

VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
MINUTES
Friday, May 6, 2016
11:30 A.M.

Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

DATE, TIME & PLACE: On May 6, 2016, at 11:42 a.m., the Board of Long-Term Care Administrators convened by telephone conference call with a quorum of the Board present. Karen Stanfield, Board Chair presided, to consider whether a practitioner's ability to practice assisted living facility administration constituted a substantial danger to public health and safety pursuant to Va. Code §54.1-2408.1.

MEMBERS PRESENT: Karen Stanfield, N.H.A., Chair
Doug Nevitt, ALFA
Marj Pantone, ALFA
Derrick Kendall, NHA
Martha Hunt, ALFA
Mitchell Davis, NHA
Dr. Warren Koontz
Mary Brydon

MEMBERS ABSENT: Shervonne Banks

BOARD COUNSEL: Erin Barrett, Assistant Attorney General

DHP STAFF PRESENT: Lisa Hahn, Executive Director
Missy Currier, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager

PARTIES ON BEHALF OF COMMONWEALTH: Wayne Halbleib, Senior Assistant Attorney General
David Kazzie, Adjudication Specialist

MATTER CONSIDERED: **RACHEL A. ZACARIAS, ALFA**
License No.: 1706-000446
Case No.: 172228

The Board received information from Sr. AAG Wayne Halbleib in order to determine whether Ms. Zacarias' ability to practice as an assisted living facility administrator constituted a substantial danger to public health and safety.

Mr. Halbleib provided details of the case to the Board for its consideration.

CLOSED SESSION:

Upon a motion by Doug Nevitt, and duly seconded by Martha Hunt, the Board voted to convene a closed meeting at 12:00 p.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Rachel A. Zacarias, ALFA. Additionally, he moved that Ms. Hahn, Ms. Currier, Ms. Petersen and Ms. Barrett attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Upon a motion by Martha Hunt, and duly seconded by Dr. Koontz, the Board voted to re-convene at 12:11 p.m.

CERTIFICATION:

Ms. Hunt certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

DECISION:

Upon a motion by Ms. Hunt, and duly seconded by Dr. Koontz, the Board determined that Ms. Zacarias' ability to practice constituted a substantial danger to the public health and safety and voted to summarily suspend her right to renew her license, simultaneous with the institution of proceedings for a formal administrative hearing pursuant to §54.1-2408.1 of the Code of Virginia.

VOTE:

The vote was unanimous.

DECISION:

Upon a motion by Ms. Hunt, and duly seconded by Ms. Dailey, the Board voted to offer Ms. Zacarias a consent order revoking her right to renew her license.

VOTE:

The vote was unanimous.

ADJOURNMENT:

The Board adjourned at 12:14 p.m.

Karen Stanfield, NHA, Chair

Lisa R. Hahn, Executive Director

Date

Date