Minutes of Meeting
REAL ESTATE BOARD
INFORMAL FACT-FINDING CONFERENCES
November 5, 2008 (11:00 a.m.)

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Byrl Taylor, Board member, presided. No other Board members were present.

Doug Schroder and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

	Participants
1. I. Renate Alvarez File Number 2008-03850 (Disc) (NO DECISION MADE)	None
2. Ira Heard III File Number 2008-02537 (Disc) (NO DECISION MADE)	Jerry Sheeley – W
3. Richard Wynn File Number 2008-00257 (Disc)	Richard Wynn – R Nora Caicedo – C

The meeting adjourned at 3:31 p.m.

REAL ESTATE BOARD

Carol F. Clarke

Carol F. Clarke, Chair

Jay W. DeBoer

Jay W. DeBoer, Secretary

COPY TESTE:

Custodian of Records

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Byrl Taylor

2. Title: Board Member

3. Agency: Real Estate Board

4. *Transaction:* *Informal Fact-Finding Conferences on November 5, 2008*

5. Nature of Personal Interest Affected by Transaction: _____

_____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

_____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Byrl Taylor
Signature

11/5/08
Date