Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
**August 24, 2006 (10:30 a.m.)**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Amy Chappell, Presiding Officer, presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

**Participants**

1. Marianna T Wiley
   File Number 2007-00064
   **(NO DECISION MADE)**

   Marianna Wiley – A
   Emily Richards - W

2 Rodney Rotenberry, Jr.
   File Number 2007-00065
   **(NO DECISION MADE)**

   Rodney Rotenberry – A

The meeting adjourned at 11 30 AM

REAL ESTATE BOARD

Schaefer Oglesby, Chairman

Jay W DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT**
**CONFLICT OF INTEREST ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Amy Chappell

   Title: Presiding Officer

3. Agency: Real Estate Board

4 Transaction: Informal Fact-Finding Conferences on August 24, 2006

5 Nature of Personal Interest Affected by Transaction: _____

none

6. I declare that:

   (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

   _____

   (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

   Achappell — Signature

   8/24/06 — Date