

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
March 13, 2013**

TIME AND
PLACE:

The meeting of the Education Informal Conference Committee was convened at 9:15 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

MEMBERS
PRESENT:

Florence Jones-Clarke, R.N., M.S., Chairperson
Joyce A. Hahn, R.N., PhD, APRN, NEA-BC

STAFF
PRESENT:

Paula B. Saxby, R.N., Ph.D., Deputy Executive Director
Brenda Krohn, RN MS, Deputy Executive Director
Susan Bodin, R.N., Ed.D., Nursing Education Contract Employee
Jodi Power, R.N., J.D., Deputy Executive Director
Anne Joseph, J.D. Deputy Director, Administrative Proceedings
Division
Beth Yates, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

NCLEX-RN Pass Rate Below 80% for Two Years

ITT Technical Institute, ADN Program, Norfolk

Trudy Kuehn, RN, MSN, Program Chair, was in attendance.

At 9:35 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ITT Technical Institute, ADN Program, Norfolk. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin, and Ms Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:46 a.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place the program on conditional approval pursuant to 18 VAC 90-20-151.B: limit the number of students to be admitted to no more than 25 students twice a year; follow the NCLEX Success Plan as presented by the school; and an NCLEX survey visit will be conducted pursuant to 18 VAC 90-20-151.B..

Nurse Aide Education Program Reports

Hanover County Public Schools, Hanover

Ms. Christina Thomas, R.N. was in attendance.

At 10:06 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Hanover County Schools. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:16 a.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend approval of the application to establish a Nurse Aide Education Program at Hanover County Public Schools.

NCLEX-PN Pass Rate Below 80% for Two Years

Ultimate Health School, PN Program, Falls Church

Ms. Arangu Ngundam and Juliana Frimpong were in attendance

Margaret Hardy, Attorney was in attendance to represent Ultimate Health School.

10:48 The committee took a recess to review the materials submitted by Ultimate Health School regarding their pass rate. School staff met with their attorney.

11:03 a.m. The committee reconvened.

NCLEX- RN Pass Rates Below 80% for One Year Quarterly Report – and change in Sequencing due to Limited Clinical Experiences in Pediatrics and Maternal/Child

South University, Baccalaureate Degree Program, Richmond

Sharon Broschius, RN Ph.D, Program Director, and Christopher Campbell, Ph.D, Dean of Academic Affairs were in attendance

At 11:27 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of South University. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:34: a.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to continue program approval; accept the pass rate as information; and approve the curriculum change.

NCLEX- PN Pass Rates Below 80% for One Year

Alexandria City Schools, T.C. Williams High School, Alexandria

Sandra Ballif, Program Director was in attendance.

Action: Accept the report as information.

NCLEX-RN Pass Rate Below 80% for Two Years

Bryant and Stratton, ADN Program, Richmond

Diane Howell, RN Program Director, was in attendance

At 11:55 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Bryant and Stratton ADN Program, Richmond. Additionally,

she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:15 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to place the program on conditional approval pursuant to 18 VAC 90-20-151.B: provide NCLEX Success Plan within 30 days; and an NCLEX survey visit will be conducted pursuant to 18 VAC 90-20-151.B.

Curriculum Change

Centura College - PN Program

Ms. Gayle Luck, R.N MSN, Director of Nursing Education was in attendance

At 12:38 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Centura College, PN Program. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:02 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to defer action until more information can be received from the program regarding the curriculum change and their intent to offer online courses.

The Committee recessed at 1:03 p.m.

The Committee reconvened at 1:46 p.m.

NCLEX- RN Pass Rates Below 80% for One Year

Southside Virginia Community College ADN Program, Keyesville (Chase City)

Jackie Daniel, DNP, Director of Nursing Program was in attendance.

Action: Accept the report as information.

Quarterly Report – Voluntary Closure of Education Program

Sanford-Brown College, ADN Program, McLean

Stephanie Holaday, Dean of Nursing Education Program was in attendance.

Action: Accept the report as information.

NCLEX-PN Pass Rate Below 80% for Two Years

Star College, PN Program, Falls Church

Ronnie Lake, Program Director was in attendance.

At 2:34 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Star College, Falls Church. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:43 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened

Action: Recommend to approve the program pursuant to 18 VAC 90-20-151.B: limit the number of students to be admitted to no more than 15 students twice a year beginning in January 2013; provide an NCLEX Success Plan within 30 days; and an NCLEX survey visit will be conducted pursuant to 18 VAC 90-20-151.B.

Quarterly Report

Ultimate Health School, Falls Church – Continued.

NCLEX-PN Pass Rate Below 80% for Two Years

Ultimate Health School, PN Program, Falls Church

Ms. Arangu Ngundam and Ms. Juliana Frimpong were in attendance.

Margaret Hardy, Attorney, represented Ultimate Health School.

At 3:20 p.m. Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Ultimate Health School, Falls Church. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 3:27 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to continue the program on conditional approval with the following terms: allow the program to admit no more than 20 students twice a year; provide an NCLEX Success Plan within 30 days, and an NCLEX survey visit will be conducted.

Nurse Aide Education Program Reports

Superior Healthcare Services, Inc., Woodbridge

Musa Bangura, Administrative Officer was in attendance.

At 3:41 p.m. Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter Superior Healthcare Services, Inc.. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 3:45 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to approve the application to establish a Nurse Aide Education Program at Superior Health Care Services, Inc.

3:45 p.m. Ms. Anne Joseph, Deputy Director, Administrative Proceedings Division joined the meeting.

NCLEX Pass Rate Below 80% for Three Years

Norfolk State University, ADN Education Program, Norfolk

Bennie Marshall, RN, Ed.D., Chair; Dr. Jessica Parrott, DNP, BSN Coordinator; Ms. Sandra Olanitori, RN, MS, Advisor/Faculty Ms. Mildred Fuller, Ph.D., Vice Provost were in attendance.

At 5:02 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Norfolk State University. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Power, Ms. Joseph, Dr. Bodin, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

Ms. Power left at 5:10 p.m.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 5:35 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend withdrawal of program approval of the ADN Program based on NCLEX pass rates below 80% for three years and stay said withdrawal and continue on conditional approval with the following terms and conditions:

1. Shall not admit any new students or allow any students to begin the program for one year from the date of entry of the order,
2. NCLEX pass rate for 2013 shall be 80% or greater;
3. Satisfactory compliance with the submitted NCLEX Success Plan;
4. Comply with Board of Nursing regulations for maintaining an approved program;

- 5..Shall notify all accepted and current students in writing of the board action;
- 6.. Shall provide reports demonstrating compliance with the terms and conditions of the order every six months with the first report to be due in September 2013; and
7. At its discretion, the Board may conduct site visits to determine compliance with Board of Nursing Regulations Norfolk State shall be responsible for any fees associated with survey and site visits.

The recommendation and findings of fact will be presented to the full Board on Tuesday, March 19, 2013.

Consideration of Petition for Release of Conditional Approval and Restrictions

ECPI University, ADN Program, Emerywood, Richmond

At 5:40 p.m., Dr .Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ECPI, Emerywood, Richmond. Additionally, she moved that Dr. Saxby, Ms. Krohn, Ms. Joseph, Dr. Bodin and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 5:53 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to release the program from conditional approval and grant full approval to the ADN Program for ECPI University.

Ms. Joseph left at 5:53.

Nursing Education Program Reports

Initial Approval Survey Visit

Piedmont Virginia Community College, PN Program, Charlottesville

Action: Recommended full approval of the PN Program at Piedmont Virginia Community College, Charlottesville.

NCLEX- PN Pass Rates Below 80% for One Year

- Alexandria City Schools, T.C. Williams High School, Alexandria
- Asher Comprehensive Training Center, Richmond
- Buchanan County Technology and Career Center, Grundy
- Centra School of Practical Nursing, Lynchburg
- Centura College, Norfolk
- ECPI University, Virginia Beach
- Fortis College, Norfolk
- Fredericksburg Area Public Schools, Spotsylvania Career and Technical Center, Fredericksburg
- Giles County Technology Center, Pearisburg
- Page County Technical Center, Luray
- Southside Virginia Community College, Farmville

Action: Accept the report as information.

NCLEX- RN Pass Rates Below 80% for One Year

- Paul D. Camp Community College, Franklin
- Southside Virginia Community College ADN Program, Chase City
- South University, Baccalaureate Degree Program, Richmond
- Virginia State University ADN Program, Petersburg

Action: Accept the report as information.

NCLEX-PN Pass Rate Below 80% for Two Years

- ECPI Emerywood, Richmond
- ECPI Moorefield, Richmond
- ECPI, Manassas

Action: Recommend placing the programs on conditional approval pursuant to 18 VAC 90-20-151.B; provide NCLEX Success Plan within 30 days; and an NCLEX survey visit will be conducted pursuant to 18 VAC 90-20-151.B.

Curriculum Change

Northern Virginia Community College, PN Program, Springfield

Action: Recommend approval of the curriculum change as requested.

Wytheville Community College, ADN Program, Wytheville

Action: Recommend approval of the curriculum change as requested.

Quarterly Report – Programs Meeting Requirements

- Bon Secours Memorial College of Nursing, BSN Program, Richmond
- Centra College, ADN Program, Lynchburg
- Chamberlain College of Nursing, BSN Program, Arlington
- Northern Virginia Community College, PN Program, Springfield
- Petersburg Public Schools, PN Program, Petersburg
- Piedmont Virginia Community College, PN Program, Chesapeake
- Sentara College of Health Sciences, BSN Program, Chesapeake
- South University, BSN Program, Virginia Beach
- Southside Regional Medical Center, ADN Program, Petersburg
- Standard College, LPN to ADN Program, Falls Church

Action: Accept the report as information. Next quarterly report due April 1, 2013.

Nurse Aide Education Program Reports

Application to Establish a Nurse Aide Education Program

AStar Education Institute, Manassas

Action: Recommend approval of the application to establish a Nurse Aide Education Program at Astar Education Institute in Manassas.

On-Site Review Reports – Programs Requiring Remediation

Madison County High School, Madison

Action: Recommend to place on conditional approval with 30 days to meet the following requirements:

1. Add an objective to the curriculum for “demonstrating principles of behavior management by reinforcing appropriate behavior and causing inappropriate behavior to be reduced or eliminated.” 18 VAC 90-25-40.A.4.c;
2. Add an objective to the curriculum for “responding appropriately to client’s behavior; including, but not limited to, aggressive behavior and language.” 18 VAC 90-25-40.A.4.f;
3. Add objectives for care of the cognitively or sensory (visual and auditory) impaired client. 18 VAC 90-25-40.A.5.a.c. & d; and
4. Add objectives for “bladder training” and “teaching the client in self-care according to the client’s abilities as directed by a supervisor.” 18 VAC 90-25-40.A.6.d & f.

On-Site Review Reports – Programs Meeting All Regulations

- American Red Cross, Alexandria
- Appomattox County High School, Appomattox
- Blue Ridge Nursing Center, Stuart
- Botetourt Technical Education Center, Fincastle
- Dailey’s Health Care, Inc., Chesapeake
- Greene County Technical Education Center, Stanardsville
- Henrico County Public Schools (Highland Springs Technical Center, Mt. Vernon Adult Education Center, Hermitage Technical Center, and Academy at Virginia Randolph)
- Patrick County High School, Stuart
- Riverside Lifelong Health and Aging Related services (The Gardens at Warwick Forest, Newport News; Smithfield; Williamsburg; Mathews; Saluda; West Point; and Riverside PACE in Hampton)
- Spotsylvania Career and Technical Center, Fredericksburg
- Tidewater Community College, Virginia Beach
- Trinity Mission of Hillsville, Hillsville
- Virginia Highlands Community College, Abingdon

Action: Recommend continued approval.

Program Evaluation Report-Programs Meeting all Regulations

- Patrick Henry Community College, Martinsville
- Southside Virginia Community College, Buckingham

- Southside Virginia Community College, Charlotte and Lunenburg
- Southside Virginia Community College, Cumberland
- Southside Virginia Community College, Keysville
- Southside Virginia Community College, Prince Edward

Action: Recommend continued approval.

Guidance Document Review

- **90-22**, Requests for Accommodations for NCLEX and NNAAP Testing, accepted July 21, 2009
- **90-24**, The Use of Simulation in Nursing Education , accepted July 21, 2009
- **90-28**, Clinical Hours for LPN to pre-licensure RN Transition/Bridge Programs, accepted July 21, 2009
- **90-34**, Board Action on review and challenge of NCLEX, adopted July 20, 1999
- **90-37**, Board Action on requesting strategies for improvement for nursing education program having less than 80% passing rate on the licensure examination for at least two years, adopted March 24, 1998

Action: Recommend to approve guidance documents 90-24 and 90-28, and defer guidance documents 90-22, 90-34, and 90-37.

Meeting adjourned at 6:15 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director