

CERTIFIED INTERIOR DESIGNERS SECTION MEETING

MINUTES

The Certified Interior Designers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 13, 2004, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

Carole R. Renmark

Susan S. Orange, Board member, was not present at the meeting.

Staff present for all or part of the meeting were:

Karen W. O'Neal, Deputy Director of Regulatory Programs Division
Mark N. Courtney, Executive Director
Marian H. Brooks, Program Administrator
Trisha L. Henshaw, Administrative Assistant
Victoria Traylor, Legal Assistant

No representative from the Office of the Attorney General was present.

Ms. Renmark, Acting Chair, called the meeting to order at 9:04 a.m.

Call to Order

Ms. Renmark recommended to approve the agenda as written.

Approval of
Agenda

Public Comment Period – No comments were made to the Section members.

Public Comment

Marsha J. Marushak spoke to the Section member regarding **File Number 2004-00415**. Ms. Marushak stated that she attended Indiana University of Pennsylvania (IUP), which she chose at that time because she felt it was the best college for her and that the Foundation of Interior Design Education Research (FIDER) was not as significant at that time. Ms. Marushak stated that she provided descriptions of her courses as well as syllabi when available. Ms. Marushak indicated that she was unable to obtain some information due to the length of time that has passed since she was a student in the program. Ms. Marushak further stated that she has taken and passed the National Council for Interior Design Qualification (NCIDQ) examination and, while she understands the importance of education, believes that she has learned more through her practice as an

Marsha J.
Marushak, File
Number 2004-
00415

interior designer.

In regards to **File Number 2004-00415, Marsha J. Marushak**, the Section member reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference by the presiding Board member, as well as the presentation by Ms. Marushak. Ms. Renmark recommended to the Board that the Summary of Informal Fact-Finding Conference be adopted and deny to Ms. Marushak's application for certification as an interior designer because the IUP Interior Design program of 1984-1987 is not substantially equivalent to the FIDER requirements at the time of the applicant's graduation.

File Number
2004-00415,
Marsha J.
Marushak

The Section member reviewed correspondence that was received regarding confusion among regulants of the Board as to who may prepare a Chesapeake Bay Preservation Act compliance plan. The Section members were provided with the responses agreed to by the Sections and recommended by the APELSCIDLA Board at its March 10, 2004, meeting. At that meeting, the Board requested that each of the Sections review this issue again for discussion at the June 10, 2004, meeting. After discussion, Ms. Renmark recommended to the Board adoption of the following response:

Discussion of
Chesapeake Bay
Preservation Act
Compliance
Plans

"The APELSCIDLA Board has reviewed your documentation and has determined that work associated with the Chesapeake Bay Preservation Act may involve the practice of engineering, land surveying, and landscape architecture (pursuant to § 54.1-400 of the Code of Virginia) depending on the exact nature of the work being performed. Further, review of this issue in the past has also revealed that this work may be incidental to other professional work and has determined that architects are competent to perform some of the types of calculations required by the Act. The issue of which professional is authorized to perform such work is dependent on the type of work being performed, applicable statutes, regulations and ordinances, as well as the competency of the individual practitioner.

"As in any activity involving the practices of architecture, engineering, land surveying (pursuant to § 54.1-400 so A and B land surveyors are both competent to perform such work), certified interior design, and landscape architecture, if there is a question about the specific competence of an APELSCIDLA Board regulant, then this issue should be specifically addressed at that time through inquiries and complaints to this Board.

"As to the issue of 'redesigning' by the County officials, we would obviously need to know the specifics of individual instances. It is not unusual for regulatory authorities and agencies to request revisions to plans, specifications, reports, and permit applications. However, generally speaking, the professional who has the responsibility, authority, and accountability must concur with each of these revisions."

Ms. Renmark recommended that the following be incorporated to the Board's response.

Point out § 54.1-410 of the *Code of Virginia* and indicate that if a regulant of the APELSCIDLA Board is not adhering to the required standards, or does not appear to be competent in work they have undertaken, then a complaint needs to be filed with the Board.

The Section member reviewed information provided regarding licensure requirements for professionals who are licensed in other states, but not in Virginia, and serve as expert witnesses in court cases. This information was discussed at the APELSCIDLA Board meeting on March 10, 2004, at which time it was deferred to the Sections to discuss so that a final decision could be made at the June 10, 2004, Board meeting. The Section member agreed to take no action on this item, and she will be ready to discuss this matter at the June 10 meeting.

Discussion of
Licensure for
Expert
Witnesses

The Section member reviewed correspondence from NCIDQ. The correspondence included a report from the October 2003 examination as well as a copy of the current NCIDQ bylaws.

Discuss
Correspondence
Received from
NCIDQ

Ms. Renmark agreed to serve as Chair of the Section for the term beginning July 1, 2004, to June 30, 2005.

Election of
Officers

Ms. Renmark stated that she was interested in serving as Chair of the Board for the upcoming term.

Mr. Courtney discussed the status of the proposed regulations that were adopted at the March Board meeting. Mr. Courtney indicated that a concern has been raised by the Department of Planning and Budget regarding a proposed change to the requirements for certification as a landscape architect, and this matter will be discussed in further detail at the June 10, 2004, Board meeting.

Other Business

Conflict of Interest forms were completed by all members present.

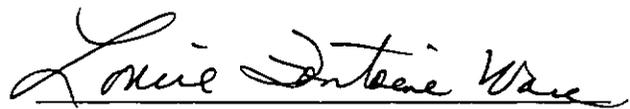
Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 9:30 a.m.

Adjourn



Carole R. Renmark, Acting Chair



Louise Fontaine Ware, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Carole Ridings Renmark
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on May 13, 2004
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

~~(b) I am able to participate in this transaction fairly, objectively, and in the public interest.~~

Carole Renmark
Signature

5/13/04
Date