

**VIRGINIA BOARD OF PHYSICAL THERAPY
SPECIAL CONFERENCE COMMITTEE
October 20, 2016 – 11:30 a.m.**

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board of Physical Therapy was called to order at 11:45 a.m.

MEMBERS PRESENT: Sarah Schmidt, PTA, Chair
Allen Jones, PT, PhD

DHP STAFF PRESENT: Lynne Helmick, Deputy Executive Director
Mykl Egan, Adjudication Specialist, APD

MATTER: **Victoria Jane Shiffler, PTA**
License No.: 2306-603904
Case No.: 164336

DISCUSSION: Ms. Shiffler did not appear before the Committee in accordance with the Notice of the Board dated September 19, 2016. Ms. Shiffler was not present and was not represented by counsel.

Ms. Schmidt ruled that adequate notice was provided to Ms. Shiffler and the committee proceeded in her absence.

The Committee fully discussed the allegations, as outlined in the Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Dr. Jones, and duly seconded by Ms. Schmidt, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Victoria Shiffler, P.T.A. Additionally, he moved that Ms. Helmick and Mr. Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 11:47 a.m.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:57 a.m.

DECISION: Upon a motion by Dr. Jones and duly seconded by Ms. Schmidt, the Committee moved to reprimand Ms. Shiffler and ordered her to complete six hours of continuing education. Motion carried.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 12:00 p.m.

Sarah Schmidt, PTA, Chair

Corie E. Tillman Wolf, Executive Director

Date

Date

