

**VIRGINIA BOARD OF MEDICINE
EXECUTIVE COMMITTEE MINUTES**

Friday, April 7, 2006 a.m.

Department of Health Professions

Richmond, VA

CALL TO ORDER: The meeting of the Committee convened at 8:10 a.m.

MEMBERS PRESENT: Thomas Leecost, DPM, President
Sandra Bell, MD
Christine Ober Bridge
Malcolm Cothran, II, MD
Stephen Heretick, JD
Valerie Hoffman, DC

MEMBERS ABSENT: Juan Montero, MD

STAFF PRESENT: William L. Harp, MD, Executive Director
Barbara Matusiak, MD, Medical Review Coordinator
Kate Nosbisch, Deputy Executive Director – Practitioner Information
Ola Powers, Deputy Executive Director - Licensure
Karen Perrine, Deputy Executive Director - Discipline
Robert Nebiker, Director, DHP
Sandra Ryals, Chief Deputy Director, DHP
Elaine Yeatts, DHP Senior Policy Analyst
Emily Wingfield, Assistant Attorney General
Colanthia Morton Opher, Recording Secretary

OTHERS PRESENT: W. Scott Johnson, HDJN
Tyler Cox, Medical Society of Virginia

Adoption of Agenda

Dr. Leecost announced a revised agenda and requested the discussion item #5 – Review of the Board of Medicine Bylaws be moved to item #1. The motion was seconded and carried.

Approval of the December 16, 2005 Minutes

Dr. Cothran moved to accept the minutes of December 16, 2005. The motion was seconded and carried.

Public Comment on Agenda Items

There was no public comment.

Review of the Board of Medicine Bylaws

Dr. Leecost gave a brief history on what has historically been the responsibility of the president's role in regards to committee appointments and expressed his concern with some of the recommended changes.

Dr. Harp reminded the Board that the bylaws for all the advisory boards were updated last year. Dr. Harp pointed out that patchwork changes have been made to the bylaws to address needed updates, but a complete and thorough review has not been conducted in several years. Dr. Harp noted that staff went through the bylaws in detail and the changes submitted are only suggestions. Dr. Harp also pointed out that no action was required to be taken today as any suggestions for changes would be presented to the Legislative Committee in May and then forwarded to the Full Board in June for approval.

Dr. Cothran voiced his concern with the suggestion that the vice-president not have the capability of selecting committee members for the Legislative Committee. Dr. Jadhav suggests that the vice-president be in consultation with the president when selecting committee members. Other topics of brief discussion included the number of terms served by the vice-president, wordsmithing of language in the Finance committee section of the bylaws not include the Finance chair pick his own committee, and the appointment of a nominating committee. After discussion, Dr. Leecost called for any changes or recommendations be forwarded to Dr. Harp.

Introduction of new Chief Deputy

Mr. Nebiker introduced Sandra Whitley Ryals who succeeded Gail Jaspen as the Chief Deputy of the Department of Health Professions. Ms. Ryals addressed the Board and after giving a highlight of her public service career, expressed her excitement in getting to know and working with the Department and the Board of Medicine.

Chart of Current Board of Medicine Regulatory Actions

Ms. Yeatts pointed out those regulatory actions currently underway for the Board and reminded the members that these would be discussed at length at the June 2006 meeting.

Recommendation for a Notice of Periodic Review for the regulations governing respiratory care from the Advisory Board on Respiratory Care

Ms. Yeatts advised that the purpose of this NOIRA was to 1) provide clarification on the competency requirements to resume active practice, and 2) if a practitioner has been out of practice for more than 5 years, a rule requiring examination providing evidence of competency be taken in order to be reinstated. Dr. Bell moved to approve the publication of the NOIRA as presented. The motion was seconded and carried.

NOIRA on review of the Licensure Credentials and Examination Requirements in the Regulations Governing the Practice of Medicine, Osteopathic Medicine, Podiatry and Chiropractic (18VAC85-20-10 et seq.)

Ms. Yeatts reminded the board that this NOIRA was recommended from the Credentials Committee to consider modifications that are more definitive to the 7-year rule. In addition, Ms. Yeatts stated that the NOIRA would also address an inconsistency in regards to clinical rotations and non-approved hospitals without residency programs the specialty areas and consider another measure to determine the quality within a clinical training program during rotations. Dr. Leecost requested that staff contact ECFMG for their current process in regards to this issue and to be consistent with the Federation of State Medical Boards (FSMB). Mr. Heretick moved to approve the publication of the NOIRA as presented. The motion was seconded and carried.

Consideration of Acceptance of the Federation of State Medical Boards' (FSMB) Credentialing Verification Service Documentation for Licensure (FCVS)

Ms. Powers gave an quick overview of the Board of Medicine's current processes in receiving and verifying original documentation for licensure and also the process that the Federation has in place.

Ms. Powers informed the members that she and Dr. Piness traveled to FSMB to preview their credentialing process (FCVS) and was impressed with the in-depth, thorough verification process, and among other things their ability to provide translation services and obtain original transcripts from foreign medical schools. Ms. Powers expressed her confidence in using this service and asked the Board to consider allowing staff to accept the FCVS documentation for the purpose of licensure. Dr. Cothran moved to approve the acceptance of FCVS documentation. The motion was seconded and carried.

Announcements: Next scheduled meeting is August 11, 2006

Adjournment: With no other business to conduct, the meeting adjourned at 8:40 a.m.

Thomas Leecost, DPM
President

William L. Harp, M.D.
Executive Director

Colanthia Morton Opher
Recording Secretary