

**Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
JUNE 14, 2007**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Amy Chappell, Presiding Officer, presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Shanda Fay Kishlicky
File Number 2007-04569
(NO DECISION MADE)

Shanda Kishlicky – A
Sharon Synder-Bartels - W

2. William H. Lovings, III
File Number 2007-04570
(NO DECISION MADE)

William Lovings, III - A

3. Lisha Garrett
File Number 2007-04577
(NO DECISION MADE)

Lisha Garrett - A

The meeting adjourned at 2:00 PM

Virginia Real Estate Board



Schaefer Oglesby, Chairman



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Amy Chappell
Title: Presiding Officer
3. Agency: Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on June 14, 2007
5. Nature of Personal Interest Affected by Transaction: _____
none

6. I declare that:
- (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

6/14/07

Date