

**DRAFT MINUTES  
OF  
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD WORKSHOP**  
Hotel Roanoke  
110 Shenandoah Avenue  
Roanoke, Virginia  
December 8, 2010  
9:00 a.m.

The meeting of the Commonwealth Transportation Board Workshop session was held in the Central Office Auditorium of the Virginia Department of Transportation in Richmond, Virginia, on December 8, 2010. The Chairman, Sean T. Connaughton, presided and called the meeting to order at 9:00 a.m.

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Present: Messrs. Davis, Ellis, Garcyznski, Keen, Layne, Louderback, Martin, McCarthy, Miller, Peake, Rich, Sterling and; Vice Chairman Whirley and Ms. Drake, ex officio, Director of the Department of Rail and Public Transportation.

Absent: Messrs. Bowie and Koelemay.

Chairman Connaughton began the meeting with the Pledge of Allegiance.

1. Roanoke Valley MPO  
*Dr. David Trinkle, Chairman*  
*Wayne Strickland, Executive Director*  
*Mark McCaskill, Senior Planner*  
*Referenced by attachment of Presentation.*
2. Charlottesville-Albermarle MPO  
*Stephen Williams, Executive Director*  
*Referenced by attachment of Presentation*
3. Transportation Enhancement Policy Update  
*Julie Brown, Virginia Department of Transportation*  
*Referenced by attachment of Presentation*
4. State Noise Abatement Policy Update  
*Stephen Long, Virginia Department of Transportation*  
*Referenced by attachment of Presentation*
5. FY 2011 Budget/Actual Performance Through October 2010  
*John Lawson, Virginia Department of Transportation*  
*Referenced by attachment of Presentation*
6. CMAQ/RSTP Presentation  
*Reta Busher, Virginia Department of Transportation*  
*Referenced by attachment of Presentation*

*Secretary Connaughton suspended the workshop meeting at 12:15 p.m. in order for the Board to have lunch.*

*Secretary Connaughton called the suspended meeting to order at 12:45 p.m. and continued the workshop agenda.*

7. Review of the Strategic Plan  
*Dave Tyeryar, Deputy Secretary of Transportation*  
*Referenced by attachment of Presentation*
  
8. PPTA Guidelines  
*Charlie Kilpatrick, Virginia Department of Transportation*  
*Referenced by attachment of Presentation*

ADJOURNMENT:

The meeting adjourned at 1:30 p.m. on December 8, 2010. The next meeting will be held on Wednesday January 19, 2011, beginning at 10:00 a.m. in the Virginia Department of Transportation, Central Office Auditorium, Richmond, Virginia.

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**DRAFT MINUTES  
OF  
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD ACTION  
MEETING.**

Hotel Roanoke  
110 Shenandoah Avenue  
Roanoke, Virginia  
December 8, 2010  
9:00 a.m.

The meeting of the Commonwealth Transportation Board Workshop session was held in the Central Office Auditorium of the Virginia Department of Transportation in Richmond, Virginia, on December 8, 2010. The Chairman, Sean T. Connaughton, presided and called the meeting to order at 1:30 p.m.

\* \* \*

Present: Messrs. Davis, Ellis, Garcyznski, Keen, Layne, Louderback, Martin, McCarthy, Miller, Peake, Rich, Sterling and Vice Chairman Whirley

Absent: Messrs. Bowie and Koelemay and Ms. Drake, ex officio, Director of the Department of Rail and Public Transportation.

**Public Comments:**

Mr. Mike Althizer, Roanoke County Board of Supervisors, addressed the Board regarding item 11 on the agenda, the Route 116 through truck restriction speaking in favor of the restriction, sharing various issues that had happened on the route.

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Mount Pleasant Civic Leaders, addressed the Board regarding item 11 on the agenda, the Route 116 through truck restriction speaking in favor of the restriction, citing various accidents which had happened on this route.

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**Approval of Minutes of Prior Meeting:**

Action on Approval of the Minutes of the October 20, 2010 meeting. Copy of approved minutes on file with the Virginia Department of Transportation (VDOT) Commissioner's Office and posted on the VDOT Internet website: [www.virginiadot.org](http://www.virginiadot.org) and the Commonwealth Calendar.

Made by Mr. Keen, Seconded by Mr. Layne.  
Motion carried, minutes approved.

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**LOCAL ASSISTANCE DIVISION:**

**Agenda Item 1.** Action on Economic Development Access Funds specifically:

Staunton District  
Shenandoah County

North Shenandoah Industrial Park, Phase II  
Project No.: 0848-085-282, M502

Referenced by attachment of resolution and decision brief.  
Made by Dr. Davis, Seconded by Mr. Louderback.  
Motion carried, resolution approved.

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**Agenda Item 2.** Action on Recreational Access Funds:

- (A) Culpeper District  
Culpeper County  
Lenn Brothers Park  
Project No.: 0815-023-720, N501

Referenced by attachment of resolution and decision brief.  
Made by Mr. Rich, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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**Agenda Item 3.** Action on Policy for Transportation Enhancement Projects.  
Referenced by attachment of resolution and decision brief.  
Made by Mr. Sterling, Seconded by Mr. Rich.  
Motion carried, resolution approved.  
Note, Mr. Miller and Mr. Louderback voted against this resolution with all others present voting in favor.

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**RIGHT OF WAY DIVISION:**

**Agenda Item 4.** Action on Surplus Property Land Conveyance, Right of Way and/or Easement Conveyance Specifically:

- (A) Lynchburg District  
South Boston  
Hamilton Boulevard (formerly Cavalier Boulevard)  
Route 728 (College Street)  
Project No.: U000-130-101, RW-201  
Referenced by attachment of resolution and decision brief.  
Made by Mr. Peake, Seconded by Mr. Martin.  
Motion carried, resolution approved.

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- (B) Richmond District  
Amelia County  
Routes 360 and 656  
Project No.: 0360-004-107, RW-201  
Referenced by attachment of resolution and decision brief.  
Made by Mr. McCarthy, Seconded by Mr. Keen.  
Motion carried, resolution approved.

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- (C) Hampton Roads District  
Town of Cape Charles  
Route T1108  
Referenced by attachment of resolution and decision brief.  
Made by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, resolution approved.

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**Agenda Item 5.** Action on Limited Access Control Change Specifically:

- (A) Northern Virginia District  
Arlington County  
Interstate 66  
Project No.: 0066-000-102, C-504, RW-205  
Referenced by attachment of resolution and decision brief.  
Made by Mr. Garzynski, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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- (B) Bristol District  
Grayson County  
Route 58  
Project No.: 0058-038-1001, RW-202  
Referenced by attachment of resolution and decision brief.  
Made by Mr. Keen, Seconded by Mr. McCarthy.  
Motion carried, resolution approved.

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- (C) Richmond District  
Chesterfield County  
Route 288  
Project No.: 0288-020-105, RW-203  
Referenced by attachment of resolution and decision brief.  
Made by Mr. McCarthy, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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**PROGRAMMING DIVISION:**

**Agenda Item 6.** Action on Addition of Various Projects to the Six-Year Improvement Program for Fiscal Years 2011 – 2016.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Keen, Seconded by Mr. Martin.  
Motion carried, resolution approved.

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**Agenda Item 7.** Action on FY11-16 Six-Year Improvement Program Transfers For September 28, 2010 through November 9, 2010.

Referenced by attachment of resolution and decision brief.  
Made by Dr. Davis, Seconded by Mr. Layne.  
Motion carried, resolution approved.

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**ADMINISTRATIVE SERVICES DIVISION:**

**Agenda Item 8.** Action on Land Disposition of Certain Properties.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Keen, Seconded by Mr. Louderback.  
Motion carried, resolution approved.

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**WOODROW WILSON BRIDGE PROJECT:**

**Agenda Item 9.** Action on Authorization to Enter into a Memorandum of Understanding Among the Virginia Department of Transportation, Maryland State Highway Administration, and the City of Alexandria for the Woodrow Wilson Bridge Fire Protection System Upgrade Design Phase.

Referenced by attachment of resolution and decision brief.  
Made by Dr. Davis, Seconded by Mr. McCarthy.  
Motion carried, resolution approved.

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**MAINTENANCE DIVISION:**

**Agenda Item 10.** Action on Vending Machine Products Eligible for Sale at Interstate Safety Rest Areas and Welcome Centers.

Referenced by attachment of resolution and decision brief.

Made by Mr. Layne, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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**Agenda Item 11.** Action on Through Truck Restriction on Route 116 (Jubal Early and Jae Valley Road) located in Franklin and Roanoke Counties in the Salem District.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Martin, Seconded by Mr. Keen.  
Motion carried, resolution approved.

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**Agenda Item 12.** Action on Repeal of Hauling Permit Manual.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Layne, Seconded by Mr. Louderback.  
Motion carried, resolution approved.

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**SCHEDULING AND CONTRACT:**

**Agenda Item 13.** Action on Bids:

Page 1 of the attached report, recommending award of order number F80.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 1 of the attached report, recommending award of order number G13.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 2 of the attached report, recommending award of order number G01.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 2 of the attached report, recommending award of order number G02.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 3 of the attached report, recommending award of order number G70.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 1 of the attached report, recommending award of order number F70.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 1 of the attached report, recommending award of order number F82.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 2 of the attached report, recommending award of order number F89.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 3 of the attached report, recommending award of order number F76.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 4 of the attached report, recommending award of order number G34.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 4 of the attached report, recommending award of order number G82.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 5 of the attached report, recommending award of order number G83.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 6 of the attached report, recommending award of order number 502.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 6 of the attached report, recommending award of order number 803.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 7 of the attached report, recommending award of order number G17.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 8 of the attached report, recommending award of UPC number RFP-118FH.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 8 of the attached report, recommending award of UPC number RFP-119FH.  
Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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Page 9 of the attached report, recommending award of UPC numbers 96105 and 97216.

Moved by Mr. Layne, Seconded by Dr. Davis.  
Motion carried, bid awarded.

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**NEW BUSINESS:**

Mr. Garzynski moved to amend the FY2016 plan that would allow the hybrid vehicles to be purchased under the CMAQ program as originally outlined in the October 20, 2010 CTB Action meeting, the motion was seconded by Mr. Layne.

Mr. Sterling voted against because he did not feel this purchase meant the spirit of what CMAQ was created to do.

Mr. Miller asked if Mr. Sterling would support the motion with the addition of a message that these purchases were not acceptable.

Mr. Rich agreed with Mr. Sterling.

Mr. Garzynski indicated that he agreed with the concerns however the authority had been delegated previously and standing on what VDOT had allowed to happen in the past, the Board should allow the purchase of the hybrid vehicles.

The motion made by Mr. Garzynski was voted on and passed.

**ADJOURNMENT:**

The meeting adjourned at 4:47 p.m. The next meeting will be held on Wednesday, January 19, 2011, beginning at 10:00 a.m. in the Virginia Department of Transportation Central Office Auditorium, located in Richmond, Virginia.

Approved.

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Chairman

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Secretary

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