

Summary of Regulation
17 VAC 15-50 “Standards for Computer Output Microfilm (COM) for Archival Retention”

1. **Basis:**
Statutory authority for the Library of Virginia to issue/revise this standard is under the Public Records Act Code 42.1-76 et.al., specifically §§ 42.1-80 and 42.1-82.
2. **Purpose:**
The recent changes for revision are minor and mostly technical in nature. This standard is required to ensure that public records on Computer are transferred to microfilm that meets archival requirements, will be retained in that form for the life of the record; that the vital and historical records of the Commonwealth will be preserved; that the legal requirements for maintaining these records on COM (computer output microfilm) film are met.
3. **Substance:**
In 17 VAC 15-50, the title was also shortened and the reference standards in Part 3 section 17 VAC 15-50-30 have been updated.
4. **Issues:**
These regulations have been in effect since 1986 with periodic updates to the references and changes in text to reflect national standards. The changes have no economic impact on the regulations already in effect, and there are no disadvantages to the changes for the agency or the Commonwealth.
5. **Estimated Impact:**
There is no additional impact of this regulation on public agencies or the public due to the amendments. The numbers of agencies affected by the regulation are those who wish or are required by retention and disposition schedules, to permanently retain computer public records on microfilm.
6. **Identity of any locality particularly affected:**
No particular locality is affected more than any other by this regulation.