

**Draft Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
March 14, 2013**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Jeffrey A. Hintosh  
File Number: 2013-02085  
Start Time: 1:43 p.m.  
End Time: 2:04 p.m.  
**NO DECISION MADE**

A- Jeffrey A. Hintosh

2. Robert Cooper  
t/a Granny's Little Helper  
File Number: 2013-02086  
Start Time: 2:10 p.m.  
End Time: 2:33 p.m.  
**NO DECISION MADE**

A- Robert Cooper

3. Mountain Creek Construction LLC  
File Number: 2013-02087  
Start Time: 3:02 p.m.  
End Time: 4:00 p.m.  
**NO DECISION MADE**

A- Charles Hartman  
W- David Riley  
W- Kimberly Hartman

The meeting adjourned at 4:00 p.m.

Board for Contractors

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Erby G. "Rudy" Middleton, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records