

PROFESSIONAL ENGINEERS SECTION MEETING

MINUTES

The Professional Engineers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on July 27, 2004, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

Richard N. Davenport
Nico De León
Stanley C. Harris

Staff present for all or part of the meeting were:

Mark N. Courtney, Executive Director
Marian H. Brooks, Program Administrator
Trisha L. Henshaw, Administrative Assistant

No representative from the Office of the Attorney General was present.

Mr. Harris, Acting Chair, called the meeting to order at 9:32 a.m.

Call to Order

Mr. Courtney introduced Mr. De León as the newest member of the Board.

Introduction of Board Member

Mr. Davenport moved to approve the agenda as written. Mr. De León seconded the motion which was unanimously approved by members: Davenport, De León, and Harris.

Approval of Agenda

Public Comment Period – No comments were made to the Section members.

Public Comment

Mr. Harris nominated Mr. Davenport to serve as Chair of the Section for the current term ending June 30, 2005. Mr. De León seconded the motion which was unanimously approved by members: Davenport, De León, and Harris.

Nomination of Chair

Mr. Harris transferred the position of Chair to Mr. Davenport.

Transfer of Chair

The Section members discussed correspondence between Engineering Examination Services, the National Council of Examiners for Engineering and Surveying (NCEES), and the Department regarding missing Fundamentals of Engineering (FE) examination booklets at the Virginia Tech examination site. The Section members expressed concerns that so many parties are involved in handling examination materials and that the examination testing facilities at Virginia Tech are so spread out, which means examination materials must be distributed among separate buildings. After discussion, Mr. Harris moved that staff write the Dean, with copies to the appropriate department heads, and request preferential space be provided by Virginia Tech for the administration of the examination. Mr. De León seconded the motion which was unanimously approved by members: Davenport, De León, and Harris.

Discussion of Correspondence Regarding FE Examination

The Section members discussed the upcoming NCEES Annual Meeting scheduled for August 11-14, 2004, in Cleveland, Ohio. Mr. Harris indicated that one of the major points of discussion will continue to be the enforcement of the NCEES calculator policy. The Section members reviewed resolutions that will be discussed at the Annual Meeting.

Discussion of Upcoming NCEES Annual Meeting

The Section members were provided with the Zone Update from the 2004 Northeast Zone meeting held April 22-24, 2004, in Portland Maine.

Discussion of Correspondence from NCEES

The Section members also discussed correspondence from NCEES in response to the Alabama Board pertaining to a resolution the Alabama Board previously proposed regarding the members appointed to serve on various NCEES committees.

The Section members were provided with dates for upcoming visits the Accreditation Board for Engineering Technology (ABET) has planned to various colleges in Virginia. After discussion, Mr. Harris volunteered to attend the accreditation visit as an observer.

Discussion of Upcoming ABET Visits

Mr. Harris moved to adopt the following Section meeting dates for 2005:

Set 2005 Meeting Dates

Tuesday, February 8, 2005
Tuesday, May 10, 2005
Tuesday, August 2, 2005
Monday, October 31, 2005

Mr. De León seconded the motion which was unanimously approved by members: Davenport, De León, and Harris.

Mr. Courtney provided information regarding the application review process for the benefit of Mr. De León.

Application
Review Training

The Section members had no other business to discuss.

Other Business

Conflict of Interest forms were completed by all members present.

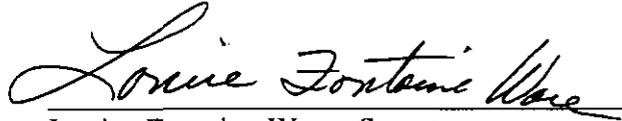
Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 10:37 a.m.

Adjourn



Richard N. Davenport, Chair



Louise Fontaine Ware, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Nico De Leon
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on July 27, 2004
5. Nature of Personal Interest Affected by Transaction: _____

None

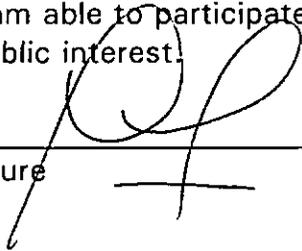
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



7/27/04

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

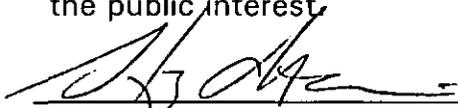
1. Name: Stanley C. Harris
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on July 27, 2004
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

A.S.M.E. , V.S.P.E

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

7/27/04
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Richard N. Davenport
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on July 27, 2004
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

USPE NSPE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

27 JULY - 2004
Date