



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, February 19, 2015, at the Richmond Airport Hotel, 5501 Eubank Road, Sandston, VA 23150. The meeting was broadcast through video streaming, and the video is available through the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

John V. Mazza, Jr., Chairman	Present
Charles M. Quillin, Region 1	Present
Robert H. Hahn, Jr., Region 2	Present
Derek M. Hardwick, Region 3	Present
Thomas E. Inman, Region 4	Present
Daniel G. Oakey, Region 5	Present
William E. Coburn, Region 6	Present
Cheryl P. McLeskey, Region 7	Present

OTHER ATTENDEES

Aubrey L. Layne, Jr.	Secretary of Transportation
Jeffrey W. Breeden	FAA Washington Airports District Office
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order John V. Mazza, Jr.
Chairman

The chairman called the meeting to order at 10:00 a.m.
2. Introduction of the Secretary of Transportation John V. Mazza, Jr.
Chairman

The Chairman introduced Secretary Aubrey L. Layne, Jr., providing a brief biography of his career.
3. Secretary's Comments Aubrey L. Layne, Jr.
Secretary of Transportation

The Secretary discussed how he and the administration support aviation in the Commonwealth. He shared that he had visited seven of the commercial service airports in Virginia and will be visiting the reliever airports in the near future.
4. Review and approve minutes John V. Mazza, Jr.
Chairman

The November 2014 meeting minutes were approved with no changes.

5. Reports/Announcements:

a. DOAV Report

Randall P Burdette
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. The presentation topics included the status of approaches to every runway in Virginia and the Small Community Airport Access Program, the concept for an aviation education and festival park, the DOAV general aviation security update project, a new initiative to promote charter and air taxi service through Virginia airports, the upcoming economic development study, the Virginia Commercial Airport Strategic Review project, a review of legislation in the current General Assembly session, updates on ongoing agency efforts including the pavement management study and web site redesign, information on safety week to be held the first week of May, and upcoming events. A copy of the presentation is available upon request.

Mr. Dave Young, Freedom Aviation, shared a few details on an aircraft accident that occurred with one of the aviation school's aircraft and how their emergency response plan worked.

b. FAA Report

Jeffrey W. Breeden
FAA WADO

Mr. Breeden discussed AIP grants and provided key deadlines, including April 1 being the last day to submit Airport Capital Improvement Plans for consideration of FY2015 projects, May 1 being the last day to notify WADO if a sponsor plans to use FY2015 entitlement funding, and July 2 being the last day to submit ACIP grant applications. He shared that there was a virus in FAA's computer system and the agency was working to get the problem solved.

Mr. Oakley shared concerns about the loss of instrument approaches at Blackstone and asked Mr. Breeden to take a message back to WADO about expediting the return of those approaches.

c. FAA Richmond FSDO Report

Maury Dacey
FSDO

Mr. Dacey discussed several certifications that had been issued since our last meeting. He mentioned the continuing problem with laser strikes and asked attendees to report any laser strikes. He also discussed UAV operations for model, civil, and public aircraft and a proposed new USA operator certificate. The certificate process would be for users at least 17 years of age operating these aircraft up to 500 feet and require testing every 24 months. Mr. Dacey referred attendees to Richmond FSDO manager Jeff Slaughter, 804-221-7494 Extension 200, for questions.

d. VAOC Report

Richard H. Rempe,
Vice President, VAOC

Mr. Rempe shared that the fourth annual VAOC Legislative Day was a great success and thanked everyone for their participation. He announced that the VAOC Workshop will be held in Staunton on April 15-16.

6. Old Business

a. VRA Discussion of Virginia Tech/Montgomery County Regional Airport Authority VARF Application

Peter J. D'Alema
Virginia Resources Authority

Mr. D'Alema gave an overview of the application discussion from the November 2014 meeting and information provided to the board since that meeting. Representatives from the Virginia Tech/Montgomery County Regional Airport Authority presented additional information to the board, focusing on rates and terms of banks and Virginia Resources Authority (VRA) and the sponsor's financing plans. Copies of the presentations are available upon request.

Board members asked questions about the VRA recommendation for the application and obligations that would allow VRA to collect on the funding instrument. The board expressed support of the project but not the supporting moral obligation proposed by the sponsor. The board passed a motion to maintain its position with the current board policies.

b. Update on Airport Licensing Status

P. Clifford Burnette
DOAV

Mr. Burnette provided an update on the airports that received conditional licenses as a result of the licensing regulation change effective November 2013. Of those 19 airports, the Lunenburg County Airport is the only one that has not yet completed work to meet the requirements for full licensure. The county had recently successfully negotiated an easement needed for obstruction removal and was requesting an extension to March 31 to allow for the obstruction removal and DOAV inspection. The board approved a motion to accept the staff recommendation for the extension.

Mr. Mazza thanked the airports and staff for their efforts on this licensing initiative. Mr. Burnette thanked Vernon Carter, Chad Weaver, and Alton Jordan, all with DOAV, for their work assisting airports to understand and meet the new regulations.

7. New Business

a. VRA Discussion of VARF Series 2002B, 2002C, 2004, and 2005 Bonds

Peter J. D'Alema
Virginia Resources Authority

Mr. D'Alema presented information on the historic demand for the Virginia Airports Revolving Fund and options VRA had been analyzing regarding debt service savings. VRA was recommending the use of existing program equity to redeem the VARF Series 2002B, 2002C, 2004, and 2005 Bonds and pass approximately \$692,768 in debt service savings to seven different airport borrowers through reduced interest rates on nine loans. Mr. Oakey made a motion to accept VRA's recommendation to utilize Option 3 with the condition that the recommendation goes to the VRA board and no problems are found that would impact the program. The motion was appropriately seconded. The board unanimously approved the motion. A copy of the presentation is available upon request.

b. Virginia Aviation Board Review
Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain
DOAV

Mr. Swain provided the quarterly reports on the effect of the increased AIP match and the reimbursed cost of site plan reviews charged by localities. To date, the increase in the state match has not adversely impacted the ability to fund projects.

For the following tentative allocation extension requests, Mr. Oakey made a motion to accept staff recommendations. Mr. Hardwick seconded the motion. The board unanimously approved the motion.

- Danville Regional Airport: 60-day extension of a tentative allocation in the amount of \$39,600.00 that was awarded August 15, 2014 for the Taxilane Rehabilitation (Design) project

During the last quarter, DOAV did not reimburse any funds for site plan reviews.

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov. After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$5,317,155.76
General Aviation Discretionary	\$183,125.17

For Region 1, Mr. Quillin made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Mountain Empire Airport	Obstruction Removal Phase 5 Land Acquisition - BRIDGE LOAN - INCREASE	Disapprove	N/A
Virginia Highlands Airport	Runway 6-24 Extension - Land Acquisition - Johnson Parcel 92 - CHANGE IN SCOPE - BRIDGE LOAN	Disapprove	N/A
	Runway 6-24 Extension - Land Acquisition - Johnson Parcel 92 (Fee) - BRIDGE LOAN	Disapprove	N/A
	Runway 6-24 Extension - Land Acquisition - Snead Parcel 90 (Fee) - BRIDGE LOAN	Disapprove	N/A
	Runway 6-24 Extension - Wetlands Mitigation - BRIDGE LOAN	Disapprove	N/A

No project requests were received for Region 2.

During the review of Region 3, Mr. Mazza asked if the project was the same one for which the board had awarded a previous allocation increase. Mr. Swain responded that it was same project and the bids received were higher than projected. Mr. Hardwick made a motion to accept the staff recommendation for the allocation of capital funds. The motion was appropriately seconded. The board unanimously approved the motion.

Airport	Project Description	VAB Action	Amount
Manassas Regional	Taxiway 'D' (Construction) INCREASE	Approve	\$48,628.00

For Region 4, Mr. Inman made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Hanover County Municipal	Eastside Taxiway and Apron - Phase 1 (Design)	Approve	\$42,222.00
Richmond International	Airport Rescue & Fire Fighting Vehicle	Approve	\$292,777.29 (E)
			\$451,248.71 (D)

No project requests were received for Region 5 and Region 6.

For Region 7, Ms. McLeskey made a motion to accept the staff recommendation for the allocation of capital funds. The motion was appropriately seconded. The board unanimously approved the motion.

Airport	Project Description	VAB Action	Amount
Middle Peninsula Regional	Fueling System Upgrades - 100 LL & Jet A Sump Reclamation System & 100 LL Platform Stairs	Approve	\$4,588.00

8. Public Comment Period

No public comments were offered.

9. Board Member Comments and Reports

John V. Mazza, Jr.,
Chairman

Mr. Hardwick invited the board and attendees to participate in a seminar that will be held on March 5th at Dulles International Airport from 7:30-11:00 am. The focus of the seminar is “Dulles Matters! What it's going to take to keep this regional economic engine strong.”

10. Adjournment

John V. Mazza, Jr.,
Chairman

The chairman adjourned the meeting at 12:50 p.m.