

**Draft Minutes of Meeting  
Board for Contractors  
INFORMAL FACT-FINDING CONFERENCES  
January 25, 2013 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael D. Redifer, Presiding Officer. No other Board members were present.

Ronda M. Holmes appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Alexander v. Creteman Custom  
Hardscapes, LLC-RF  
File Number 2013-00674  
Start Time: 9:11 a.m.  
End Time: 9:32 a.m.

C=Mr. Alvin Alexander  
Atty=Fenlene Edrington

**NO DECISION MADE**

2. Cimini v. Foster t/a F&F Trim  
File Number 2013-00720  
Start Time: 9:47 a.m.  
End Time: 10:19 a.m.

C=Ms. Joan Cimini.  
Atty=Lois C. Hardy  
W=Kenny Lewis

**NO DECISION MADE**

The meeting adjourned at 10:30 a.m.

Board for Contractors

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Troy Smith, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records