UNAPPROVED

BOARD OF DENTISTRY

MINUTES
SPECIAL CONFERENCE COMMITTEE "A"

TIME AND PLACE:	Special Conference Committee "A" convened on October 2, 2015 at 1:00 p.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, 9960 Mayland Drive, Henrico, VA 23233.
PRESIDING:	Tammy K. Swecker, R.D.H.
MEMBERS PRESENT:	Tonya A. Parris-Wilkins, D.D.S.
MEMBERS ABSENT:	Bruce S. Wyman, D.M.D.
STAFF PRESENT:	Kelley W. Palmatier, Deputy Executive Director Donna Lee, Discipline Case Manager Tiffany A. Laney, Adjudication Specialist
QUORUM:	With two members present, a quorum was established.
Wallace B. Lutz, D.D.S. **Case No.: 158269**	Dr. Lutz appeared without counsel to discuss the allegations set forth in an Amended Notice of the Board dated June 18, 2015. The Committee received statements from Dr. Lutz and discussed the allegations with him.
Closed Meeting:	Dr. Parris-Wilkins moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Wallace B. Lutz. Additionally, Dr. Parris-Wilkins moved that Ms. Palmatier, Ms. Lee, and Ms. Laney attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Committee in its deliberations. The motion was seconded and passed.
Reconvene:	Dr. Parris-Wilkins moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

DECISION:
Case No.: 158269

The sanctions reported by Ms. Laney were that within 6 months from the date of entry of the Order, Dr. Lutz shall successfully complete a 3 credit hour continuing education course in recordkeeping.

Dr. Parris-Wilkins moved to adopt the decision of the Committee. The motion was seconded and passed.

Approval of Minutes:

Upon a motion by Dr. Parris-Wilkins, the minutes from the Informal Conference conducted on August 28, 2015 were approved.

ADJOURNMENT:

With all business concluded, the Committee adjourned at 1:47 p.m.

Tammy K. Swecker, R.D.H., Chair

Sandra K. Reen, Executive Director

Date

Date