting and addressed the Board on his own behalf.

**File Number 2015-00757, Jantzy Delgado**

Upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Jantzy Delgado's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2015-00758, Bomani U. Montegut**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Bomani U. Montegut appeared at the meeting and addressed the Board on his own behalf. Witness, Tanya Montegut, also appeared at the meeting and addressed the Board on Mr. Montegut's behalf.

**File Number 2015-00758, Bomani U. Montegut**

Upon a motion by Mr. Minor and seconded by Mr. Williams, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Bomani U. Montegut's license application.

The members voting 'yes' were Mr. Minor and Mr. Williams. The members voting 'no' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Quesenberry, Ms. Quinn, and Ms. Tsamouras. The motion failed.

Upon a motion by Mr. Quesenberry and seconded by Mr. T. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and deny Bomani U. Montegut's license application based upon the record, including the information obtained from the Central Criminal Records Exchange, in consideration of the criteria outlined in § 54.1-204, and for the reasons outlined in the Summary.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Quesenberry, Ms. Quinn, and Ms. Tsamouras. The members voting 'no' were Mr. Minor and Mr. Williams. The motion passed by a majority.

In the matter of **File Number 2015-00763, Valeria Lynette Bryson**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Valeria Lynette Bryson appeared at the meeting and addressed the Board on her own behalf.

**File Number 2015-00763, Valeria Lynette Bryson**

Upon a motion by Mr. Quesenberry and seconded by Mr. R. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Valeria Lynette Bryson's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-03751, Thuy A. Nguyen**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Thuy A. Nguyen did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2011-03751, Thuy A. Nguyen**

Concerning Counts 1 and 2, upon a motion by Mr. Quesenberry and seconded by Ms. LaPierre, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Thuy A. Nguyen violated the following sections of its Regulations.

(Effective July 1, 2003)  
Count 1: 18 VAC 41-20-280.A.3  
Count 2: 18 VAC 41-20-280.A.5

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Counts 1 and 2, upon a motion by Mr. Quesenberry and seconded by Ms. LaPierre, the Board voted to accept the sanctions contained in the Recommendation and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$2,500.00
Count 2:	18 VAC 41-20-280.A.5	\$ 250.00
TOTAL (MONETARY PENALTIES)		----- \$2,750.00

The Board also imposes the following sanction:

Revocation of Thuy A. Nguyen's cosmetologist license, number 1201115230, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-04465, Viet Xuan Nguy**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Viet Xuan Nguy did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2011-04465 Viet Xuan Nguy**

Concerning Count 1, upon a motion by Mr. R. Jones and seconded by Ms. Dorey, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Viet Xuan Nguy violated the following

sections of its Regulations.

Count 1: (Effective July 1, 2003)  
18 VAC 41-20-280.A.3  
(4 Violations)

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Count 1, upon a motion by Mr. Minor and seconded by Mr. R. Jones, the Board voted to accept the sanctions contained in the Recommendation and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$4,000.00
	(4 Violations - \$1,000.00 each)	
		-----
TOTAL (MONETARY PENALTIES)		\$4,000.00

The Board also imposes the following sanction:

Revocation of Viet Xuan Nguy's cosmetologist license, number 1201115457, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03268, Tham Thi Do**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Tham Thi Do did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03268, Tham Thi Do**

Concerning Counts 1 and 2, upon a motion by Mr. Quesenberry and seconded by Mr. Williams, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Tham Thi Do violated the following sections of its Regulations.

Count 1: (Effective July 1, 2003)  
18 VAC 41-20-280.A.3

Count 2: (2 Violations)  
18 VAC 41-20-280.A.5

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Counts 1 and 2, upon a motion by Ms. LaPierre and seconded by Mr. R. Jones, the Board voted to accept the sanctions contained in the Recommendation and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3 (2 Violations - \$1,000.00 each)	\$2,000.00
Count 2:	18 VAC 41-20-280.A.5	\$ 250.00
TOTAL (MONETARY PENALTIES)		----- \$2,250.00

The Board also imposes the following sanction:

Revocation of Tham Thi Do's cosmetologist license, number 1201119269, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03270, Loi Binthi Nguyen**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Loi Binthi Nguyen did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03270, Loi Binthi Nguyen**

Concerning Count 1, upon a motion by Mr. Quesenberry and seconded by Mr. Minor, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Loi Binthi Nguyen violated the following sections of its Regulations.

Count 1: (Effective July 1, 2003)  
18 VAC 41-20-280.A.3  
(2 Violations)

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Count 1, upon a motion by Mr. R. Jones and seconded by Mr. Williams, the Board voted to accept the sanctions contained in the Recommendation and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3 (2 Violations - \$1,000.00 each)	\$2,000.00
TOTAL (MONETARY PENALTIES)		----- \$2,000.00

The Board also imposes the following sanction:

Revocation of Loi Binthi Nguyen's nail technician license, number 1206020818, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03273, Hai T. Tran**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Hai T. Tran did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03273, Hai T. Tran**

Concerning Counts 1 and 2, upon a motion by Ms. LaPierre and seconded by Mr. Quesenberry, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Hai T. Tran violated the following sections of its Regulations.

	(Effective July 1, 2003)
Count 1:	18 VAC 41-20-280.A.3
Count 2:	18 VAC 41-20-280.A.5

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Count 1, upon a motion by Mr. Minor and seconded by Mr. R. Jones, the Board voted to accept the sanctions contained in the Recommendation and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$1,000.00
Count 2:	18 VAC 41-20-280.A.5	\$ 250.00
TOTAL (MONETARY PENALTIES)		----- \$1,250.00

The Board also imposes the following sanction:

Revocation of Hai T. Tran's nail technician license, number 1206020653, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03279, Trinh B. Tang**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Trinh B. Tang did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03279, Trinh B. Tang**

Concerning Counts 1 and 2, upon a motion by Mr. Quesenberry and seconded by Ms. LaPierre, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Trinh B. Tang violated the following sections of its Regulations.

	(Effective July 1, 2003)
Count 1:	18 VAC 41-20-280.A.3
	(2 Violations)
Count 2:	18 VAC 41-20-280.A.5

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Counts 1 and 2, upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to accept the sanctions contained in the Recommendation and to impose the following

sanction(s):

Count 1:	18 VAC 41-20-280.A.3 (2 Violations - \$1,000.00 each)	\$2,000.00
Count 2:	18 VAC 41-20-280.A.5	\$ 250.00
TOTAL (MONETARY PENALTIES)		----- \$2,250.00

The Board also imposes the following sanction:

Revocation of Trinh B. Tang's cosmetologist license, number 1201118795, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2013-03280, Tuyen Kim Duong**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Tuyen Kim Duong did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2013-03280, Tuyen Kim Duong**

Concerning Counts 1 and 2, upon a motion by Mr. Quesenberry and seconded by Ms. LaPierre, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Tuyen Kim Duong violated the following sections of its Regulations.

	(Effective July 1, 2003)	
Count 1:	18 VAC 41-20-280.A.3 (2 Violations)	
Count 2:	18 VAC 41-20-280.A.5	

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Counts 1 and 2, upon a motion by Mr. Minor and seconded by Mr. Quesenberry, the Board voted to accept the sanctions contained in the Recommendation and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$2,000.00
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	(2 Violations - \$1,000.00 each)	
Count 2:	18 VAC 41-20-280.A.5	\$ 250.00
		-----
TOTAL (MONETARY PENALTIES)		\$2,250.00

The Board also imposes the following sanction:

Revocation of Tueyn Kim Duong's nail technician license, number 1206020351, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2014-01148, Shawn T. Stoneburner**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Shawn T. Stoneburner did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number 2014-01148, Shawn T. Stoneburner**

Concerning Counts 1 and 2, upon a motion by Mr. Quesenberry and seconded by Mr. R. Jones, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Shawn T. Stoneburner violated the following sections of its Regulations.

	(Effective July 1, 2003)	
Count 1:	18 VAC 41-20-280.A.3	
	(2 Violations)	
Count 2:	18 VAC 41-20-280.A.5	

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Concerning Counts 1 and 2, upon a motion by Mr. Minor and seconded by Mr. Williams, the Board voted to accept the sanctions contained in the Recommendation and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$1,000.00
Count 2:	18 VAC 41-20-280.A.6	\$1,000.00
		-----
TOTAL (MONETARY PENALTIES)		\$2,000.00

The Board also imposes the following sanction:

Revocation of Shawn T. Stoneburner's tattooer license, number 1231001129, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

### **Old Business**

Cathy Erhart, Virginia Program Manager for Ergometrics/National Testing Network provided a slide presentation as an overview and update for the Board of the examination vendor's progress since assuming the contract responsibility for administering Virginia's barber and cosmetology occupation examinations on July 1, 2014. The slide presentation included statistics, total number of candidates tested, and pass rates for each occupation. Ms. Erhart then fielded questions from Board members. Mr. Williams asked that Ms. Erhart provide the Board with more detailed statistics, to include the number of candidates tested in each profession.

### **Examinations**

### **Reports**

Mr. Quesenberry provided a report on the first meeting of the **Ad Hoc Committee on Vocational School Training** that met on October 16, 2014, and identified inconsistencies in training programs. It was agreed that the committee will seek additional members, including representatives from the Virginia Department of Education.

### **Ad Hoc Committee on Vocational School Training**

Mr. Melis reported to the Board on his attendance at the National Interstate Council of State Boards of Cosmetology (NIC) Annual Conference, August 20 – 25, 2014 in Charleston, SC.

### **NIC Annual Conference**

Mr. Kirschner provided the Board with information regarding ear-only body piercing in mall jewelry stores, and whether or not such facilities are complying with regulations related to sanitation and safety. Mr. Kirschner indicated that more research is currently being conducted, and that interpretation of the Regulations may impact ear-only piercing businesses. Staff will be communicating with ear-only piercing licensees.

### **Ear-Only Body Piercing in Mall Jewelry Stores**

Mr. Melis reported to the Board that cosmetology training irregularities continue to be reviewed by the investigations section, wherein schools

### **Cosmetology Training**

and/or individuals may have provided false or fraudulent information regarding training. Mr. Kirschner is serving as the Board staff liaison to DPOR's investigative section in this effort.

### **Irregularities**

Mr. Kirschner discussed with the Board cosmetology and esthetic suite rentals. After discussion, the Board consensus was that each individual business that operates in a suite contained in a larger facility must hold a salon or spa license.

### **Cosmetology and Esthetics Suite Rentals**

Mr. Kirschner updated the Board on the regulatory review process for the Barbers and Cosmetology Regulations and Esthetics Regulations. Mr. Kirschner reported that the proposed Barbers and Cosmetology Regulations are in executive branch review. Mr. Kirschner further indicated that the proposed Esthetics Regulations are starting the executive branch review process.

### **Regulatory Review Report**

Mr. Melis advised the Board that it did not stop offering the exams in additional languages with the intention of permanently having an English only exam. Rather, the Board had an extremely short period of time to transition to a new exam vendor and develop a new exam. Due to transition delays, the process of bringing online tests in additional languages was delayed, but that the issue is now before the Board. He indicated that 2013 examination statistics from the former exam vendor, Professional Credential Services, Inc. (PCS) revealed that the examinations administered included 10% Vietnamese, 5% Spanish, and 1% Korean language exams. Mr. Melis then fielded questions from the Board, including a question from Mr. Quesenberry about any additional cost to offer foreign-language exams. Mr. Melis responded that providing foreign-language exams was included in the original contract with the present exam vendor; that there will be no additional cost.

### **New Business**

### **Examinations**

Upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to proceed with the development of foreign-language theory examinations in Vietnamese, Spanish, and Korean.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Mr. Kirschner provided the Board with copies of specific Barbers and Cosmetology Regulations that required Board interpretation:

### **Board Interpretations**

**18 VAC 41-20-30. License by Endorsement.**

**18 VAC 41-20-30**

Mr. Kirschner indicated to the Board that the current procedures for endorsement applicants require the applicants to pass the Virginia exam (practical or written) when both a written and practical exam were not a requirement in the state where the applicant is currently licensed.

After discussion and upon a motion by Ms. Dorey, seconded by Mr. Minor, the Board voted that an individual applying for licensure by endorsement whose original licensing state only utilizes one licensing exam (written or practical) may take the other exam (written or practical) in Virginia to qualify for endorsement.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

**18 VAC 41-20-80.D. Examination Administration.**

**18 VAC 41-20-80.D.**

The Board discussed a specific question regarding the requirements for chief examiners who administer the practical examinations: Can a licensed cosmetologist be a chief examiner for the nail technician exam? The Board's consensus was that a cosmetologist scope of profession includes the nail technician practices, so a licensed cosmetologist may be a chief examiner for the nail technician exam.

**18 VAC 41-20-20.A.4. General Requirements for a Barber, Cosmetologist, or Nail Technician License.**

Mr. Kirschner asked for the Board's interpretation of this Regulation as it relates specifically to juvenile convictions and for the Board's guidance on whether or not to continue the current practice of not reviewing juvenile convictions. Mr. Kirschner explained that there is a discrepancy between the Board's criminal history matrix and other Board practices as they relate to reviewing juvenile convictions. The criminal history matrix requires those currently incarcerated for juvenile convictions to go through an Informal Fact-Finding Conference. Other Board policies exempt juvenile convictions from review.

After discussion and upon a motion by Mr. T. Jones and seconded by Ms. Tsamouras, the Board voted to continue the current practice of not reviewing juvenile convictions during the application process and to amend the criminal history matrix to reflect this.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The member voting 'no' was Ms. LaPierre. The motion passed

by a majority.

Mr. Kirschner opened a discussion with the Board on the subject of health education requirements for Limited Term Tattooer License applicants. The discussion centered on whether or not those applicants should be subject to the same requirements, of obtaining their training only from Board approved providers, as Tattooer license applicants with regard to health education in blood borne disease, CPR, and First Aid.

After discussion and upon a motion by Mr. T. Jones, seconded by Ms. Tsamouras, the Board voted that the current tattoo and body piercer Approved Health Education Provider Guidance Document will also apply to Limited Term Tattooer applicants.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Mr. Melis reported that staff is currently reviewing all of the curriculums to determine if any changes are needed to ensure they are meeting the intended purpose.

Mr. Kirschner presented the Board with information on two additional health education providers for tattooers and body piercers and asked for the Board's consideration to amend the current Tattoo and Body Piercer Health Education Guidance Document to include the two providers. The proposed providers were reviewed and recommended by Mr. T. Jones, tattooer member of the Board.

Upon a motion by Mr. T. Jones and seconded by Mr. R. Jones, the Board voted to add National Safety Council to the Guidance Document's list of approved health education providers.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Upon a motion by Mr. R. Jones and seconded by Mr. Williams, the Board voted to add Emergency First Response's first aid and adult CPR courses to the Guidance Document's list of approved health education providers.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones,

**Guidance Document: Health Education for Limited Term Tattooers**

**Future Curriculum Improvements**

**Health Education Provider Recommendations/ Guidance Document Amendment**

Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Mr. Kirschner reviewed with the Board proposed changes to the Standards of Apprenticeship for Tattooing and Body-Piercing. Particular areas of concern discussed by the Board included the time-frame for completing apprenticeships, credit for prior experience, and related instruction. Mr. Kirschner indicated that an effort has been made to make the Apprenticeship Standards more consistent with those of the Department of Labor and Industry for the apprenticeships in other Barbers and Cosmetology professions.

**Standards of  
Apprenticeship  
Revisions for  
Tattooing and Body-  
Piercing**

Upon a motion by Mr. Quesenberry and seconded by Ms. Tsamouras, the Board voted to approve the revised Standards of Apprenticeship for Tattooing and Body-Piercing.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Mr. Courtney advised Board members of their requirement to complete and submit their **annual** Financial Disclosure Statement by December 15, 2014 using the Secretary of the Commonwealth's (SOC) web portal. E-mails to the Board members to establish and/or access their account to file the required financial disclosure form using the web portal are forthcoming.

**Financial Disclosure  
Statements**

Mr. Melis reported in response to a call for nominations at the previous Board meeting, Mr. Quesenberry had contacted him to nominate Ms. Tsamouras for Chair and, at the same time, expressed interest in serving as Vice-Chair. Mr. Quesenberry affirmed this. Ms. Tsamouras was agreeable to being nominated.

**Board Elections**

Upon a motion by Mr. Minor and seconded by Mr. R. Jones, the Board moved to close the nominations and move forward with the slate of nominated candidates.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

Upon a motion by Mr. Minor and seconded by Mr. Jones, the Board

moved to approve the slate of officers, electing Ms. Tsamouras as Chair and Mr. Quesenberry as Vice-Chair.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Mr. T. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

There being no other business to be brought before the Board, Ms. Tsamouras adjourned the meeting at 12:46 P.M.

**Adjourn**

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Daniella Tsamouras, Chair

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Jay W. DeBoer, Secretary