

**MINUTES OF MEETING  
INFORMAL FACT-FINDING CONFERENCES  
JULY 21, 2005 (9:00 A.M.)**

The Department of Professional and Occupational Regulation convened Informal Fact-Finding Conferences in Richmond, Virginia.

Marion Cooper, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application

A=Applicant  
W=Witness  
Atty=Attorney

**PARTICIPANTS**

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|--|---|
| 1. Ruben Roane<br>t/a R & R Home Improvement<br>File Number 2005-04900       | Ruben Roane – A<br>Ernest Martin, Jr. - W                                   |
| 2. Pender Enterprises, Inc.<br>File Number 2005-04901                        | Marvin Pender – A   |
| 3. Sterling Dante Banks<br>File Number 2005-04903                            | Sterling Banks – A  |
| 4. James Lee Hitt, Jr.<br>t/a JBK Home Improvement<br>File Number 2005-04904 | James Hitt, Jr. – A   |
| 5. CIC LLC<br>File Number 2005-04906   | Jennifer Merkle – A<br>Howard Teller, A's Atty<br>Christopher Dillon, CPA–W |
| 6. Alton B. Smith<br>t/a A-B's Home Improvements<br>File Number 2005-04985   | Alton Smith – A   |

The meeting adjourned at 2:30 p.m.

BOARD FOR CONTRACTORS

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Mark D. Kinser, Chairman

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Louise Fontaine Ware, Secretary

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