

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**January 15, 2013 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Mark Kinser, Presiding Officer, presided. No Board members were present.

Joseph Haughwout, Jr., Caroline Pruett, and Linda Rhodenhiser appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

- |   |  |
|---|--|
| 1. John D. Mullins t/a New Age Construction<br>File Number 2012-03452 (Disc.)<br>(NO DECISION MADE)                   | Justin Lowe - C<br>Tonya Lowe - C  |
| 2. H K Nystrom Jr.<br>t/a Atlantic Shores Heating and Cooling<br>File Number 2012-02202 (Disc.)<br>(NO DECISION MADE) | Christy Phillips - C   |
| 3. Fratelli Contracting, Inc.<br>File Number 2012-01933 (Disc.)<br>(NO DECISION MADE)                                 | Steve Passarelli - R   |
| 4. Premier Construction Management Services LLC<br>File Number 2012-02649 (Disc.)<br>(NO DECISION MADE)               | Raymond Zimmerman – R<br>Steven Valdivieso - R<br>Brian Casey – R atty<br>Michael Thompson - C |
| 5. Capitol Partners, LLC<br>File Number 2012-02672 (Disc.)  | None   |

(NO DECISION MADE)

The meeting adjourned at 4:14 p.m.

BOARD FOR CONTRACTORS

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Erby G. "Rudy" Middleton, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records